

City Council Agenda
City Council Chambers, City Hall, 612 N. Main Street
May 2, 2022

1. **5:45 P.m. Call To Order**
2. **Pledge Of Allegiance**
3. **Invocation: Harvest Community**
4. **Roll Call**
5. **Motion To Go Into Executive Session According To 1-25-2 (3) Legal**
6. **Approval Of Consent Agenda Items**

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[04-18-2022 WORK SESSION MINUTES.PDF](#)

[04-18-2022 COUNCIL MINUTES.PDF](#)

B. Committee Reports

Documents:

[PLANNING COMMISSION SIGNED MINUTES 4-11-22.PDF](#)

[LIBRARY BOARD MINUTES - MAR 15 2022.PDF](#)

C. Automatic Supplement To Parks-Recreation Center From A Donation Of Funds In The Amount Of \$2,000

Documents:

[AGENDA ITEM- REQUEST FORM.PDF](#)

[AUTOMATIC SUPPLEMENT.PDF](#)

D. Request To Apply For Transit Section 5311 And Tittle LIIB Grant Funds

Documents:

[AGENDA ITEM- SD DOT SURFACE TRANSPORTATION FUNDS.PDF](#)

[5311-TITLE IIIB APPLICATION GUIDE FOR FY23.PDF](#)

E. Request To Apply For 2023 Law Enforcement Grant For South Central Alcohol Task Force

Documents:

[SCATF AGENDA ITEM- REQUEST FORM.PDF](#)

[SCATF BUDGET DETAIL.PDF](#)

F. Request To Apply For 2023 Law Enforcement Grant For Speed Enforcement

Documents:

[SE AGENDA ITEM- REQUEST FORM.PDF](#)

[SE BUDGET DETAIL.PDF](#)

G. Request Approval Of The Kiwanis Club To Apply For Cabela/Bass Pro Grant For Playground Project

Documents:

[AGENDA ITEM- REQUEST FORM.PDF](#)

H. Request Approval Of The Kiwanis Club To Apply For Central Electric Grant For Playground Project

Documents:

[AGENDA ITEM- REQUEST FORM \(002\).PDF](#)

I. Special Event Permit For Heart And Sole Cancer Walk-Run June 17, 2022

- o Road Closure
- o Parking Lot Closure
- o Noise Permit - 4:00 PM- 9:30 PM
- o Fireworks Permit - (\$50 Fee)

Documents:

[HEART AND SOLE CANCER WALK-RUN SPECIAL EVENT PERMIT STAFF REPORT.PDF](#)
[HEART AND SOLE CANCER WALK-RUN SPECIAL EVENT PERMIT 2022.PDF](#)
[HEART AND SOLE LOCATION MAP 2022.PDF](#)

J. Declare Four (4) Used LifePack 15 Cardiac Monitors Surplus At A Price Of \$0 To The State Of South Dakota For Four (4) New LifePack 15 Monitors/Defibrillators

Documents:

[AGENDA ITEM LIFEPAK 15.PDF](#)

K. Raffle Permits

Moose Lodge Mitchell SD with the drawing to be held on July 14, 2022

Mitchell Pickleball Association, Inc with the drawing to be held on August 5, 2022

American Legion Post 18 with the drawing to be held on November 2, 2022

Documents:

[MOOSE LODGE RAFFLE.PDF](#)
[MITCHELL PICKLEBALL ASSOCIATION RAFFLE.PDF](#)
[AMERICAN LEGION POST 18 RAFFLE.PDF](#)

L. Pay Estimates 05-02-2022

Documents:

[AGENDA REQUEST ITEM FOR PAY ESTIMATES 05-02-2022.PDF](#)
[PAY ESTIMATE SCHEDULE 05-02-22.PDF](#)

M. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And

**Authorize Payment Of Recurring And Other Expenses In Advance As Approved
By The Finance Officer**

Documents:

[AP REGULAR DEPARTMENT PAYMENT REGISTER-05022022.PDF](#)

7. Motion To Approve, Request Public Comment, Roll Call

8. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

9. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment

10. Hearing And Action On An Application For Stephen Laughlin

Stephen Laughlin has applied for a variance for an accessory building to be located in the front yard located at 925 E 7th Ave, legally described as Lot 4, Block 6 FM Greene Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

Documents:

[LAUGHLIN-STAFF REPORT-BOA HEARING.PDF](#)

[LAUGHLIN-APPLICATION.PDF](#)

[LAUGHLIN-GIS.PDF](#)

[LAUGHLIN-SITE LAYOUT.PDF](#)

[LAUGHLIN-NOTICE OF HEARING.PDF](#)

[LAUGHLIN-NEIGHBORS.PDF](#)

[LAUGHLIN-LETTERS FROM NEIGHBORS.PDF](#)

11. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

12. Hearings And Actions On The Following Alcohol License Applications

a. On the application of Big Friend Little Friend of the Mitchell Area for a Special Event Liquor/Malt Beverage License Located on Main Street for May 28, 2022 for Memorial Weekend In Mitchell

b. On the application of Jlin Crafts LLC dba Board & Brush, 405 North Main for a new Retail (On-Off Sale) Malt Beverage & SD Farm Wine (does not include video lottery)

c. On the application of Jlin Crafts LLC dba Board & Brush, 405 North Main for a new Retail (On-Off Sale) Wine and Cider (does not include video lottery)

d. On the application to transfer RL-5757 Retail (On-Sale) Liquor License from Fredericksen Restaurant LLC dba Chef Louies, 601 E Havens to Austen LLC dba Corn Palace Inn, 1001 South Burr Street

e. On the application to transfer RW-7501 Retail (On-Off Sale) Wine and Cider License from Fredericksen Restaurant LLC dba Chef Louies, 601 E Havens to Austen LLC dba

Corn Palace Inn, 1001 South Burr Street (Includes Lottery)

Documents:

STAFF REPORT FOR HEARINGS.PDF
BIG FRIEND LITTLE FRIEND APPLICATION.PDF
JLIN CRAFTS LLC MALT BEV APPLICATION.PDF
JLIN CRAFTS LLC WINE APPLICATION.PDF
CORN PALACE INN 1.PDF
CORN PALACE INN APPLICATION.PDF

13. Action To Award Bid For Landfill Cell #4 Project #2021-8

Documents:

LANDFILL CELL NO. 4 CONSTRUCTION BID AWARD 2021-8 STAFF REPORT.PDF
20220427 MITCHELL LANDFILL CELL 4 AWARD LTR (ENGINEER RECOMMENDATION) LCR.PDF
20220428 MITCHELL CELL 4 BID TABULATION LCR.PDF

14. Action To Approve Special Event Permit For Judd Hoos And Friends Outdoor Concert On June 3, 2022

- *Parking Lot Closure (Private Parking Lot)*
- *Noise Permit - 6:00 PM to 11:45 PM*
- *Consumption Permit (\$500 Fee)*

Documents:

JUDD HOOS AND FRIENDS OUTDOOR CONCERT SPECIAL EVENT PERMIT STAFF REPORT.PDF
JUDD HOOS AND FRIENDS OUTDOOR CONCERT SPECIAL EVENT PERMIT.PDF
JUDD HOOS CONCERT MAP FOR EVENT.PDF

15. Action To Approve Implementing Bid Protest Procedure For City Of Mitchell

Documents:

BID PROTEST PROCEDURE STAFF REPORT.PDF
BID PROTEST PROCEDURES.PDF

16. Action To Approve Release Of Easements Located On The South Thirty Feet Of Lot Nine And North Fifty Feet Of Lot Ten, Tract J, Wild Oak Golf Club Addition

Documents:

RELEASE OF EASEMENT IN WILD OAK GOLF CLUB ADDITION STAFF REPORT.PDF
JENSEN-MITCHELL-CITY-UTILITY-REL.PDF

17. Action To Approve Agreement #A2022-18, 1st & Main And 7th & Main Signal Light Design Project #2022-8 With HR Green

Documents:

1ST AND MAIN AND 7TH AND MAIN SIGNAL LIGHT DESIGN STAFF REPORT.PDF
SOS-MITCHELL_MAINSTREET_HR GREEN TSDESIGN-RAMP DESIGN-02242022-COUNCIL.PDF
1ST AND MAIN AND 7TH AND MAIN LOCATION MAP.PDF

18. Action To Approve Agreement #A2022-19, Internet Crimes Against Children Task Force Joint Powers Agreement

Documents:

AGENDA ITEM- ICAC 2022.PDF
ICAC JPA (2022).PDF

19. Hearing And Action To Approve Agreement #A2022-20, 514 North Main Property Exchange

Documents:

AGENDA ITEM- HEARING AND ACTION ON AGREEMENT A2022-20, REAL ESTATE EXCHANGE FOR 514 NORTH MAIN.PDF
A2022-20, REAL ESTATE PURCHASE AGREEMENT - 514 N MAIN PROPERTY EXCHANGE.PDF
A2022-20 EXHIBIT A.PDF
A2022-20 EXHIBIT B.PDF

20. Action To Approve Resolution #R2022-20, Plat Of Lot 8-K, Block 7, Westwood First Addition; As Requested By CJM Consulting Inc

Documents:

RESOLUTION R2022-20-CJM CONSULTING INC-STAFF REPORT.PDF
RESOLUTION R2022-20-CJM CONSULTING INC.PDF
CJM CONSULTING INC-PLAT.PDF
CJM CONSULTING INC-GIS.PDF

21. Action To Approve Resolution #R2020-21, Lots 9 And 10, Block 2, Woods First Addition; As Requested By CJM Consulting Inc

Documents:

RESOLUTION R2022-21-CJM CONSULTING INC-WOODS FIRST-STAFF REPORT.PDF
RESOLUTION R2022-21-CJM CONSULTING INC-WOODS FIRST.PDF
CJM CONSULTING INC-WOODS FIRST-PLAT.PDF
CJM CONSULTING INC-WOODS FIRST-GIS.PDF

22. Action To Approve Resolution #R2020-22, Plat Of Lot L, A Subdivision Of Previously Platted Lot S Of Maui Farms Second Addition; As Requested By Maui Farms Inc

Documents:

RESOLUTION R2022-22-MAUI FARMS INC-STAFF REPORT.PDF
RESOLUTION R2022-22-MAUI FARMS INC.PDF
MAUI FARMS INC-PLAT.PDF
MAUI FARMS INC-GIS.PDF

23. Action To Approve Resolution #R2020-23, Plat Of Tract 1 Of Blacksten Addition In The Northwest Quarter Of The Southwest Quarter (NW ¼ SW ¼) Of Section 2, Township 102 North, Range 60 West Of The 5th P.M., Davison County South Dakota; As Requested By Scott Blacksten

Documents:

RESOLUTION R2022-23-BLACKSTEN-STAFF REPORT.PDF
RESOLUTION R2022-23-BLACKSTEN.PDF
BLACKSTEN-PLAT.PDF
BLACKSTEN-GIS.PDF

24. Action To Approve Resolution #R2020-24, Plat Of Lot 3 Of Wagner's Addition, In The SW ¼ Of Section 4, T 102 N, R 60 W Of The 5th P.M., Davison County, South Dakota; As Requested By Matthew And Janelle Wollman

Documents:

RESOLUTION R2022-24-WOLLMAN-STAFF REPORT.PDF
RESOLUTION R2022-24-WOLLMAN.PDF
WOLLMAN-PLAT.PDF
WOLLMAN-GIS.PDF

25. Second Reading On Ordinance #O2022-05, Codifying And Amending BID #2

Documents:

AGENDA ITEM- ORDINANCE O2022-05, CODIFYING AND AMENDING BID 2.PDF
ORDINANCE O2022-05, CODIFYING AND AMENDING BID 2.PDF

26. Motion To Adopt Ordinance #O2022-05, Request Public Comment, Roll Call

27. Adjourn

28. FOR COUNCIL INFORMATION: Planning Commission Unsigned Minutes 4-25-22

Documents:

PLANNING COMMISSION UNSIGNED MINUTES 4-25-22.PDF

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.