

Golf/Cemetery Board Agenda

Council Chambers, 612 N Main

Tuesday, February 8, 2022 5:46 PM

CALL TO ORDER

Present: Jeff McEntee, Brian Johnson, Joe Schlimgen, Lynnette Shattuck

Staff Present: Jason Gunnare, Erick Hieb, Stephanie Ellwein City Administrator, Angel DeWaard

2/8/2022 - Minutes

1. **PUBLIC INPUT - If You Need To Address The Golf/Cemetery Board On An Item That Was Not On The Agenda, Excluding Personnel Items, Please Come Forward To The Podium And State Your Name And Concern. Presentations Will Be Limited To Three Minutes. Items Will Be Considered But No Action Will Be Taken At This Time.**

2. **DELEGATIONS**

3. **APPROVAL OF MINUTES**

Motion to approve the Minutes of the December 13, 2021 regular meeting with the amendment that Johnson motioned to approve the Bills as submitted. Motion Shattuck, Second Johnson to approve the Amended Minutes of the December 13, 2021 meeting. Motion carried.

4. **Approval Of Bills**

Motion Johnson, Second Schlimgen to approve the Bills as submitted. Motion approved and carried.

5. **OLD BUSINESS**

6. **NEW BUSINESS**

- A. Clubhouse Report

January Lakeview Golf Course Clubhouse Report - Cleaning and preparing for 2022 Golf Season - Revenue Report - Adjusting rates on POS system and website to coordinate with the new rates set at previous meeting - Organizing details for events/outings/tournaments/junior golf/etc. - Major Events Schedule - 2021 Rounds Played Refresher

- B. Superintendent Report

Cemetery

- *Pay loader has some electrical problems so tree clean-up has been delayed. Degen has*

completed the part on the golf course. We may have him do some odds and ends yet.

- We have had to thaw all graves in January.
- Below you see where we are on the mapping of the Cemetery.
- Looking into putting Mausoleum spots on south side of block 2.
- Will use the rest of money left from mapping to do expansion work.
 1. Should be about \$13,000
- Garden contracts have gone out.
- **PLEASE HELP US KEEP COST LOW! KEEP YOUR GARDEN PLOT(S) CLEAN!**

Weedy & unattended gardens are a problem. **It is your responsibility to be a good gardening neighbor by taking care of the weeds in your plot(s) as our staff does not handle this responsibility.**

The staff on an as needed basis will mow unrented plots.

At the end of the gardening season, you're responsible for clearing your plot(s) of all items/debris. If this is not removed by October 15th, you will be charged a \$15 service fee for the cost of clearing out items & debris. If the service fee isn't paid, you will lose your renewal privileges-meaning your plot(s) will be available to the public the following season.

Golf

- The contract for golf course trees is satisfied.
 1. We will have him do some more odds and ends going forward
 2. 2-3 days of bucket truck work doing hangers and clean up on things out of our reach.
- The pond clean up on 11 is in progress.
- Looking into possibility of purchasing a box scrapper with laser leveling capabilities.
 1. This would allow us to level new and existing tees to a more precise grade.
 2. On old tees remove sod and level, or take out crown.
- If we bring in a contractor it would have to be in June or October.
 1. This would have things grassed in for our big tournaments.
 2. If we wait until October we will start right after the State AA.
 - Possible projects
 - #9, #18 greens.
 - Prepare for bigger projects.
 - Bunkers
- Aerification Schedule
 1. May have to move date to accommodate tournaments.
 2. Looking into alternative method that will decrease healing time.
- Purchased a rotary brush for working in sand. \$800 Pictured above
- Getting seasonal employees locked up.
- Working on equipment.
 1. Pay loader is at street shop
 2. Workman's are almost done.
 3. Getting into mowers.
- Looking into new engine for blower. \$3,000
- Dakota Pump started working on pumps.

C. Action To Set A \$15 Service Fee For Items Not Removed From The Community Gardens.

Motion Johnson, Second Shattuck to approve setting a \$15.00 Service Fee for items not removed from the Community Gardens by October 15th. Motion approved and carried.

7. Executive Session According To SDCL 1-25-2 (1) Personnel.

Motion Schlingen, Second Shattuck to enter into Executive Session According to SDCL 1-25-2 (1) Personnel at 6:35 PM. Motion approved and carried.

8. NEXT MEETING DATE

March 14, 2022 at 5:45 PM

9. ADJOURNMENT

There being no further business the board adjourned at 7:15 PM