

Meeting of the Mitchell Public Library Board of Trustees, Tuesday, March 19th, 2019.

The Mitchell Public Library Board of Trustees met on Tuesday, March 19th, 2019, at 4:30 p.m. in Council Chambers at Mitchell City Hall. Board president Sivik called the meeting to order at 4:40 p.m.

Members present: Flemmer, Margheim, Rice, Sivik, Taylor, Temple.

Members absent: None.

Next meeting date:

The next meeting date is set for Tuesday, April 16th, 2019, at 4:30 p.m. in Council Chambers at Mitchell City Hall.

Minutes. The minutes of the February 19th board meeting were read and approved. **M/S/P—** Margheim, Temple.

Financial report. The Financial report was approved as given.

Director's report. The Director's report was approved as given.

Communication and correspondence. None.

Unfinished Business. Goals-July 2018 through 2019. Items were discussed but no formal action was taken.

New Business. Councilman gave the Library Board a synopsis of the Sanborn Project and how it will affect the Library in terms of getting to the Library. Social media, radio, and the newspaper will be used to inform patrons of the easiest way to get to the Library.

The Library's annual report to the State Library was discussed. Questions were asked on how the total number of library were calculated. The Director was instructed to find this out and report back at the April 2019 meeting. The Library Board instructed the Director to provide them with a monthly count of wireless access users.

The Annual Report was approved and a copy of the certificate was signed by the Library Director, Board President and City Finance Officer and will be sent to the State Library.

The Library Board also discussed the topic of door counters. The Director will investigate.

Bills. The following bills were approved for payment. Ameripride Services 70.52; Baker & Taylor 1,018.95; Blackstone Publishing 110.00; Carson Industries 179.95; Center Point Large Print 89.28; City of Mitchell 140.45; Demco, Inc. 294.20; EBSCO 38.52; Findaway World, LLC 731.40; Gale 755.70; Golden Horse, Ltd. 13.95; Menard's Inc. 60.93; Midwest Alarm Company, Inc. 78.00; Midwest Fire & Safety 45.00; Mitchell Telecom 64.95; Northwestern Energy & Communications 3,360.73; OCLC, Inc. 341.81; Overdrive, Inc. 1,147.06; Penguin/Random House, Inc. 45.00; Recorded Books, Inc. 82.20.

There being no further business, the meeting adjourned at 6:00 p.m. **M/S/P**—Margheim, Temple. The next regularly scheduled meeting is set for Tuesday, April 16th, 2019, at 4:30 p.m. in Council Chambers at Mitchell City Hall.

Jackie Hess
Secretary