

## **Meeting of the Mitchell Public Library Board of Trustees Tuesday, June 19, 2018.**

The Mitchell Public Library Board of Trustees met on Tuesday, June 19, 2018, at 4:30 p.m. in the Director's Conference Room at the Mitchell Public Library. Board President Carolyn Sivik called the meeting to order.

**Members present:** Flemmer, Margheim, Sivik, Taylor.

**Members absent:** Rice.

**Guests:** Jessica Pickett, Community Service Director.

**Minutes.** The minutes of the May 2018 board meeting were approved. **M/S/P**—Margheim, Flemmer.

**Set the date of the next Library Board meeting.** The July meeting has been set for Tuesday, July 17, 2018, at 4:30 p.m. in the Director's Conference Room at the Mitchell Public Library.

**Financial Report.** The Library Board reviewed their profit & loss statement. The monthly budget statement from the City was reviewed. Special attention was paid to the Books line item. The number of books purchased needs to increase each month so that the line item has a zero balance at the end of the year.

**Director's report.** Along with the statistical report, the Library Board was given a report on the start of the Summer Reading Program. The kick-off to the Summer Reading Program was a huge hit. On May 31<sup>st</sup> and June 7<sup>th</sup>, goats came to the Library. Before and after Story Time, children could go outside and pet the goats. Estimated attendance for both events were around 150.

The next program was one of bird calls and sounds. The children learned about birds and sounds that they made and drew pictures of their favorite bird. Total attendance again of about 150.

**Communications and correspondence. None.**

**Unfinished business. None.**

**New business.** Goals June 2018 to December 2019 were discussed. The Library Board approved the adopt these goals as amended. **M/S/P**—Margheim, Taylor.

Budget 2019. After reviewing the budget, changes were made. The Library Board approved a motion to adopt the budget with the changes. **M/S/P**—Taylor, Margheim.

The Library's Board Active Shooter Policy was presented to the Library Board. Since no action needed to be taken by the Library Board, the policy was theirs to look at.

**Board input. None.**

**Citizen's input. None.**

**Bills.** The following bills were approved for payment. **M/S/P**—Margheim, Taylor. Ameripride Services, Inc. 128.50; Baker & Taylor 1,572.64; Blackstone Publishing 100.85; Campbell Supply, Inc. 104.24; Center Point Large Print 89.28; Demco Inc. 633.28; Gale 889.15; Ingram Library Services 48.75; Innovative Office Solutions LLC 264.46; JCL Solutions 150.96; Menard's 15.74; Midwest Alarm Co., Inc. 78.00; Mitchell Technical Institute 459.56; Mitchell Telecom 64.95; Muth Electric, Inc. 309.48; Muth Technology 390.00; North Central Seed 175.00; Northwestern Energy & Communication 2,995.53; Omaha World Herald 311.48; Penguin Random House 60.00; Reader's Den 67.94; Recorded Books, Inc. 666.51; Salem Press 196.56; Scholastic Library Publishing 34.80; Thune True Value Hardware 50.94; Walmart Community 26.70.

There being no further business, the meeting adjourned.

Jackie Hess  
Secretary