



Parks and Recreation

Mitchell Park, Recreation & Forestry Board Minutes

6/9/2022 - Minutes

1. CALL TO ORDER

Meeting called to order by Chris Retterath, President of Board at 6:09 PM

Present: Chris Retterath, Andy Jerke, Pat Skinner, Luke Norden, Austin Havlik

Absent: Amanda Johnson, Jeremy Gunkel. Council Liaison: Marty Barington

Staff present: Kevin Nelson, Kevin DeVries, Angel DeWaard, Steve Roth, Jeremy Nielsen

2. PUBLIC INPUT - If You Need To Address The Park Board On An Item That Was Not On The Agenda, Excluding Personnel Items, Please Come Forward To The Podium And State Your Name And Concern. Presentations Will Be Limited To Three Minutes. Items Will Be Considered But No Action Will Be Taken At This Time.

Eric Sabers, the new Mitchell Skating & Hockey Association President introduced himself to the Board. Mr. Sabers informed the Board he would be coming before them in the near future as the Association in working on some planning and investment projects for continued improvement to the facility. Mr. Sabers wanted to publicly recognize Jeremy Nielsen and his crew for all their hard work and dedication to keep things running smoothly this past season.

3. DELEGATIONS

A. Mitchell Christian School Coach Julie Request To Waive Event Fees For Cross Country Meet

A delegation from Mitchell Christian School represented by Cross Country Coaches Julie Holdeman and Jill Nidem were present. Coach Holdeman asked the Board to waive event fees for their Cross Country 5k Trail Run on September 3rd at Firesteel Park. Motion Havlik, Second Jerke to approve waiving event fees for the Mitchell Christian School Cross Country 5k Trail Run. Motion carried.

4. ADDITIONS OR DELETIONS

5. Approval Of Minutes

Minutes of the April 14, 2022 meeting were reviewed. Motion Havlik, Second Jerke to approve the April 14, 2022 Minutes as read. Motion carried.

6. Approve Financial Reports

Motion Norden, Second Havlik to approve the Bills as submitted with Jerke abstaining. Motion carried.

7. Department Reports

Recreation Board Report

May 12th – June 9th

Kevin DeVries

Programs:

Summer registration got underway April 18th. Registrations went well and are better than 2021. Baseball and softball numbers could be better but we like the direction softball is going with DWU helping. We are looking at some options for baseball for next summer. Todd and Jamie have all their staff up and going and are looking forward to a great summer.

The outdoor pool opened May 27th. Steve and his staff worked hard to get things ready in the tight window that they had. We had one of our pool heaters go out the week we opened so the water temp to start the summer has been a little chiller than normal. The new heater should be installed and running by the weekend of June 3rd. The first couple of days were warm but the weather has not been the greatest to start the summer out.

We might need to look at opening June 1st or first Saturday in June in the future like other towns do. That will be a discussion for next fall. We had our pool pass sale the first week of May and sold almost 200 memberships in that week. We sold about 140 last year during that time.

The new sunshades in the concession area a 2 on deck should be completed by mid to late June. The 2 on deck are done and look good but concession area had to be specifically made for the dimensions.

Recreation Center:

-Usage is still holding strong and we are well over last year's numbers. We are currently sitting at 3300 members, which is the most we've ever had.

-Preschool had its graduation on May 16th and finish up May 20th as well as the afterschool program.

-The aquatic club will start with some parent run practices starting May 16th as they are still in search of a new coach. They have not been in the pool since the beginning of May.

-Still waiting to hear on the final details of re-plastering the 2 pools at the indoor aquatic center in August.

-Schemmer should be finishing up its design plans for the old pool remodel and I hope we can get that bid in the next month.

-Summer athlete training has started up and will really take off once school gets out.

Parks & Forestry

Board Report

June 2022

- Working at the outdoor pool getting it ready to open for the summer
- One of the pool heaters started leaking at the outdoor pool so it is being replace
- Contractor is installing the new shade structures at the outdoor pool
- Working on turning on irrigation systems and going thru them making repairs
- Put up banners downtown for the Chambers

- Put out the fishing docks and boat docks
- Put in the lake buoys
- Added new woodchips to the Plaza and Bella's Butterfly Gardens
- Mowing and trimming all the parks
- Had to replace the water heater to the main bathhouse at the Campground
- Tree cleaning up from the storm we had over Memorial Day weekend
- The mini split for heat and AC got installed in the Enclosed shelter in Hitchcock Park
- Put the watering bags on the new trees and watering newly planted trees
- Day to day operations of emptying trashcans and cleaning restrooms and shelters.

PARK BOARD REPORT – SPORTS COMPLEX

June 9, 2022

CADWELL:

- Mitchell baseball and JV spring season is done. Legion, junior legion, teener white and black have started. Seasons run through the first part of August.
- Park and Rec programs started. National League, Rec baseball and Softball.
- Travel teams have started, 16 teams.
- Teener tournament June 3 and 4, Lowell Rang tournament June 10-12, Harve's tournament June 18 and 19 and Kiwanis tournament June 25 and 26.
- Men's and Women's slow pitch started first part of May. Wednesday and Thursday nights.
- Dakota Bulldogs have started. 4 games scheduled this summer.
- Staff has been busy mowing fields, weed eating, working on fields, painting bathrooms, clean up from games and practices, changing field lights, irrigation, working on dog park fence.
- Full staffed as of May 23rd.
- Had a sun shade rip and 2 trees up rooted from the storm.

SOCCER:

- MSA last youth game was on Saturday May 21. Competitive League goes until June 26, no games scheduled. No tournaments scheduled this summer.
- Painting fields, mowing, garbage and bathroom cleaning. We are going to put in 2 more walk through gates.
- Turned on irrigation and the jockey pump is bad. Around \$7,500 for a new one including labor. Won't be in until week of June 13th.

ICE ARENA:

- Both sheets of ice are out.
- Meeting with figure skating. Talked about adding advertising, exclusivity of figure skating rentals, language for hockey tournaments having priority in their agreement.
- Roof is still leaking. Great Plains Roofing is coming in the next couple weeks to look more at it.

8. Approve Installation Of Zebra Mussels Signage At Lake Mitchell By GFP

The Board reviewed a request from SD Game, Fish & Parks for the installation of Zebra Mussels Signage

at Lake Mitchell. Director Nelson noted signage and installation would be done by SD Game, Fish & Parks at no cost to the city. Motion Jerke, Second Havlik to approve the the installation of zebra Mussels Signage at Lake Mitchell by SD Game, Fish & Parks at no cost to the city. Motion carried.

9. Approve Palace City Pedaler's Bike Trail Maintenance Agreement

Director Nelson submitted to the Board a request to approve the Palace City Pedaler's Bike Trail Maintenance Agreement. Nelson informed the Board Palace City Pedaler's have been doing trail maintenance for sometime and there has not been an agreement in place, this agreement would set out the guidelines for trail maintenance. After a brief discussion Motion Havlik, Second Skinner to approve the Palace City Pedaler's Bike Trail Maintenance Agreement as presented. Motion carried.

10. Approve Mitchell Recreation Center & Outdoor Aquatic Center Agreement For Employee Memberships LifeQuest

The Board reviewed the Mitchell Recreation Center & Outdoor Aquatic Center Agreement for Employee Memberships LifeQuest. DeVries informed the Board LifeQuest reached out as they received funds in the amount of \$350,000 which they would like to use toward memberships to the Rec Center and Outdoor Aquatic Center for a four year period. LifeQuest would make a lump sum payment of \$350,000 and the city would provide memberships to the Mitchell Recreation Center and Outdoor Aquatic Center to LifeQuest employees at no cost to the employee for individual, couples or family memberships. The agreement will become effective September 1, 2022 and terminate on August 31, 2026. A brief discussion followed. Motion Jerke, Second Norden to approve the Mitchell Recreation Center & Outdoor Aquatic Center Agreement for Employee Memberships LifeQuest as submitted. Motion carried.

11. Approve Facility Use Agreement 2022 Mitchell Skating & Hockey Association

Nielsen submitted the Facility Use Agreement 2022 Mitchell Skating and Hockey Association to the Board for their approval, noting the only changes were an increase to the Athlete Fees, Ice Time Fee increase and additional language added to 20(a) "The City shall use reasonable efforts to schedule tournament activities in a manner which will minimize disruption to other groups who traditionally use the Facility during the proposed tournament times". Motion Norden, Second Jerke to approve the Facility Use Agreement 2022 Mitchell Skating and Hockey Association as submitted. Motion carried.

12. Approve Facility Use Agreement 2022 Mitchell Figure Skating Club

Nielsen presented the Facility Use Agreement 2022 Mitchell Figure Skating Club to the Board for their approval. Nielsen informed the Board the only changes were an increase to the Athlete Fees, Ice Time Fee increase, Addition of #13 "Revenues generated by MFSC as a result of selling advertising panels which are affixed to the Facility building shall be retained by MFSC, placement and size of advertising panels within the Facility building must be approved by the City prior to sale and placement, cost of panel sales will be addressed in advertisement plan approved by the City" and additional language added to 20(a) "The City shall use reasonable efforts to schedule tournament activities in a manner which will minimize disruption to other groups who traditionally use the Facility during the proposed tournament times". Motion Norden, Second Skinner to approve the Facility Use Agreement 2022 Mitchell Figure Skating as presented. Motion carried.

13. NEXT MEETING DATE

July 14, 2022 at 6:00 PM

14. ADJOURNMENT

There being no further business the Board adjourned at 6:50 PM