

**CITY OF MITCHELL
CITY PLANNING COMMISSION MINUTES
SEPTEMBER 28, 2020**

Chairman Larson called to order the September 28, 2020 City Planning Commission Meeting to order at 12:00 pm (Noon) in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD

Members Present: Larson, Jirsa, Osterloo, Penney and Molumby

Members Absent: Genzlinger, Vaux and Allen

Staff Present: Putnam, Croce, T. Johnson, Schroeder, J. Johnson

Declaration of Conflicts of Interest: none

Approval of Agenda: Motion by Osterloo, seconded by Jirsa to approve the agenda as presented. All Members present voting aye, motion carried.

Approval of Minutes: September 14, 2020 correction on page one last paragraph; 'Roll Call: Larson yes, ~~Molumby~~ yes, Genzlinger yes, Jirsa yes, Vaux yes, Osterloo yes, Penney yes, Molumby no, 6 yes 1 no, Motion Carried. Motion by Jirsa, seconded by Molumby to approve the corrected minutes. All members present voting aye, motion carried.

Schedule Next Meeting: Motion by Osterloo, seconded by Jirsa to schedule the next meeting for Tuesday, October 13, 2020. All members present voting aye, motion carried.

Review of 2019 Conditional Use Permit: Christy Duba, 113 W Douglas Ave, legally described as the E ½ of Lots 11 & 12, Block 12, Van Eps 1st Addition. Last year the planning commission and the board of adjustment approved the conditional use permit for an indoor recreational facility with the following conditions; a code review be completed and the applicants come back in one year for a review. Putnam reported that no issue or complaints have been reported to the office and the applicants have not reported any concerns as well. Motion by Jirsa, seconded by Osterloo to report to the Board of Adjustment that the permit be approved with no conditions. All members present voting aye, motion carried.

Plan Approval: 1321 S Burr St, HB District "Starbucks". Mark Wittenburg, Batis Development, provided an overview (by phone) of the project. The store will be a bit larger than the typical types, as the hope this business becomes a gathering space. The buildings are of prefab construction and will be coming from Minnesota. The frame of the building will take about 3 days to construct and the interior finish and furnishings about 90 days to complete. The owners hope to commence construction before the end of the year. Additional plans are forthcoming. Staff has reviewed the plan and do not have any issues at this time. Motion by Jirsa, seconded by Molumby to approve the plan. All members present voting aye, motion carried.

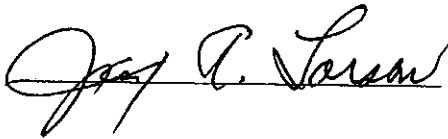
Plan Approval: Taco Bell, 2000 S Burr St, HB District. Brian Davies, Nate Wenger (representatives of the owner) and John Beck, contractor, were available by phone to explain the project. The project consist of an upgrade to the exterior, new signage, 8' x 14' addition, new restrooms, more storage and other improvements. Motion by Jirsa, seconded by Osterloo to approve the plans. All members present voting aye.

Plat: A Plat of Tract P of Wild Oak Golf Addition in the NW ¼ of Section 23, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. Robert Kummer, Surveyor with Infrastructure, was available for questions. He reported that the purpose of the plat is just for conveyance at this time. There are no immediate development plans. The Register of Deeds suggested that the legal description reference Tracts 3A and 4. Kummer concurred and will revised the legal description. This property is outside the city limits, thus the county has to review the plat as well. Roll Call: Osterloo yes, Molumby yes, Jirsa yes, Penney yes, Larson yes. 5 Yes 0 no 2 absent. Motion carried.

Other business: none

Public Input: none

Chairman Larson adjourned the meeting at 12:31 pm.

A handwritten signature in cursive script, reading "Jay P. Larson". The signature is written in black ink and is positioned on the left side of the page, below the meeting adjournment text.

10-13-2020