

**CITY OF MITCHELL
CITY PLANNING COMMISSION MINUTES
February 10, 2020**

Chairman Larson called the February 10, 2020 City Planning Commission Meeting to order at 12:00 pm (Noon) in the Council Chambers, City Hall, 612 N Main St.

Members Present: Larson, Osterloo, Jirsa, Genzinger, Vaux and Allen

Members absent: Fergen & Molumby

Staff Present: Putnam, T. Johnson, J. Johnson, Hegg, Croce, Schroeder, Ellwein, Sandoval, and Mayor Everson

Declaration of Conflicts of Interest: none

Approval of Agenda: Motion by Vaux, seconded by Jirsa to approve the agenda as presented. All members present voting aye, motion carried.

Approval of Minutes: Motion by Osterloo, seconded by Jirsa to approve the minutes of the January 27, 2020 meeting. All members present voting aye, motion carried.

Schedule Next Meeting: Motion by Vaux, seconded by Osterloo to schedule the next meeting for February 24, 2020. All members present voting aye, motion carried.

Plat: A Plat of Lots 2, 3, 4, 5, and 6, Block 6, MLC Addition, and a portion of West Pine Avenue, A Subdivision of Lots 4A and 4B, Block 4, Morningview Addition to the City of Mitchell, Davison County, South Dakota. Bob Mueller was present to answer questions. Putnam mentioned that the proposed plat conforms to the master plan. T. Johnson said water and sewer is in place. Motion by Jirsa, seconded by Genzinger to approve the plat. All members present voting aye, motion carried.

Plan Approval: LeAnn Jendersee, 1100 N Main St, Central Business District. The plan is to convert the interior of the building into a salon with some retail space. Hegg provided an update on the proposal. Motion by Genzinger, seconded by Jirsa to approve pending a code review. All members present voting aye, motion carried.

Plan Approval: Ramada Inn, 1525 W Haven, Highway Oriented Business District, remodeling of the pool area. Hegg provided an explanation of the project. J. Johnson told the commission that The Ramada is significantly behind in the Business Improvement District taxes and water bills. The city has the right to hold various permits if the taxes are unpaid. Motion by Vaux, seconded by Genzinger to table approval of the permit until such time the BID taxes and water bills are caught up with the city. Roll call: Larson yes, Jirsa yes, Vaux yes, Osterloo yes, Genzinger yes, Fergen absent and Molumby absent. Motion carried 5 yes 0 no 2 absent.

Hearing and Action on Conditional Use Permit for Brenda Ziegler, 520 E 6th Ave, legally described as Lot 12 & E 45' of Lot 11, Block 15, Burr's Addition, City of Mitchell, Davison County, South Dakota. Ms. Ziegler would like to open a lodging house at this location. The applicant was present to answer questions. No written objections were received. No one testified in opposition. The neighboring property owners were sent letters and the public notice was published in the local newspaper. Ms. Ziegler has had the property inspected and she is aware of the requirements of the state. She is in the process of purchasing the property contingent on city approval. Motion by Jirsa, seconded by Genzlinger to recommend the board of adjustment approve the conditional use permit. All members present voting aye.

Other business: none

Public Input: none

Chairman Larson adjourned the meeting at 12:20 pm.

A handwritten signature in cursive script, reading "Jay A. Larson", written over a horizontal line.

A handwritten date "07-24-2020" written in cursive script, positioned above a horizontal line.