

City Council Agenda

City Council Chambers, City Hall, 612 N. Main Street

August 19, 2019

Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.

1. 6:00 P.M. Traffic Commission

Documents:

[TRAFFIC COMMISSION - AUGUST 19, 2019.PDF](#)

2. Pledge Of Allegiance

3. Invocation: Resurrection Lutheran

4. Roll Call

5. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[COUNCIL MINUTES 08 05 19.PDF](#)

[SPEC COUNCIL MINUTES 08 09 19.PDF](#)

B. Committee Meeting Minutes

Documents:

[PLANNINGCOMM7222019.PDF](#)

[TRAFFIC COMMISSION MINUTES \(AUGUST 5, 2019\).PDF](#)

C. Department Reports

Documents:

[FINANCE DEPARTMENT REPORT-JULY.PDF](#)

[SALES TAX COLLECTIONS-JULY.PDF](#)

[BUILDING PERMITS - JULY 2019.PDF](#)

[POLICE \(JULY\).PDF](#)

[FIRE AND EMS \(JULY\).PDF](#)

[WEED MOWING JULY 2019.PDF](#)

[MITCHELL PUBLIC LIBRARY \(JUNE 2019\).PDF](#)

[PALACE TRANSIT RIDERSHIP JUNE 2019.PDF](#)

[PALACE TRANSIT RIDERSHIP JULY 2019.PDF](#)

[AIRPORT \(JULY\).PDF](#)

[WATER \(JULY\).PDF](#)

D. Raffle Permits

First Circuit CASA with the drawings to be held on September 27 & 28, 2019,

VFW with the drawing to be held on September 28, 2019,

Trinity Lutheran Church with the drawing to be held on September 29, 2019, and

Mitchell Ducks Unlimited with the drawing to be held on October 3, 2019.

Documents:

FIRST CIRCUIT CASA RAFFLE.PDF
VFW RAFFLE.PDF
TRINITY LUTHERAN CHURCH RAFFLE.PDF
MITCHELL DUCKS UNLIMITED RAFFLE.PDF

E. Volunteer Board Appointments

- *Pat Skinner to fill an unexpired term on the Parks & Recreation Board to run August 2019- July 2020.*
- *Mark Vaux to the Planning & Zoning Board for a term to run July 2019- July 2023.*
- *Dennis Marek to the Parks & Recreation Board for a term to run July 2019- July 2022.*

F. Set Date For 09-03-19 On The Application Of Corn Palace Shrine Club For A Special Event Liquor License Located At The Masonic Temple For September 7, 2019 For A Birthday Party

Documents:

STAFF SET DATE.PDF
CORN PALACE SHRINE CLUB APPLICATION.PDF

G. Set Date 6:00 P.M., September 16, 2019 For Hearing On Special Assessment Roll For 2018 Construction Projects And 2018 Nuisance Abatements

Documents:

SET DATE FOR 2018 SPECIAL ASSESSMENTS STAFF REPORT.PDF
NOTICE OF HEARING SPECIAL ASSESSMENT ROLL 2018 CONST. AND NUISANCE ABATE.PDF
SIDEWALK PROJECT ASSESSMENTS 2018.PDF

H. Approve Fireworks Permit Application For Kernel Bowl

Documents:

REQUEST APPROVAL FOR KERNEL BOWL FIREWORKS PERMIT AUGUST 31 2019.PDF
2019 03 KERNEL BOWL FIREWORKS APPLICATION WITH INSURANCE CERTIFICATE.PDF

I. Declare Items As Surplus Property

Documents:

STAFF REPORT SURPLUS AUCTION1.PDF
SURPLUS AUCTION LIST 2019.PDF

J. Notice Of Acceptability Of Work For East Havens Watermain Loop Project #2018-25 To Menning Backhoe, LLC

Documents:

EAST HAVENS WATERMAIN LOOP NOTICE OF ACCEPTABILITY OF WORK-MENNING STAFF REPORT.PDF
NOTICE OF ACCEPTABILITY OF WORK - EAST HAVENS WATERMAIN LOOP 2018-25 TO MENNING.PDF

K. Notice Of Substantial Completion And Notice Of Acceptability For South Side Water Tower Painting Project #2018-1R To Maguire Iron

Documents:

SUBSTANTIAL COMPLETION AND NOTICE OF ACCEPTABILITY OF WORK SOUTH WATER TOWER 218-1R STAFF REPORT.PDF
SUBSTANTIAL COMPLETION SOUTH WATER TOWER 2018-1R.PDF
NOTICE OF ACCEPTABILITY OF WORK - SOUTH WATER TOWER COATINGS 2018-1R TO MAGUIRE IRON.PDF

L. Approval Of Gas And Fuel Quotations

Documents:

AUGUST 19, 2019 MEETING.PDF
AUGUST 2, 2019 FUEL.PDF
AUGUST 12, 2019 FUEL.PDF

M. Pay Estimates 08-19-2019

Documents:

PAY ESTIMATES 08-19-2019 STAFF REPORT.PDF
PAY ESTIMATE SCHEDULE 08-19-2019.PDF

N. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

AP PAYMENT REGISTER.PDF

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. Committee Report

Traffic

9. Hearings And Actions On The Following Alcohol Licenses

a. On the application of Blarney's Sports Bar & Grille dba Blarney's Sports Bar for a Special Event Liquor License located at the Highland Mall, Mitchell on December 6th, 2019 for the Holiday Spirits.

b. On the application to transfer Retail (On-Off Sale) Malt Beverage License RB-25721 from Leisure Time Inc. dba The Depot, 210 South Main Street, Mitchell to Depot Mitchell LLC dba The Depot, 210 South Main Street, Mitchell. Video Lottery is not included.

c. On the application to transfer Retail (On-Sale) Liquor License RL-5763 from Leisure Time Inc. dba The Depot, 210 South Main Street, Mitchell to Depot Mitchell LLC dba The Depot, 210 South Main Street, Mitchell.

Documents:

HEARING STAFF REPORT.PDF
BLARNEYS APPLICATION.PDF
DEPOT APPLICATION RB 25721.PDF
DEPOT MAP.PDF
DEPOT APPLICATION RL 5763.PDF
DEPOT MAP1.PDF

10. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment

11. Action To Set Date For Board Of Adjustment Hearing On 9/3/2019

Jason & Ramy Norgaard have applied for a conditional use permit to operate a family residential child care center in their home located at 1220 E Havens Lot 103, Brendan Mobile Village, legally described as Lot 1A located in SE 1/4 22-103-60, Exc. Lots PE1, PE2, and PE3, City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District.

Documents:

[AGENDAREQUESTNORGAARDCUP.PDF](#)

[AERIAL1220EHAVENS103.PDF](#)

12. Action To Set Date For Board Of Adjustment Hearing On 9/3/2019

Russell Hanson & Jamie Buchholz have applied for a side-yard on a corner variance of 8 feet vs 20 feet as required for the purpose of constructing a detached garage on their property located at 520 E Hanson Ave, legally described as Lot 12, Block 42, Cooley and Guernsey Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

Documents:

[AGENDAREQUESTHANSONBUCHHOLZVAR.PDF](#)

[AERIAL520EHANSON.PDF](#)

13. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

14. Action To Approve Agreement #A2019-38, Special Services/Mitchell 17-2

Documents:

[AGENDA ITEM 2019-38.PDF](#)

[SPECIAL SERVICES MITCHELL 17-2 2019.PDF](#)

15. Hearing And Action On Resolution #R2019-58, Dakota Wesleyan University On Petition For Vacation Of Public Right-Of-Way

Documents:

[AGENDAREQUESTDWUALLEYVACATION.PDF](#)

[NOHDWUALLEYVAC.PDF](#)

[DWUPETITIONVAC2019.PDF](#)

[R2019-58DWUALLEYVAC.PDF](#)

16. Action On Resolution #R2019-59, A Plat Of Lot C-4 Of DWU-First Addition To The City Of Mitchell, Davison County, South Dakota

Documents:

[AGENDAREQUESTR2019-59.PDF](#)

[R2019-59PLAT.PDF](#)

[PLATDWULOTC4.PDF](#)

[AERIALDWUPLAT.PDF](#)

17. Action On Resolution #R2019-60, A Plat Of Lot 5 Of D. And B. Carlson's First Addition, A Subdivision Of A Portion Of The NE 1/4 Of Section 31, T 104 N, R 60 W Of The 5th

P.M., Davison County, South Dakota

Documents:

[AGENDAREQUESTR2019-60.PDF](#)
[R2019-60.PDF](#)
[PLATCARLSONLOT5.PDF](#)
[AERIALCARLSONPLATL5.PDF](#)

18. Action On Resolution #R2019-61, A Plat Of Lot 9, Block 7, Westwood First Addition, A Subdivision Of The SW 1/4 Of Section 16, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota

Documents:

[AGENDAREQUESTR2019-61.PDF](#)
[R2019-61.PDF](#)
[PLATL9WESTWOOD.PDF](#)
[AERIALLOT9WESTWOOD.PDF](#)

19. Action To Approve Resolution #R2019-62, A Resolution Expanding The Bid #3 Board

Documents:

[STAFF REPORT BID BOARD.PDF](#)
[BID RESOLUTION FOR SABERS AND KALOVSKY.PDF](#)
[RESOLUTION R2019- EXPANDING THE BID 3 BOARD.PDF](#)

20. Second Reading Of Ordinance #O2019-12, U-Turns In City Limits

Documents:

[AGENDA ITEM- ORDINANCE O2019-12, U-TURNS IN CITY LIMITS.PDF](#)
[ORDINANCE O2019-12, U-TURNS IN CITY LIMITS.PDF](#)

21. Motion To Adopt Ordinance #O2019-12, Request Public Comment, Roll Call

22. Second Reading Of Ordinance #O2019-14, Defining Appeal Board For Purposes Of Chapter 12-1: Flood Damage Prevention

Documents:

[AGENDA ITEM- ORDINANCE O2019-14, DEFINING APPEAL BOARD FOR PURPOSES OF CHAPTER 12-1, FLOOD DAMAGE PREVENTION.PDF](#)
[ORDINANCE O2019-14, DEFINING APPEAL BOARD FOR PURPOSES OF CHAPTER 12-1- FLOOD DAMAGE PREVENTION.PDF](#)

23. Motion To Adopt Ordinance #O2019-14, Request Public Comment, Roll Call

24. Second Reading Of Ordinance #O2019-15, Repealing MCC Chapter 3-5: Arts Council

Documents:

[AGENDA ITEM- ORDINANCE O2019-15, REPEALING MCC CHAPTER 3-5, ARTS COUNCIL.PDF](#)
[ORDINANCE O2019-15, REPEALING MCC CHAPTER 3-5, ARTS COUNCIL.PDF](#)

25. Motion To Adopt Ordinance #O2019-15, Request Public Comment, Roll Call

26. Second Reading Of Ordinance #O2019-16, Repealing MCC Chapter 3-8: Airport Advisory Committee

Documents:

[AGENDA ITEM- ORDINANCE O2019-16, REPEALING MCC CHAPTER 3-8, AIRPORT ADVISORY COMMITTEE.PDF](#)
[ORDINANCE O2019-16, REPEALING MCC CHAPTER 3-8, AIRPORT ADVISORY COMMITTEE.PDF](#)

27. Motion To Adopt Ordinance #O2019-16, Request Public Comment, Roll Call

28. Second Reading Of Ordinance Ordinance #O2019-17, Repealing MCC Chapter 3-10: Museum Board

Documents:

[AGENDA ITEM- ORDINANCE O2019-17, REPEALING MCC CHAPTER 3-10, MUSEUM BOARD.PDF](#)
[ORDINANCE O2019-17, REPEALING MCC CHAPTER 3-10, MUSEUM BOARD.PDF](#)

29. Motion To Adopt Ordinance #O2019-17, Request Public Comment, Roll Call

30. First Reading On Ordinance #O2019-18, Repealing Mitchell City Code Chapter 3-6: Traffic Commission, Updating References To Said Commission, And Correcting A Reference To The Traffic Division

Documents:

[AGENDA ITEM- ORDINANCE O2019-18, REPEALING MCC CHAPTER 3-6, TRAFFIC COMMISSION AND UPDATING REFERENCES.PDF](#)
[ORDINANCE O2019-18, REPEALING MCC CHAPTER 3-6, TRAFFIC COMMISSION AND UPDATING REFERENCES.PDF](#)

31. Discussion And Presentation By Verizon Wireless On Small Cell Facilities

Documents:

[AGENDA ITEM- DISCUSSION AND PRESENTATION BY VERIZON WIRELESS.PDF](#)

32. Adjourn

33. FOR COUNCIL INFORMATION: City Planning Commission Minutes 8/12/2019

Documents:

[PLANNINGCOMMINUTES8122019.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.