

City Council Agenda
City Council Chambers, City Hall, 612 N. Main Street
August 16, 2021

1. 6:00 P.m. Call To Order

2. Pledge Of Allegiance

3. Invocation: Resurrection Lutheran

4. Roll Call

5. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[08 02 2021.PDF](#)

B. Committee Reports

Documents:

[PLANNING COMMISSION SIGNED MINUTES 7-26-21.PDF](#)

C. Department Reports

Documents:

[SALES TAX COLLECTIONS-JULY.PDF](#)
[FINANCE DEPARTMENT REPORT-JULY.PDF](#)
[BUILDING PERMITS \(JULY\).PDF](#)
[CODE ENFORCEMENT JULY REPORT.PDF](#)
[TOTAL RIDER\(CITY HALL\) JUNE 2021.PDF](#)
[AIRPORT \(JULY\).PDF](#)
[WATER \(JULY\).PDF](#)

D. Automatic Supplement To General Fund-Public Works In The Amount Of \$42,160.00 From Grant Funds

Documents:

[STAFF REPORT-HAZ MIT GRANT FUNDS.PDF](#)
[AUTO SUPP-508 W ASH.PDF](#)

E. Raffle Permits

Dakota Wesleyan University Football with the drawings to be held on August 28, September 25, October 9, October 23, November 6, and November 13, 2021

VFW Post #2750 with the drawing to be held on December 13, 2021

Documents:

[DWU RAFFLE.PDF](#)
[VFW POST 2750 RAFFLE PERMIT.PDF](#)

F. Set Date 1:30 P.M., August 26th For Bid Opening For SDDOT Sidewalk City Project #2021-55

Documents:

[SET DATE FOR BID OPENING FOR SDDOT SIDEWALK 2021-55 STAFF REPORT.PDF](#)

G. Set Date 6:00 P.M., September 20th For Collection Hearing On Special Assessment Roll For 2020 Construction Projects And 2020 Nuisance Abatements

Documents:

[SET DATE OF SEPT 20, 2021 FOR 2020 COLLECTION HEARING STAFF REPORT.PDF](#)

[NOTICE OF COLLECTION HEARING 9-20-2021.PDF](#)

H. Set Date For September 7, 2021 For Hearing And Action On The Application Of The Palace City Lions For A Special Event Liquor License Located At The DWU Sherman Center For September 24, 2021 For The DWU Alumni Blue & White Unite

Documents:

[SET DATE FOR HEARING.PDF](#)

[PALACE CITY LIONS APPLICATION.PDF](#)

I. Approval Of Gasoline & Fuel Quotes

Documents:

[AUGUST 16, 2021 MEETING.PDF](#)

[AUGUST 5, 2021 FUEL.PDF](#)

J. Pay Estimates 08-16-2021

Documents:

[PAY ESTIMATES 08-16-2021 STAFF REPORT.PDF](#)

[PAY ESTIMATE SCHEDULE 08-16-2021.PDF](#)

K. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

[AP PAYMENT REGISTER.PDF](#)

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment

9. Action To Set Date For Board Of Adjustment Hearing 9-7-21

John & Lisa Mentele have applied for a front-yard variance of 21 feet vs 25 feet as required for construction of a house addition at 1206 W Hanson Ave, legally described as Lot 9 of

Western Heights Addition in the W 1/2 of Section 21, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The said real property is zoned R3 Medium Density Residential District.

Documents:

[MENTELE VARIANCE PERMIT -STAFF REPORT-BOA SET DATE.PDF](#)

10. Action To Set Date For Board Of Adjustment Hearing 9-7-21

Faith Missionary Church has applied for a variance of the following:

1. West side yard setback of 0' vs 3' on Lot 3 & E 33' of Lot 4 in Block 3 of Gleasons Addition.
2. East side yard setback of 0' vs 3' on Lot 4 except the E 33' & Lot 5 in Block 3 of Gleasons Addition.
3. Rear yard setback of 20' vs 25' on both above parcels.

All for an addition of a 38' x 57' building crossing parcels lines located at 1025 E 6th St legally described as Lot 4 except the E 33' & Lot 5 in Block 3 of Gleasons Addition in the NE ¼ of Section 22, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County South Dakota and Lot 3 & E 33' of Lot 4 in Block 3 of Gleasons Addition in the NE ¼ of Section 22, T 103 N, R 50 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

Documents:

[FAITH MISSIONARY CHURCH VARIANCE PERMIT -STAFF REPORT-BOA SET DATE.PDF](#)

11. Action To Set Date For Board Of Adjustment Hearing 9-7-21

Timaysha Enfield has applied for a conditional use permit to operate a family residential daycare center in her home located at 1318 W Ash Ave, legally described Lots 7 & 8 Block 6 of Potters Addition in the SW ¼ of Section 21, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single-Family Residential District.

Documents:

[ENFIELD CONDITIONAL USE PERMIT -STAFF REPORT-BOA SET DATE.PDF](#)

12. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

13. Hearing And Action On The Application To Transfer RB-3124 Retail (On-Off Sale) Malt Beverage & SD Farm Wine License From XTREME Golf Inc. DbA XTREME Golf Inc. To Jeremy Jensen DbA Jensen Capital & Development, LLC, 968 N Ohlman. This License Will Be Inactive.

Documents:

[STAFF REPORT FOR HEARING.PDF](#)

14. Action To Approve Special Event Application For Tour De Corn On August 21, 2021

- **Road Closure**
- **Parking Lot Closure**
- **Parade Permit with Escort & Closures**
- **Waiver of all Fees**

Documents:

[TOUR DE CORN SPECIAL EVENT REQUEST - STAFF REPORT.PDF](#)
[TOUR DE CORN SPECIAL EVENT PERMIT.PDF](#)
[TOUR DE CORN CLOSURE MAP.PDF](#)
[BIKE ROUTES.PDF](#)

15. Action To Approve Agreement #A2021-43, Asbestos Remediation At 223 North Main Street

Documents:

[223 N MAIN STREET ASBESTOS REMEDIATION STAFF REPORT.PDF](#)
[HORSLEY 223 N. MAIN ST. MITCHELL SD.PDF](#)
[L AND L INSULATION - 223 N MAIN.PDF](#)
[G AND M SERVICES ESTIMATECM252 - 223 N MAIN.PDF](#)
[223 NORTH MAIN PROJECT LOCATION.PDF](#)

16. Action To Approve Agreement #A2021-45, ARPA Grant From The SD State Library In The Amount Of \$15,000

Documents:

[AGENDA ITEM- ARPA GRANT - 2021-08-11.PDF](#)
[ARPA_GRANT_AGREEMENT_2021G-887_.PDF](#)

17. Resolution #R2021-56, A Resolution Declaring Support For, And Adoption Of, The Davison County Multi-Jurisdiction Pre-Disaster Mitigation Plan

Documents:

[DAVISON COUNTY MULTI-JURISDICTION PRE-DISASTER MITIGATION PLAN RESOLUTION STAFF REPORT.PDF](#)
[R2021 - DECLARING SUPPORT FOR AND ADOPTION OF THE DAVISON COUNTY PDM.PDF](#)
[DAVISON COUNTY PDM.PDF](#)

18. Second Reading Of Ordinance #O2021-11, Amending Department Head Titles And Departmental Organization

Documents:

[STAFF REPORT ORDINANCE 2021-11 REORGANIZATION.PDF](#)
[ORDINANCE O2021-11 REORGANIZING THE GOLF AND CEMETERY DEPARTMENT.PDF](#)
[GC REORGANIZATION COST IMPACT.PDF](#)

19. Motion To Adopt Ordinance #O2021-11, Request Public Comment, Roll Call

20. Action To Approve Agreement #A2021-44, Real Estate Transfer Agreement For 223 North Main

Documents:

21. Adjourn

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.