

**SPECIAL MEETING OF THE CITY COUNCIL  
COUNCIL CHAMBERS, CITY HALL  
MITCHELL, SOUTH DAKOTA**

**October 7, 2020  
1:00 P.M.**

**PRESENT:** Marty Barington (by phone), John Doescher, Kevin McCardle, Steve Rice, Dan Sabers, Jeffrey Smith (by phone), Susan Tjarks (by phone)

**ABSENT:** Dan Allen

**PRESIDING:** Mayor Bob Everson

**AGENDA:**

Moved by Rice, seconded by McCardle, to approve the following items on the consent agenda.

- a. City Council Minutes
  1. City Council September 21, 2020.
- b. Committee Meeting Minutes
  1. Planning Commission September 14, 2020.
- c. Raffle Permits
  1. American Legion Post #18 with the drawing to be held on April 24, 2021 or when all the tickets are sold,
  2. Dakota Riptide with the drawings to be held on every Monday, Wednesday, and Friday in 2021, and
  3. Mitchell Skating & Hockey with the drawings to be held at every home game in February 2021.
- d. Set date 1:30 p.m., October 21, 2020 for bid opening for Public Safety SCBA and Confined Space Equipment.
- e. Approve Change Order #1 for Asphalt/Concrete Crushing Project #2019-9 increasing contract amount by \$95,760.00 to Dakota Constructors, Inc., adjust contract amount to \$248,240.00.
- f. Automatic Supplement to the General Fund-Insurance and Bonds in the amount of \$8,752.52 from a refund.
- g. Amend account number for Air Purification Systems on Ordinance #O2020-12, Supplemental Appropriation Ordinance from #101-41920-42812 to #101-41920-43415.
- h. Pay Estimates October 7, 2020
  - Pay Estimate #13 in the amount of \$281,782.05 for E. Central Drainage-Phase I #2018-39 contracted to Menning Backhoe, LLC,
  - Pay Estimate #13 in the amount of \$1,450.00 for Sanborn Phases II & III-Water #2019-22 contracted to Brosz Engineering, Inc,
  - Pay Estimate #14 in the amount of \$3,130.00 for Sanborn Phases II & III-WW #2019-22 contracted to Brosz Engineering, Inc,

- Pay Estimate #15 in the amount of \$33,767.50 for Sanborn Phases II & III-SS #2019-22 contracted to Brosz Engineering, Inc,  
 Pay Estimate #15 in the amount of \$955,829.84 for Sanborn Phases II & III #2019-22 contracted to H&W Contracting, LLC,  
 Pay Estimate #12 in the amount of \$710.00 for Corn Palace Plaza Phase II #2019-48 contracted to Confluence, Inc,  
 Pay Estimate #2 in the amount of \$10,000.00 for Crafty Fox Building Repair #2020-24 contracted to N.H. Masonry Restoration,  
 Pay Estimate #4 in the amount of \$2,235.33 for Crafty Fox Window Repairs #2020-24 contracted to Custom Carpentry,  
 Pay Estimate #4 in the amount of \$868.00 for Old Landfill Monitoring #2020-28 contracted to Geotek Engineering, and  
 Pay Estimate #4 in the amount of \$1,243.00 for New Landfill Monitoring #2020-29 contracted to Geotek Engineering.
- i. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer.

**PAYROLL SEPTEMBER 6, 2020 – SEPTEMBER 19, 2020:** City Council \$3,199.68, Mayor \$1,331.42, City Administrator \$5,216.46, Attorney \$4,210.23, Finance \$12,302.33, Human Resources \$3,389.09, Municipal Building \$3,218.10, Information Technology \$2,603.12, Police \$67,973.79, Traffic \$4,339.36, Fire \$30,329.08, Street \$27,137.97, Public Works \$22,373.89, Cemetery \$4,748.49, Library \$13,077.63, Recreation & Aquatics \$6,082.08, Recreation Center \$15,679.54, Sports Complexes \$10,564.88, Ballpark Concessions \$188.06, Parks \$12,867.12, Supervision \$5,449.05, E911 \$24,199.11, MVP \$743.76, Palace Transit \$19,783.03, JVCC \$1,025.05, Nutrition \$3,213.59, Water Distribution \$14,866.87, Sewer \$12,580.27, Airport \$2,445.61, Recycling Program \$6,142.53, Waste Collection \$5,886.10, Landfill \$9,525.01, Corn Palace \$16,571.18, Golf Course \$5,985.07, Campground \$1,079.40, Emergency Medical Services \$28,670.04.

**NEW HIRES;**

PARKS: Kelly Kidwilder-\$19.833.

E-911: Debra Fastnacht-\$18.878.

RECREATION & AQUATICS: Wyatt Baldauf-\$15.00, Timothy Moon-\$20.00, Steven Schoenfelder-\$25.00, Zachariah Fieber-\$15.00, Devin Rihanek-\$15.00, Charles Jones-\$12.85, Ryland DeVries-\$20.00, James Larson-\$25.00, John Cersosimo-\$25.00.

CORN PALACE: Mark Jenniges-\$20.00, Mike Baker-\$20.00, Wayne Lambert-\$20.00

**SALARY ADJUSTMENTS:**

POLICE: Ryan Erickson-\$35.035, Kyle McLaughlin-\$26.360.

EMS: McKenzy Young-\$19.161.

FIRE: Matthew Geidel-\$17.796.

PALACE TRANSIT: Patti Goudy-\$20.093.

LIBRARY: Zackery North-\$22.166.

WASTE WATER: Brian Daughters-\$25,098.

**TERMINATIONS:**

POLICE: Logan Crown, Brian Larson, Nick Jongeling.

**WARRANTS:** A-OX Welding Supply, Supplies-\$148.69; ADBC Student Chapter, Labor/Usher-\$4,250.00; Advantage Auto Glass, Repair-\$40.00; AFLAC, Aflac Withholding-\$11,178.48; AFLAC Group, Critical Care-\$856.46; AFSCME Council 65, Union Dues-\$542.80; Al's Engraving, Supplies-\$124.28; Alex Young, Reimbursement-\$45.00; Alice Mentele, Refund-\$130.80; Alignment X-Perts, Repairs-\$76.00; Amazon Capital Services, Supplies-\$142.47; American Garage Door, Repairs-\$95.00; Ameripride Services, Supplies-\$200.18; Andrea Groves, Reimbursement-\$22.50; Andrew Schneider, Reimbursement-\$45.00; Angie Goldhammer, Refund-\$163.50; AT&T Mobility, Utilities-\$917.15; Auto Body Specialties, Supplies-\$21.09; Avera Occupational Medicine, Contract Services-\$491.50; Bailey Metal Fabricators, Repairs-\$42.56; Baker Bros Electric, Repairs-\$596.58; Bechen Electric, Repair-\$623.64; Bierschbach Equipment & Supply, Supplies-\$679.04; Big Daddy D's, Supplies-\$4,077.05; Blackburn Manufacturing, Supplies-\$97.07; Blackstrap, Supplies-\$3,951.26; Bound Tree Medical, Supplies-\$72.69; Boyer Trucks Sioux Falls, Supplies-\$616.92; Brad Gates, Reimbursement-\$45.00; Brett Lowrie, Supplies-\$20,000.00; Brosz Engineering, 2019-22 P.E. #13-\$38,347.50; Bryce Holter, Refund-\$109.00; Byron Dietsch, Refund-\$196.20; C & B Operations, Supplies-\$424.43; Carquest Auto Parts, Supplies-\$14.97; Cengage Learning, Books-\$1,683.84; Center Point Large Print, Books-\$89.28; Century Link, Utilities-\$13.52; CHR Solutions, August Billing-\$2,909.09; City of Mitchell, Utilities-\$24,151.16; City of South Sioux City, Garnishment-\$393.11; Clayton Moore, Travel-\$48.00; Cody Pohlen, Reimbursement-\$45.00; Commercial Asphalt/Spencer Quarries, Supplies-\$20,766.62; Confluence, 2019-48 P.E. #12-\$710.00; Conrad Repair, Repairs-\$116.35; Cook Implement, Supplies-\$16.71; Core & Main, Supplies-\$2,302.10; Custom Carpentry, 2020-24 P.E. #4-\$2,235.33; Custom Outfitters Plus, Supplies-\$141.00; Dakota Fluid Power, Supplies-\$707.72; Dakota Supply Group, Supplies-\$6,421.38; Dalayne Spier, Refund-\$109.00; Debra Stahl, Refund-\$130.80; Delta Dental Plan of South Dakota, Dental Insurance-\$13,361.28; Dennis Geidel, Reimbursement-\$45.00; Department of Social Services, Child Support-\$1,126.96; Detco, Supplies-\$713.28; Diane Slaba, Refund-\$130.80; Dice Benefits Consulting, August Fees-\$507.00; Dick's Body Shop, Supplies-\$75.00; Donna Hauser, Refund-\$261.60; Doug Greenway, Refund-\$208.50; Doug Stahl, Refund-\$130.80; Duane Duba, Refund-\$130.80; Elaine Odens,

Refund-\$109.00; Emergency Education, Training-\$100.00; Eric Hieb, Contract Services-\$6,205.29; Farmers Alliance, Repairs-\$1,804.00; Fastenal, Supplies-\$171.27; Fedex, Express Services-\$13.65; First National Bank Omaha, Supplies-\$14,653.50; Forum Communications, Publishing-\$30.00; Gary Walton, Reimbursement-\$45.00; Gaylen Backus, Refund-\$130.80; Geotek Engineering, Pay Estimates-\$2,111.00; Golden West Technologies, Maintenance-\$97.50; H & W Contracting, 2019-22 P.E. #15-\$955,829.84; Hach, Supplies-\$164.36; Hauge Associates, Garnishment-\$58.24; Henry Schein, Supplies-\$183.41; Hohbach Electric, Capital Improvements-\$385.69; Howes Oil, Supplies-\$10,035.00; Independent Viking Glass, Repairs-\$28.05; Ingram Library Services, Books-\$384.02; Innovative Office Solution, Supplies-\$375.82; Interstate Office Products, Supplies-\$286.03; Jacki Larson, Reimbursement-\$45.00; James Valley Nursery, Supplies-\$28.37; James Wiczorek, Refund-\$130.80; Jamie Henkel, Reimbursement-\$45.00; Jan Torkelson, Refund-\$261.60; Janice Northrup, Refund-\$130.80; Janice Schlimgen, Refund-\$130.80; Jay Huber, Refund-\$327.00; Jaylon Tollefson, Travel-\$149.50; JCL Solutions, Supplies-\$1,078.57; Jeff Hanson, Reimbursement-\$45.00; Jennifer Sonne, Refund-\$272.50; Jerolyn Dean, Refund-\$130.80; Jesse Barondeau, Refund-\$130.80; Joe Galpin, Reimbursement-\$45.00; Joe Haiar, Reimbursement-\$45.00; Joe Schroeder, Reimbursement-\$45.00; John Hegg, Reimbursement-\$45.00; Jon Vermeulen, Reimbursement-\$45.00; Jones Supplies, Supplies-\$183.69; Josh Lee, Refund-\$218.00; Julie Kayser, Refund-\$130.80; Karla Vanden Berge, Refund-\$130.80; Karon Stevens, Refund-\$109.00; Kathy Hanks, Reimbursement-\$45.00; Kevin Devries, Reimbursement-\$45.00; Kevin Dykes, Reimbursement-\$45.00; Kevin Kenkel, Reimbursement-\$33.75; Kevin Roth, Meals-\$99.00; Ko Pest Control, Professional Service-\$150.00; Kyle Croce, Reimbursement-\$45.00; Larry Schnabel, Refund-\$261.60; Lawson Products, Supplies-\$585.76; Leann Dehaan, Refund-\$130.80; Lewis Bainbridge, Refund-\$109.00; Liquid Engineering, Repair-\$3,040.00; Liz Kitchens, Reimbursement-\$45.00; M & T Fire and Safety, Supplies-\$290.26; Marne Strasser, Refund-\$130.80; Mary Ann Hetland, Refund-\$163.50; McLeod's Printing, Supplies-\$138.99; Menard's, Supplies-\$526.27; Menning Backhoe, 2018-39 P.E. #13-\$281,782.05; Meyers Oil, Supplies-\$3,073.05; Michelle Bathke, Reimbursement-\$45.00; Mid-America Pump & Supply, Supplies-\$22.05; Midcontinent Communications, Utilities-\$104.80; Millennium Recycling, Supplies-\$2,030.35; Mitchell Animal Rescue, October Payment-\$350.00; Mitchell Convention & Visitors Bureau, Advertising-\$12,981.71; Mitchell High School Volley, Youth Volleyball Program-\$2,333.70; Mitchell Park & Recreation, Youth Volleyball Program-\$840.00; Mitchell Power Equipment, Repairs-\$25.00; Mitchell Show Choir Classic, Labor/Usher-\$1,832.70; Mitchell United Way, Deductions-\$196.00; Mueller Lumber, Supplies-\$185.54; Muth Electric, Repairs-\$1,001.54; Napa Auto Parts, Supplies-\$172.23; Nate Hegg, Reimbursement-\$45.00; Nathan Powell, Reimbursement-\$45.00; Nick Bakhtiari, Reimbursement-\$45.00; Nick Heisinger, 2020-24 P.E. #2-\$10,000.00; Northern Lake Service, Lab-\$2,379.30; Northwestern Energy & Communications, Utilities-\$18,679.65; Peterbilt of Sioux Falls, Supplies-\$144.80; Porta Pros, Rental-\$151.00; Public Health Laboratory, Lab-\$692.00; Qualified Presort, Mailing Service-\$611.60; Ray O'Herron, Supplies-\$1,831.00; Recorded Books, Supplies-\$1,122.08; Rodney Shawd, Refund-\$130.80; Roger Prewett II, Reimbursement-\$45.00; Runnings Supply, Supplies-\$547.99;

S & M Printing, Supplies-\$56.00; Scott Supply, Supplies-\$68.97; South Dakota Department of Transportation, Supplies-\$831.60; South Dakota Newspaper Services, Advertising-\$750.64; South Dakota Retirement System, Retirement Contributions-\$49,556.46; South Dakota-Supplemental Retirement, Supplemental Retirement Contributions-\$3,034.80; South Dakota Supplemental Roth 457, Roth 457 Contributions-\$950.00; South Dakota Library, Registration-\$65.00; Seth Joseph, Refund-\$523.20; Shelly Fredrickson, Refund-\$261.60; Sherwin-Williams, Supplies-\$347.93; Sign Pro, Supplies-\$26.50; South Central District, Annual Dues-\$50.00; Stan Houston Equipment, Supplies-\$651.86; Standard Insurance, Life Insurance-\$1,993.54; Staples, Supplies-\$284.08; State Disbursement Unit, Garnishment-\$546.77; Stephanie Ellwein, Reimbursement-\$45.00; Steve Anderson, Reimbursement-\$78.00; Steve Morgan, Refund-\$238.00; Sturdevant's Auto Parts, Supplies-\$1,579.31; Subway, Meals-\$31.45; Terry Johnson, Reimbursement-\$45.00; Terry Wulff, Refund-\$261.60; Tessier's, Maintenance-\$873.00; Thomas Buffington, Reimbursement-\$45.00; Thune True Value Hardware, Supplies-\$196.33; TK Electric, Repair-\$453.48; TMA Stores, Repair-\$413.03; Todd Cavanaugh, Reimbursement-\$45.00; Tractor Supply Credit Plan, Supplies-\$79.97; Transource, Supplies-\$93.90; Travis Tjeerdsma, Refund-\$130.80; Tyler Vetch, Reimbursement-\$45.00; UL LLC, Annual Services-\$2,675.55; United Laboratories, Supplies-\$936.42; Upper Midwest Garage Door, Repairs-\$234.69; Verizon Wireless, Utilities-\$2,915.03; Vern Eide Chevrolet Buick, Repair-\$495.87; Vern Eide Ford Lincoln, Parts-\$334.25; Wade London, Reimbursement-\$45.00; Walmart, Supplies-\$861.43; Wheelco Brake & Supply, Supplies-\$421.13; William Moeller, Refund-\$130.80.

Members present voting aye: Barington, Doescher, McCardle, Rice, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

**CONSIDER APPROVAL:**

Moved by Tjarks, seconded by Sabers, to amend the agenda to add a Public Comment item.

Roll call vote-Members present voting aye: Barington, Doescher, McCardle, Rice, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

Moved by Sabers, seconded by Rice, to approve the closure of the Corn Palace Plaza parking lot on October 17, 2020 from 2:00 p.m.-7:00 p.m. for a CASA event.

Roll call vote-Members present voting aye: Barington, Doescher, McCardle, Rice, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

**RESOLUTION:**

Moved by McCardle, seconded by Rice, to approve Resolution #R2020-71, Authorizing Submission of an Application for Solid Waste Management Program Grant Funds, as follows:

**RESOLUTION #R2020-71**

***AUTHORIZING SUBMISSION OF AN APPLICATION FOR  
SOLID WASTE MANAGEMENT PROGRAM  
GRANT FUNDS***

**WHEREAS, The *City of Mitchell* has identified the need to enhance its sanitary landfill operations through the development of a fourth disposal cell; and**

**WHEREAS, The *City of Mitchell* proposes to apply to the Department of Environment and Natural Resources (DENR) for Solid Waste Management Program (SWMP) funding to assist in the costs associated with improving its landfill efforts; and**

**WHEREAS, The *City of Mitchell* is eligible for Solid Waste Management Program funding assistance for the proposed project; and**

**WHEREAS, with the submission of the SWMP application the *City of Mitchell* assures and certifies that all DENR and SWMP requirements will be fulfilled; and**

**THEREFORE, BE IT RESOLVED, that the *City of Mitchell* duly authorizes the submission of the SWMP application requesting financial assistance in support of the proposed composting operation improvements.**

**THEREFORE, BE IT RESOLVED, that *Robert B. Everson Jr., Mayor* be authorized to execute the SWMP application for the *City of Mitchell*.**

Roll call vote-Members present voting aye: Barington, Doescher, McCardle, Rice, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried and resolution declared duly adopted.

**PUBLIC COMMENT:**

Council Member Tjarks noted that Covid cases are on an upward trend in recent weeks and suggested that masks should be required in all City buildings. Mayor Everson stated City employees are required to wear masks within 6 feet of others or in a vehicle with others. Mayor Everson also noted anyone who wishes to wear a mask can. Tjarks stated she would like this item placed on the next City Council agenda for action.

**ADJOURN:**

There being no further business to come before the meeting, Mayor Everson adjourned the meeting.

*Michelle Bathke*

Michelle Bathke  
Finance Officer

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