

TRAFFIC COMMISSION
MINUTES
612 North Main
Mitchell SD 57301
August 5th, 2019

Assistant Police Chief Mike Koster called the meeting of the Traffic Commission for the City of Mitchell to order at 5:59pm on Monday, August 5th, 2019 in the Mitchell City Council Chambers.

PRESENT

Assistant Police Chief Mike Koster Councilperson Jeff Smith Councilperson Dan Allen
Councilperson Kevin McCardle Councilperson Steve Rice Josh Harvey-Traffic Assistant

NO PRESENT

Ex-officio Dick Figland

AGENDA

Assistant Police Chief Mike Koster requested approval of the **Agenda** for this meeting August 5th, 2019. Councilperson Allen made a motion to approve the agenda. Councilperson Smith seconded the motion with all members voting aye.

NEW BUSINESS

- 1. Keke, Owner of The Back 40 Taphouse Grill, requests the closure of the west side of the 500blk of N Main parking lane and the 5th & Main parking lot for every third Thursday beginning August 15th through October, 2019. The closures are requested to begin at 2:00pm. Vehicles not removed by 2:00pm will be subject to ticket and tow. (see attached request for complete details)**

Assistant Police Chief Mike Koster commented that he had a concern for the October 17th closure as there is an ESD Dance & Cheer competition at the Corn Palace from 5:00pm to 10:00pm, which would coincide with the same times of the restricted "motorcycle parking only" on the street and in the 5th and Main parking lot. Assistant Police Chief Mike Koster also asked if this event would need to complete a Special Event Packet since there would be activities taking place in the 5th and Main parking lot. Keke, owner of the Back 40, stated that she was unaware of having to complete any additional paperwork. She stated that there would not be any alcohol outside. It was asked if Keke had talked to the neighboring businesses about the parking closures and she said she had not. Councilperson Allen stated that he had talked to a business owner who did not agree with the closure. Keke stated that the "motorcycle parking only" was to keep the motorcycles in a safe location. Keke explained that events are sponsored and the August 15th event would include a bike wash, slow roll and a plank with motorcycles, which would kick-off the event in the 5th and Main parking lot. She would like to start this out as a small event and next year have activities May through October. Keke also stated that she wouldn't ask to close the parking lot if there are multiple events. Assistant Police Chief Koster also had a safety concern with participants walking back and forth across the street from the parking lot to the bar without the street being closed. Assistant Police Chief Koster also asked if an insurance certificate would be needed in regards to the activities in the 5th & Main parking lot. Justin Johnson, City Attorney, did not believe one would be needed. Councilperson Smith asked if appropriate signage was available. Assistant Police Chief Koster stated that new signage would need to be made, since there has not been a request just to restrict a parking lane before.

Councilperson Smith made a motion to approve the closure of the 5th & Main parking lot and in front of the Back 40 at 2:00pm. Councilperson Allen seconded the motion with all members voting aye.

Councilperson Rice made a second motion to have motorcycle parking on the third Thursday of August and September in front of the Back 40 at 2:00pm and expanding parking in front of neighboring businesses with written consent from those businesses for either 2:00pm or 5:00pm signage for "Motorcycle Parking Only". Signage will need to reflect closure times. The Thursday in October will need to be a separate request to be discussed at a later meeting. Councilperson McCardle seconded the motion with all members voting aye.

- 2. Pastor Carroll Torberson with Grace Baptist Church requests a temporary closure of the west ½ (one half) of the block of West Douglas Avenue from South Edmunds Street east to the alley for a period of 4 ½ hours from 5:00pm to 9:30pm Friday, August 9, 2019 for the purpose of a Family Night/ Carnival which concludes a week of Vacation Bible School. Grace Baptist Church is located on the south side of the street; however, they also own the property on the north side of the street, which would be used for the Carnival. The purpose of the street closure would be for safety reasons, since there will be more than 100 people going back and forth across the street during the Carnival (see attached request for complete details).**

Pastor Torberson explained the event to the group and that the request is for safety purposes as there will be more than a 100 people going back and forth across the street.

Councilperson Smith made a motion to approve the request. Councilperson Allen seconded the motion with all members voting aye.

- 3. The Corn Palace Challenge Bull Ride is requesting the following closures for their event to be held in the Corn Palace on September 27th & 28th, 2019. The closure of the east portion of the City Hall Parking Lot from 5:00am on Tuesday, September 24th through 5:00pm on Monday, September 30th. The entire City Hall Parking Lot from 7:00am on Friday, September 27th through 7:00am on Sunday, September 29th. The 600 block of North Main Street from 7:00am on Friday, September 27th through 7:00am on Sunday, September 29th.**

Councilperson McCardle made a motion to approve the request. Councilperson Rice seconded the motion with all members voting aye.

ADJOURNMENT

Councilperson McCardle made a motion to adjourn the meeting at 6:16pm. Councilperson Smith seconded the motion with all members voting aye.

The next Traffic Commission meeting is scheduled for Monday, August 19th, 2019. The time will be announced at a later date.

Minutes prepared by Cindy Titze.