



Mitchell

Library

11/15/2022 - Minutes

1. Call To Order

Board President Nath called the meeting to order at 5:00 p.m.

2. Roll Call

The following members were present in person: Dennis Nath, Diana Goldammer, Deb Everson, and Steve Rice. Board member Emma DeVos participated via Zoom. Board member Ann Temple was excused. Also present were Kevin Kenkel, Library Director and Zack North, Adult Services Librarian.

3. Approval Of The Agenda

There were no changes to the agenda. Motion by Rice, seconded by Nath, to approve the agenda. All members present voted "Aye". Motion passed.

4. Approval Of The Minutes

Board members reviewed the minutes from the September 20, 2022 board meeting. Motion by Rice, seconded by Goldammer, to approve these minutes. All members present voted "Aye". Motion passed.

5. Director's Report

Board members reviewed written reports and monthly statistics for October 2022. Zack North provided additional information regarding his report to the Board. Motion by Goldammer, seconded by Rice, to approve the director's report. All members present voted "Aye". Motion passed.

6. Financial Report & Approval Of Bills

Kenkel present two bills for which funding was not previously requested. The first bill was from the South Dakota Library Association in the amount of \$126.00 for six Trustee membership renewals. The second bill was from Amazon in the amount of \$44.97 for young adult programming supplies. Motion by Goldammer, seconded by Everson, to approve paying these bills. All members voted "Aye". Motion passed

Board members reviewed the September and October 2022 bank statement and financial reports. Motion by Everson, seconded by Rice, to approve the financial reports. All members present voted "Aye". Motion passed

7. Business Items

A. "Check Out, South Dakota State Parks!" State Park License Lending Program (Action Item)

Kenkel presented information about a new program from the South Dakota State Library and Game, Fish, and Parks that will place State Park entrance passes in public libraries to be available for check out. The passes will be checked out

free of charge for up to three days at a time. Patrons may only check out a pass once per month. The State Library has not provided all of the details of the program yet. Board members asked that a tentative plan for the program be presented at the next Board meeting.

B. Upcoming Holiday Schedule (Action Item)

Kenkel explained how the city's policy on holidays that fall on weekend days will affect the library at Christmas time. Motion by Goldammer, seconded by Rice, that the library close at 1:00 p.m. Friday, December 23 and reopen Tuesday, December 27 at 10:00 a.m. All members present voted "Aye". Motion passed. Mitchell Public Library will be closed December 22 at 1:00 p.m., December 23, December 24, December 25, and December 26.

For the New Years holiday, the library will be open normal hours on Saturday, December 31, and will be closed Sunday and Monday, January 1-2, 2023.

8. Committee Reports

There were no committee reports.

9. Board Input

Board member Goldammer asked if anything had been accomplished with researching the process of establishing a little free library near the Corn Palace. Kenkel admitted that he forgot about this task. Kenkel will find out for next month's meeting.

10. Citizen's Input- Public Presentation To, Or Discussion With, The Board.

No citizen's input was given.

11. Adjournment

The next Board meeting is scheduled for December 20, 2022 at 5:00 p.m. in City Council chambers. Kenkel informed Board members that updated policies will be presented for approval then. There being no further business, President Nath declared the meeting adjourned at 5:52 p.m.