

Meeting of the Mitchell Public Library Board of Trustees Tuesday, September 25, 2018.

The Mitchell Public Library Board of Trustees met on Tuesday, September 25, 2018 at 4:30 p.m. in the Director's Conference Room at the Mitchell Public Library. Board President Sivik called the meeting to order at 4:37 p.m.

Members present: Flemmer, Margheim, Sivik, Taylor, Temple.

Members absent: Rice.

Guests: None.

Minutes. The minutes of the August 21, 2018 board meeting were read and approved. **M/S/P—**Margheim, Flemmer.

Financial report. The Financial report was approved. **M/S/P—**Margheim, Taylor.

Director's Report. The Director's report was approved as given.

Communication & Correspondence. Thank you letters were received from 2 patrons who participated in the Adult Summer Reading Program. They were appreciative of the program that urged them to expand their reading base.

Unfinished business. Goals were discussed. No additions were made.

Children's furniture was discussed. The Library Board was presented with 2 options for additional Children's furniture prepared by Jean Patrick. Option 1 in the amount of \$2,173.12 will be paid by the Library Board. For option #2, the Library Board will ask the City Council for a contingency transfer from the Supplies & Materials line item in the amount of \$3,209 to the Furniture & Equipment line item. If that is not possible, then it will go into the 2020 budget. **M/S/P—**Margheim, Temple.

New business. A fees and overdue library materials policy was presented to the Library Board. Several changes were made to the document. It will be reviewed again at the October 2018 meeting under Unfinished Business.

Supply quotes from Jones Supply and JCL were presented to the Library Board. The Library Board declined to act and referred the matter to the governing body. **M/S/P—**Taylor, Margheim.

Board input. Board President Sivik handed out information on a homebound program in York County Library in Rock Hill, SC. It is one of the goals for the Mitchell Public Library to start a homebound program in Mitchell.

Bills. The following bills were approved for payment. Ameripride Services, Inc. 70.52; Bailey Metal Fabricators, Inc. 995.00; Baker & Taylor 1,815.73; Better Containers MFG Co. 270.10; Blackstone Publishing 34.95; Books by Terrall 208.83; Center Point Large Print 89.28; Demco Inc. 189.68; Farm & Home Publishers, LTD 217.32; Findaway World LLC 722.30; Gale 194.16;

Grey House Publishing 414.00; Ingram Library Services 160.43; Innovative Office Solutions LLC 317.19; JCL Solutions 282.85; Mitchell Plumbing & Heating 92.57; Mitchell Technical Institute 410.06; Mitchell Telecom 64.95; Northwestern Energy & Communications 2,878.06; Reader's Den 29.98; Recorded Books 345.90; Scholastic Inc. 100.00; Scholastic Library Publishing 152.10.

The next regularly scheduled meeting is Tuesday, November 20, 2018, at 4:30 p.m. in the Director's Conference Room at the Mitchell Public Library.

Jackie Hess
Secretary