



Seeks a community minded, strategic leader to serve as its next

## Public Safety Director

Starting salary \$97,427+ (DOE/Q) & Outstanding Benefits

### The Community

The Mitchell Community is a **county seat** and the hub of a regional economy centered on agriculture, tourism, and manufacturing. Mitchell is located on **Interstate 90** in southeastern South Dakota's Davison County and is home to a **population of 15,645**. The regional economic trade area extends about 45 miles north, east, and south and about 78 miles west; which includes a number of smaller communities and surrounding agricultural land.

Major city employers include Avera Health Care System, Mitchell School District, Trail King Industrials, Wal-Mart, and AKG North America. The city economy also includes a strong tourism component, most notably due to outdoor recreation in the area and the presence of the Corn Palace, which draws over 300,000 people annually to the facility. The countywide unemployment rate has been around or below 3% in each of the past five years, well under the statewide unemployment rate.

The City of Mitchell offers a wide variety of recreational opportunities including two public golf courses, 13 miles of hiking and biking trails around Lake Mitchell, 14 City Parks, Sports Complexes, Indoor Ice Arena, Campgrounds, 29 Lakeside Parks/access areas, indoor & outdoor aquatic centers.



### City Government

The City of Mitchell is governed by a Strong Mayor– Aldermanic Form of Government. The Mayor serves a part-time, 3 year term and is elected at large to the position; and 8 alderman serve 3 year terms, two elected from each of the 4 districts. The City of Mitchell has a full time City Administrator who is hired by the Mayor to manage the day to day operations of the City.

### The Public Safety Director & Department

The Director of Public Safety is appointed by the Mayor, with confirmation by the Mitchell City Council. The position is recognized as a community leader and commands the Police, Fire/EMS, and E911 Divisions. The Department also provides contracted services for six area counties for E911 Services, 12 square miles for rural response, provides ambulance services for the communities in Davison & Hanson Counties, and participates in a regional drug task forces and the local emergency response teams. The City of Mitchell is proud to offer a full time professional fire department to the residents of the community, 1 of only 5 in the State of SD.

The Director of Public Safety is responsible for leadership and direction to the department's employees (66 FTEs). The Police Division includes supervisory staff (8 FTEs), sworn officers (20 FTEs), emergency communication staff (11FTEs), and administrative staff (2FTEs). The Fire/EMS division includes supervisory staff (5 FTEs), firefighter/EMT or firefighter/paramedic (19 FTEs), and administrative staff (1 FTE).

## Qualifications for Appointment:

- ◇ Demonstrated Leadership in the Public Safety Field.
- ◇ Knowledge and level of competency commonly associated with the completion of a baccalaureate degree in a course of study related to the occupational field.
- ◇ Experience sufficient to thoroughly understand the diverse objectives and functions of the subunits in the division/department in order to direct and coordinate work within the division/department, usually interpreted to require three to five years of related experience.
- ◇ Ability to meet current requirements set forth by the South Dakota Law Enforcement Officers Standards and Training Commission.

### Selection Process

June: Position Announcement

July: Candidate Review

August: Interview Process

September: Completed Process



### Priorities for the New Director

- \* Continued improvement of safety for the Mitchell Community.
- \* Employee Recruitment & Retention in light of current trends in law enforcement .
- \* Staffing/  
Operational Review  
of Public Safety  
Departmental  
Divisions
- \* Implementation of  
new technologies.
- \* Prioritization of  
resource allocation  
to meet competing  
needs.
- \* Evaluation of service delivery outside of the  
City of Mitchell.



### The Ideal Candidate

- \* The ideal candidate will have experience in the Public Safety Field.
- \* The leader will be honest and fair in maintaining a high standard of service to the Mitchell Community.
- \* He or she will have demonstrated his or her leadership abilities, commitment to community involvement, and will have strong interpersonal communication skills.
- \* The candidate will also work well as part of a management-leadership team under the direction of the Mayor and/or City Administrator.
- \* The ideal candidate will be an innovative, strategic leader.



For Full Job Posting Details, please visit: <https://www.cityofmitchell.org/Jobs.aspx?JobID=103&CommunityJobs=False&UniqueId=100>

For More Information about the Mitchell Community visit: [www.mitchellsd.com](http://www.mitchellsd.com)

Facebook: @mitchellpolicedepartment, @MitchellFireEMS, @cityofmitchellsd