



**Board of Trustees Meeting Agenda
City Council Chambers, City Hall, 612 N. Main
Date: July 20, 2021
Time: 5:00 p.m.**

1. Call To Order

2. Roll Call

3. Approval Of The Agenda

4. Approval Of The Minutes

Documents:

[LIBRARY BOARD MINUTES - JUNE 15 2021.PDF](#)

5. Director's Report

Documents:

[LIBRARY DIRECTOR REPORT - JULY 2021.PDF](#)
[ADULT SERVICES UPDATES - JULY 2021.PDF](#)
[LIBRARY_STATS_2021-06_GRAPH.S.PDF](#)
[LIBRARY_STATS_2021-06_TABLES.PDF](#)
[WHOFI_PROGRAMMING_REPORT_2021-JUNE.PDF](#)
[WHOFI_WIFI_REPORT_2021-JUNE.PDF](#)

6. Financial Report & Approval Of Bills

Documents:

[FNBO_STATEMENT_2021-06.PDF](#)
[P AND L_2021-06.PDF](#)
[BALANCE_SHEET_2021-06.PDF](#)
[RG EXPENDITURES REPORT - 2021-06.PDF](#)
[GL DETAIL VS BUDGET - 2021-06.PDF](#)

7. Business Items

A. Annual Meeting Items

A. Election of Officers

1. Chairperson

2. Vice-chairperson

B. 2022 Budget Request

C. Meeting Times for 2021-2022

Documents:

[2022 LIBRARY BUDGET REQUEST.PDF](#)

[MITCHELL VS HURON BUDGETS.PDF](#)

B. Needs Assessment Survey

Documents:

[LIBRARY_NEEDS_ASSESSMENT_2021.PDF](#)

C. Check Writing Policy

Ann Temple requested that the board discuss the check writing policy of requiring two signatures.

D. Funding Requests For July 2021

Documents:

[FUNDING REQUESTS - JULY 2021.PDF](#)

E. Library Policy Updates

Documents:

[LIBRARY ROOM USE POLICY DRAFT 2021-MAY.PDF](#)

[MITCHELL PUBLIC LIBRARY MEETING SPACE USE APPLICATION.PDF](#)

[PUBLIC COMPUTER USE POLICY DRAFT 2021-06-05.PDF](#)

[PUBLIC COMPUTER USE STATEMENT OF RESPONSIBILITY.PDF](#)

F. Library Card Contest

Documents:

[LIBRARY CARD CONTEST RULES.PDF](#)

G. SDLA Membership

Membership to SDLA for all Trustees (\$21 per year)

Documents:

[SDLA_INDIVIDUAL_MEMBERSHIP_2021.PDF](#)

8. Committee Reports

9. Board Input

10. Citizen's Input- Public Presentation To, Or Discussion With, The Board.

Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

11. Adjournment

The next Board meeting will be August 17, 2021 at 5:00 p.m. in City Council

chambers.

Individuals with disabilities who require special assistance to take part in this meeting may contact the Library Director at 605-995-8481 at least 24 hours prior to the meeting with requests for assistance.