

Community Services Advisory Board Meeting Minutes
Thursday June 11th, 2020
10:00 am @ City Hall Council Chambers
612 North Main

Call To Order: Kristi Bitterman called the June 11th, 2020 Community Services Advisory Board Meeting to order at 10:00 am

Members Present: Kristi Bitterman, Bonnie Scott, Louise Metz, Wanda Baker, Sharon Rehorst, Whitney Kroupa, and Mark Limberg

Members Absent: None

Ex-Officio Member Present: John Doescher

Staff Present: Jessica Pickett and Amy Hurt

Agenda: Motion was made by Mark Limberg, second by Bonnie Scott to approve the agenda. All members present voting aye, motion carried.

Meeting Minutes: Motion was made by Sharon Rehorst, second by Bonnie Scott to approve the February meeting minutes. All members present voting aye, motion carried.

6/11/2020 - Minutes

1. JVCC Renovation

The interior renovation is almost complete, just a few little things to finish. The drive thru window and sound system have both been installed. The parking lot is not done and there is no completion date set.

2. JVCC Reopening Plan

All members were given a working document of the reopening plans for JVCC. The plan is based off the Sioux Falls Active Generations Center. We are currently on phase 1, which is the JVCC is closed to the public. Phase 2 would be open with limited operations. The board changed the start time to, when renovations are complete. With the parking lot tore up we will not be able to open until it is completed. Phase 3 would be open with restricted operations and the board changed the time frame to, upon review & approval of the Community Services Advisory Board. Motion was made by Sharon Rehorst, second by Wanda Baker to approve the JVCC Reopening Plan with changes. All members present voting aye, motion carried.

3. COVID-19 Transit

When the virus first came out Palace Transit had to follow many state & federal regulations. Rides were restricted to essential rides only. We are now allowing all rides. Drivers wear mask, take temps, have shower curtains around them, and disinfect the bus after each ride. The Federal Cares Act has award Palace Transit with \$1,050,840.00 to 100% fund operations, administrative, and equipment. Acceptance of the funds goes to the City Council on Monday.

4. Palace Transit Contracts

Palace Transit Contracts that are due the next two months were discussed. Motion was made by Mark Limberg, second by Bonnie Scott to approve all contracts. All members present voting aye, motion carried.

5. Transit Holiday

Board members were asked if Palace Transit could be closed July 3rd, to observe the 4th of July. Whitney brought up that the Grasslands are open that day. Dialysis patients do not have any other way to get there. Motion was

made by Wanda Baker, second by Sharon Rehorst to stay open on July 3rd. All members present voting aye, motion carried.

6. MVP Community Helper

The Community Helper program has not gone over as well as expected. Most people have their church, neighbors, and family that help them. We will still advertise the program for those who may have no one.

7. Nutrition COVID-19 Update

The State has provided additional funding for the meals served in April and May. All sites as of right now are to-go meals.

8. United Way

The United Way Applications have been submitted for the Nutrition Program, MVP, and JVCC.

9. Department Reports And Updates

9.I. Palace Transit

The year to date Ridership Report was given to the board members to look over. The report breaks down the rides by special emphasis, elderly riders, handicap riders, general public, school age, unduplicated under 59, elderly unduplicated over 60, total riders, miles, and Headstart. The overall May ridership totals were down 7,001 rides and miles were down 10,897. The report breaks down the 5311 rides and the Headstart rides.

9.II. Mitchell Volunteer Program

No reports were given for MVP, due to the COVID-19

9.III. Adult Nutrition

The May Nutrition report was given to each member. We are down 550 meals to our projections for the month of May. We sold 638 second meals in May and had a total of 163 Dine Card Meals. We are down 920 meals compared to this same time last year. May is the end of the Nutrition fiscal year. We ended up down to projection 7,177 meals. The Nutrition tracking program will be switched to Therap Reporting as of May 1st.

9.III.i. James Valley Community Center

The monthly JVCC Newsletter was given to each member. We have been printing the news in house to cut costs. The Farmers Market will no longer be put on by the JVCC. The Corn Palace has now taken the event over.

10. Citizens Input

No citizens input to record.

Next Meeting Date: July 9th, 2020

Adjournment: Motion was made by Sharon Rehorst, second by Bonnie Scott to adjourn the meeting at 10:55 am

Respectfully Submitted by:

Amy Hurt - Community Services Coordinator / City of Mitchell Community Services Department