

# GENERAL TAXICAB LICENSING

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Attached is the City of Mitchell General Taxicab Licensing packet that must be completed and filed at the City of Mitchell's Finance Office in order to start the licensing process.

The following steps must be met to acquire a General Taxicab License (this must be done on an annual basis):

1. Return the completed packet with the \$50 Application for Taxicab General License fee with the check made payable to the City of Mitchell. Checks and completed packets should be mailed or dropped off to:

Attn: Cindy Roth  
City of Mitchell Finance Office  
612 North Main Street  
Mitchell, SD 57301

2. License application request will be added to the City Council Meeting Agenda.
3. If the application is approved by the City Council, then a Vehicle for Hire Inspection must be done on each vehicle that will be used as part of the taxicab company. There is a \$50 annual fee for each Vehicle for Hire Inspection – make check payable to the City of Mitchell and return to the City of Mitchell Finance Office.
4. Before an operator's license shall be issued or renewed, the applicant must file with the finance officer a public liability policy in protective amounts of three hundred thousand dollars (\$300,000) combined single limit for bodily injury and property damage; provided, that if any law of the state shall require greater protective amounts, then the protective amounts specified by such law shall be required prior to the issuance of the license. A certificate of insurance must be provided on an annual basis.
5. General Taxicab License (must be displayed on each vehicle that is part of the taxicab company).

**CITY OF MITCHELL, SOUTH DAKOTA  
APPLICATION FOR TAXICAB GENERAL LICENSE**

**NEW LICENSE \_\_\_\_\_ RENEWAL \_\_\_\_\_**

\_\_\_\_\_  
Company Name In Full Company Address

Manager(s):

\_\_\_\_\_  
Name In Full Address

Owner(s):

\_\_\_\_\_  
Name In Full Address

Have you ever been convicted of a felony? \_\_\_\_\_

If Yes: Year \_\_\_\_\_ State \_\_\_\_\_ Crime \_\_\_\_\_

Have you ever been required to register as a sex offender? \_\_\_\_\_

If yes, please list the states that you have registered in: \_\_\_\_\_

Previous experience in motor vehicle transportation business:  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Number of Vehicles Used: \_\_\_\_\_

	<u>Make</u>	<u>Year</u>	<u>Model</u>	<u>Serial No.</u>	<u>License No.</u>	<u>Seat Capacity</u>
1.	_____	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____	_____
6.	_____	_____	_____	_____	_____	_____

**Please attach a statement of facts that substantiate the need in the community for your taxi business.**

Dated this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Applicant

By: \_\_\_\_\_

**\*\*Note:** No vehicle shall be operated by any general licensee unless such vehicle is owned by the licensee.

The within application filed on the \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Finance Office

**ACTION OF CITY COUNCIL**

The within application for a taxicab general license in the City of Mitchell was presented to the City Council on the \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_\_.

Motion by the City Council was as follows:

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Dated this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Finance Office