

CORN PALACE PLAZA – PHASE II PRECONSTRUCTION MEETING AGENDA

City Project #: 2019-48
Confluence Project #: 17157
Date: October 1, 2019; 1:30 pm

Agenda Items:

1. Introductions

- a. Attendance sign in.
- b. Introductions.

2. Purpose

- a. The purpose of this meeting is to provide clarification for any questions you may have regarding this project, project scope, or any questions related to the bidding process.

3. Project Scope

- a. This project consists of the construction of a stage and shade structure as part of the area identified as the Corn Palace Plaza. Work will include erosion control, site clearing, earth moving, underground utilities, cast in place concrete, steel fabrication and erection, metal roofing, painting, masonry, concrete walks, fencing, site furnishings, signage, landscape plantings, seeding and irrigation.
- b. Sealed proposals for furnishing all materials, labor, supervision, tools and equipment necessary or incidental to the work for CORN PALACE PLAZA - PHASE II project will be received until **1:30 P.M. on the 8th day of October, 2019**; by the City of Mitchell Finance Officer. Bids will be publicly opened and read in the City Council Chambers of City Hall at the above time. The bids may be awarded by the City Council of the City of Mitchell at their regular meeting.
- c. Plans and specifications are on file and may be ordered at the office of the Finance Officer. An electronic copy of the plans and specifications may also be obtained online with a nonrefundable payment of \$20 at www.spn-assoc.com.

4. Discussion of Plans

- a. Site location – the project is located between North Main Street and North Lawler Street on the south side of the Corn Palace.
- b. Site access – Will be limited to the mid-block alley, entering the project area from the south, through the City owned parking lot (formerly Northwestern Energy).
- c. Staging areas – Staging for the project will be accommodated for within a portion of the City owned parking lot.
- d. Items to note: Please be aware that the work occurs in an area of occasional heavy pedestrian and vehicular traffic. Contractor should anticipate that activities requiring a significant amount of construction traffic will need be coordinated around the event schedule of the Corn Palace.
- e. Substantial Completion Date: **May 29, 2020**
- f. Final Completion: No later than thirty (30) days after the date established as substantial completion.
- g. Liquidated Damages: \$500 per calendar day for substantial completion.
\$300 per calendar day for final completion.
- h. Additional questions or concerns?