



Mitchell Public Library Board of Trustees

7/21/2020 - Minutes

1. Call To Order

Board Chair Ann Temple called the meeting to order at 5:05 PM.

2. Roll Call

The following members were present: Ann Temple, Dennis Nath, Steve Rice, Deb Everson, Diana Goldammer, Emma Devos, and . Also present were staff members Kevin Kenkel, Library Director; Jessica Pickett, Community Services Director; and Stephanie Ellwein, City Administrator.

3. Tour Of Mitchell Public Library Facilities

Jessica Pickett, Community Services Director, led the Board on a tour of the library's main floor spaces and basement.

4. Approval Of The Agenda

Motion by Everson, seconded by Nath to approve the agenda. All members voting "Aye". Motion carried.

5. Approval Of The Minutes

Board members reviewed the minutes from the July 1 special meetings. Motion by Everson, seconded by DeVos to approve the minutes with corrections made. All members voting "Aye". Motion carried

6. Director's Report

Kenkel made introductory comments thanking the board for selecting him as library director. Ellwein informed the board about the status of past discussion items that will be discussed at a future board meeting.

7. Financial Report & Approval Of Bills

Board members discussed the purchase of a receipt printer. Motion by Rice, seconded by Goldammer to purchase a receipt printer at a cost up \$400 from the Trustees' account. Motion carried.

8. Committee Reports

No committee reports were presented.

9. Communication & Correspondence

No communication or correspondence were presented.

10. Unfinished Business

No unfinished business as discussed.

11. New Business

A. Designation Of Second Signatory On The Board Of Trustees Account

Motion by Rice, seconded by DeVos to remove Jessica Pickett and to designate Kevin Kenkel as a signatory on the Board of Trustees Account. All members voting "Aye". Motion carried. It was requested that this item be brought back to the August meeting to add a third signatory to the account.

B. Action To Set Monthly Meeting Date/Time For The Board Of Trustees

Motion by Goldammer, seconded by DeVos to set future Board meetings to the third Tuesday of each month at 5:00 PM to

be held in City Council Chambers in City Hall. All members voting "Aye". Motion carried.

12. Citizen's Input- Public Presentation To, Or Discussion With, The Board.

No citizen input was offered.

13. Board Input

Board chair Temple welcomed Kenkel as new library director. Board member Rice stated he would email copies of spreadsheets showing various data that the previous library director collected and distributed.

14. Adjournment

There being no further business, Chairperson Temple declared the board adjourned at 5:55 PM. The next meeting will be held at 5:00 PM on August 18 at Mitchell City Hall in the council chambers.

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