

City Council Agenda
City Council Chambers, City Hall, 612 N. Main Street
May 17, 2021

1. 6:00 P.m. Call To Order

2. Pledge Of Allegiance

3. Invocation: Assembly Of God

4. Roll Call

5. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[COUNCIL MINUTES 05 03 2021.PDF](#)

B. Committee Reports

Documents:

[PLANNINGCOMMINUTES4262021.PDF](#)

C. Department Reports

Documents:

[SALES TAX COLLECTIONS-APR.PDF](#)
[FINANCE DEPARTMENT REPORT-APR.PDF](#)
[BUILDING PERMITS \(APRIL\).PDF](#)
[AIRPORT \(APRIL\).PDF](#)
[PD MONTHLY REPORT.PDF](#)
[FIRE EMS REPORT.PDF](#)
[TOTAL RIDER\(CITY HALL\) APRIL 2021.PDF](#)
[WATER \(APRIL\).PDF](#)

D. Automatic Supplement To Park-Sports Complexes In The Amount Of \$900.00 From A Donation Of Funds

Documents:

[AGENDA ITEM REQUEST - AUTO SUPPLEMENT RESIN BOXES.PDF](#)
[SUPPLEMENTAL APPROPRIATION - RESIN BOXES.PDF](#)

E. Automatic Supplement To The Parks Fund In The Amount Of \$900.00 From A Donation Of Funds

Documents:

[AGENDA ITEM REQUEST - AUTO SUPPLEMENT ADA PICNIC TABLE.PDF](#)
[SUPPLEMENTAL APPROPRIATION - ADA PICNIC TABLE.PDF](#)

F. Approve The Election Board And Set Election Worker's Compensation For The June 8, 2021 Municipal/School Election

Documents:

[ELECTION WORKERS.PDF](#)

G. Authorization To Apply For The ARPA Grant From The SD State Library

Documents:

[ARPA GRANT PROPOSAL.PDF](#)

[AUTHORIZATION TO APPLY FOR SD STATE LIBRARY STIMULUS GRANT - UPDATED.PDF](#)

**H. Special Event Permit Application For 301 Rodz For The OutKasts Car Show
September 25, 2021**

- *Special Event Permit: Saturday, September 25, 2021 from 10:00 AM - 5:00 PM.*
- *Parade Permit, without closures or escort: From Coborn's parking lot to street closure area. \$50 Permit Fee. Cars will obey traffic signals and signage from Coborn's Parking Lot to Street Closure area.*
- *Road Closure: Main Street from Railroad Avenue to 6th Avenue. Through traffic on 1st Avenue & 5th Avenue will be maintained.*

Documents:

[301 RODZ FOR THE OUTKASTS CAR SHOW SPECIAL EVENT STREET AND PARKING LOT CLOSURES MAY 17 2021.PDF](#)

[301 RODZ FOR THE OUTKASTS CAR SHOW APPLICATION.PDF](#)

[OUTKASTS CAR SHOW LOCATION MAP.PDF](#)

I. Award Ice Arena Refrigeration System Replacement Project #2021-46 From All American Arena Products Utilizing The Sourcewell Contract

Documents:

[AGENDA ITEM REQUEST - NORTH RINK R-507 SYSTEM.PDF](#)

[MITCHELL 2021 SOURCEWELL CONTRACT PROPOSAL - REV1.PDF](#)

[ALL AMERICAN ARENA CONTRACT 120320.PDF](#)

[BOARD RESOLUTIONS_0.PDF](#)

[CERTIFICATE.PDF](#)

[COMBINED ADS-ICE RINK 120320.PDF](#)

[COMMENT AND REVIEW-ICE RINK 120320.PDF](#)

[PROP. EVAL.-ICE RINK 120320.PDF](#)

[PROP. OPENING RECORD-ICE RINK 120320.PDF](#)

[RFP AND ADDENDUM-ICE RINK 120320.PDF](#)

J. Change Order #1-Final To Hydro-Klean, LLC For West Ash Avenue CIPP Project #2020-11

Documents:

[2020-11 W ASH AVE. CIPP CHANGE ORDER NO. 1 - FINAL STAFF REPORT.PDF](#)

[HYDRO KLEAN ASH CIPP 2020-11 CHANGE ORDER NO. 1 - FINAL.PDF](#)

K. Set Date For Hearing On June 7, 2021 On The Application Of The Palace City Lions Club For A Special Event Liquor License Located At The Horseman's Sports Arena For July 15, 16, 17, 18, 2021 For The Corn Palace Stampede Rodeo

Documents:

[SET DATE FOR HEARING2.PDF](#)

[PALACE CITY LIONS CLUB APPLICATION.PDF](#)

L. Pay Estimates 05-17-2021

Documents:

[PAY ESTIMATES 05-17-21 STAFF REPORT.PDF](#)

[PAY ESTIMATE 05-17-21 SCHEDULE.PDF](#)

M. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

[AP PAYMENT REGISTER.PDF](#)

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment

9. Hearing And Action For Erika Hennessey, 1325 Palmer Place

Erika Hennessey has applied for a conditional use permit to operate a family residential childcare center in her home at 1325 Palmer Place, legally described as Lot 5 & W 3 feet of Lot 4, Block 8, Gardenview Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

Documents:

[AGENDA ITEM- REQUEST FORMHENNESSEYCUP2021.PDF](#)

[APPHENNESSEY.PDF](#)

[NOHHENNESSEY.PDF](#)

[HENNESSEYNEIGHBORS.PDF](#)

[HENNESSEYLETTERS.PDF](#)

[AERIALHENNESSEY.PDF](#)

10. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

11. Hearing And Action On The Following Alcohol License Applications

a. On the application to transfer RB-2835 Retail (On-Off Sale) Malt Beverage & SD Farm Wine from Hohn Partnership LLC dba Platinum Players Club III, 719 N Sanborn STE 3, Mitchell to Hohn Partnership LLC dba Platinum Players Club III, 719 N Sanborn STE 3, Mitchell due to configuration of the license.

b. On the application to transfer RB-3133 Retail (On-Off Sale) Malt Beverage & SD Farm Wine from Hohn Partnership LLC dba Platinum Players Club I, 719 N Sanborn, Mitchell to Hohn Partnership LLC dba Platinum Players Club I, 719 N Sanborn, Mitchell due to configuration of the license.

Documents:

[STAFF FOR HEARINGS.PDF](#)

RB 2835.PDF
RB 3133.PDF
PLATINUM PLAYERS CLUB MAP.PDF

12. Action To Approve Applications For Renewal Of Malt Beverage Licenses

Documents:

RENEWAL STAFF REPORT.PDF
2021-2022 NOTICE OF HEARING.PDF

13. 2021 Bridge Inspection Update From Brosz Engineering

Documents:

BROSZ BRIDGE INSPECTION 2021 STAFF REPORT.PDF
BRIDGE INSPECTION MITCHELL SUMMARY LETTER 2021.PDF
BRIDGE INSPECTION 18-129-060.PDF
BRIDGE INSPECTION 18-149-095.PDF
BRIDGE INSPECTION 18-149-096.PDF
BRIDGE INSPECTION 18-160-099.PDF

14. Action To Award Bid For West Harmon Utility Improvements Project #2021-16

Documents:

WEST HARMON UTILITY IMP. BID AWARD 2021-16 STAFF REPORT.PDF
WEST HARMON BROSZ RECOMMENDATION AND BID TAB.PDF
WEST HARMON REVISED HW BID (002).PDF

15. Action To Award Bid For Snow Removal Project #2021-42

Documents:

2021-42 SNOW REMOVAL CONTRACT AWARD STAFF REPORT.PDF
2021-42 BID TABULATION - SNOW REMOVAL.PDF

16. Action To Award Bid For Mowing & Spraying For Noxious Weeds Project #2021-43

Documents:

2021-43 MOWING AND WEED SPRAYING AWARD STAFF REPORT.PDF
2021-43 BID TABULATION FOR - MOWING AND WEEDS.PDF

17. Action To Approve Agreement #A2021-25, Highway 37 Utility Improvements Design With SPN & Associates, Project #2021-45

Documents:

A2021-45 HIGHWAY 37 UTILITY IMPROVEMENTS AGREEMENT WITH SPN STAFF REPORT.PDF
HIGHWAY 37 UTILITIES DESIGN AND BIDDING AGREEMENT - SPN.PDF
HWY 37 IMPROVEMENTS PROJECT LOCATION.PDF

18. Action To Approve Agreement #A2021-26, Airport Equipment Storage Building-Boiler And Mechanical Equipment Maintenance

Documents:

MITCHELL AIRPORT 2021 PAVEMENT MAINTENANCE AGREEMENT GR CONTROLS STAFF REPORT.PDF
G AND R CONTROLS PROPOSAL FOR AIRPORT BOILER.PDF

19. Action To Approve Agreement #A2021-27, Tolling Agreement For Indoor Pool Warranty Repairs

Documents:

[AGENDA ITEM- AGREEMENT A2021-27, TOLLING AGREEMENT FOR INDOOR POOL WARRANTY REPAIRS.PDF](#)
[TOLLING AGREEMENT - CLEAN COPY \(04198457X9FB59\).PDF](#)

20. Action To Approve Resolution #R2021-34, A Resolution To Authorize The City To Apply For CDBG Funding In The Amount Of \$2,020,000 For The Mitchell Area Safehouse Project

Documents:

[STAFF REPORT MICHELL SAFEHOUSE FUNDING REQUEST.PDF](#)
[14. AUTHORIZING RESOLUTION-MITCHELL SAFE HOUSE 2021.PDF](#)
[MITCHELL CITY COUNCIL LETTER.PDF](#)
[PUBLIC NOTICE.PDF](#)

21. Action To Approve Resolution #R2021-35, A Resolution Designating The Certifying Officer And The Environmental Certifying Office For The CDBG Project

Documents:

[STAFF REPORT MICHELL SAFEHOUSE FUNDING REQUEST.PDF](#)
[15. PROJECT-ENVIRON. CERTIFYING RESOLUTION MITCHELL SAFE HOUSE 2021.PDF](#)
[MITCHELL SAFEHOUSE LETTER.PDF](#)
[PUBLIC NOTICE.PDF](#)

22. Action To Approve Resolution #R2021-36, A Resolution Assuring Fair Housing

Documents:

[STAFF REPORT MICHELL SAFEHOUSE FUNDING REQUEST.PDF](#)
[FAIR HOUSING RESOLUTION-MITCHELL SAFEHOUSE 2021.PDF](#)
[MITCHELL SAFEHOUSE LETTER.PDF](#)
[PUBLIC NOTICE.PDF](#)

23. Action To Approve Resolution #R2021-37, A Resolution Amending Resolution #R2020-82, The 2021 Compensation Plan For The City Of Mitchell

Documents:

[STAFF REPORT COMPENSATION PLAN AMENDMENT 5.17.21.PDF](#)
[RESOLUTION 2021 - AMENDING 2020-82 PAYROLL RESOLUTION 5.17.21.PDF](#)

24. Second Reading Of Ordinance #O2021-05, Rezoning Blocks 1, 2 And 3, Lakeridge Addition, A Subdivision Of Irregular Tracts Nos. 1 & 2 In The NW 1/4 Of Section 10, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota From UD Urban Development District To A Planned Unit Development District To Be Known As As Lakeridge Planned Development District

Documents:

[AGENDA ITEM- REQUEST FORMO2021-05REZONE.PDF](#)
[O2021-05ETHANLAKERIDGEPUD.PDF](#)
[NOHETHANFOSSNESSPUD.PDF](#)
[PLATLAKERIDGEADDITION.PDF](#)
[AERIALETHANPROJECT2021.PDF](#)

25. Motion To Adopt Ordinance #O2021-05, Request Public Comment, Roll Call

26. First Reading Of Ordinance #O2021-08, Amending 10-9B-3, Woodland Heights Planned Development District

Amending the Woodland Heights PD removing Lot 7, Block 1, Woodland Heights from Subarea A, which is only two-family dwelling to Subarea B, which only allows single family.

Documents:

[AGENDA ITEM- REQUEST FORMWOODLANDHEIGHTS.PDF](#)

[O2021-08,WOODLANDHEIGHTSPUD.PDF](#)

[NOHAN ORDINANCE AMENDING ARTICLE B WOODLAND HEIGHTS PLANNED DEVELOPMENT DISTRICT.PDF](#)

[WOODLANDHEIGHTSAMENDMENT.PDF](#)

[WOODLANDHEIGHTSPUD.PDF](#)

27. Executive Session: Motion To Enter Into Executive Session In Accordance With SDCL 1-25-2 (1) Personnel & SDCL 1-25-2 (3) Legal

28. Adjourn

29. FOR COUNCIL INFORMATION: 5/10/2021 City Planning Commission Meeting Minutes

Documents:

[PLANNINGCOMMINUTES5102021.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.