

**City Council Agenda**  
City Council Chambers, City Hall, 612 N. Main Street  
March 16, 2020

1. **6:00 P.m. Call To Order**
2. **Pledge Of Allegiance**
3. **Invocation: Salvation Army**
4. **Roll Call**
5. **Executive Session: Motion To Enter Into Executive Session In Accordance With SDCL 1-25-2 (3) Consulting With Legal Counsel**
6. **Approval Of Consent Agenda Items**  
*Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.*

**A. City Council Minutes**

Documents:

[COUNCIL MINUTES 03 02 20.PDF](#)  
[COUNCIL MINUTES 03 11 20.PDF](#)

**B. Committee Meeting Minutes**

Documents:

[PLANNINGCOMMINUTES2242020.PDF](#)

**C. Department Reports**

Documents:

[FINANCE DEPARTMENT REPORT -JAN.PDF](#)  
[FINANCE DEPARTMENT REPORT -FEB.PDF](#)  
[SALES TAX COLLECTIONS -FEBRUARY.PDF](#)  
[BUILDING PERMITS FEBRUARY 2020.PDF](#)  
[FEBRUARY SNOW LOG 2020.PDF](#)  
[POLICE \(FEBRUARY\).PDF](#)  
[FIRE AND EMS \(FEBRUARY\).PDF](#)  
[MITCHELL PUBLIC LIBRARY \(JANUARY 2020\).PDF](#)  
[PARK BOARD \(JANUARY 2020\).PDF](#)  
[PALACE TRANSIT RIDERSHIP FEBRUARY 2020.PDF](#)  
[COMMUNITY SERVICES ADVISORY BOARD FEBRUARY MINUTES.PDF](#)  
[AIRPORT \(FEBRUARY\).PDF](#)  
[WATER \(FEBRUARY\).PDF](#)

**D. Raffle Permits**

*Lost & Found with the drawing to be held on April 25, 2020*  
*Voiture 481 40 & 8 with the drawing to be held on May 24, 2020*  
*Purr N Ruff Rescue with the drawing to be held on May 30, 2020*

Documents:

[LOST AND FOUND RAFFLE.PDF](#)  
[VOITURE 480 40 AND 8 RAFFLE.PDF](#)

PURR N RUFF RAFFLE.PDF

**E. Set Bid Opening Date 1:30 P.M., April 3, 2020 For Paving & Overlay Project #2020-15**

Documents:

ASPHALT PAVING SET THE DATE - STAFF REPORT.PDF

**F. Change Order #4 For Sanborn Blvd Utility And Street Improvements Phase II Project #2019-22 To H&W Contracting**

Documents:

SANBORN - CHANGE ORDER 4 STAFF REPORT.PDF

SANBORN CHANGE ORDER 4.PDF

SANBORN AET LETTER OF SUPPORT.PDF

SANBORN EXPLANATION OF QUANTITIES (002).PDF

**G. Request To Accept DOT 5310 Transit Funds For Preventative Maintenance**

Documents:

REQUEST TO ACCEPT DOT 5310 TRANSIT FUNDS FOR PREVENTATIVE MAINTENANCE 2019-2021.PDF

PREVENTATIVE MAINTENANCE AGREEMENT 2019-2021.PDF

**H. Approve Property Tax Abatements For 2019 Taxes Payable In 2020**

Documents:

STAFF ABATEMENTS1.PDF

ABATEMENTS.PDF

**I. Pay Estimates 03-16-2020**

Documents:

PAY ESTIMATE STAFF REPORT.PDF

PAY ESTIMATE SCHEDULE 03-16-2020.PDF

**J. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer**

Documents:

AP PAYMENT REGISTER.PDF

**7. Motion To Approve, Request Public Comment, Roll Call**

**8. Citizens Input**

*If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.*

**9. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment**

**10. Hearing And Action On Tracy Fink, 712 E. 14th Ave**

*Tracy Fink has applied for a conditional use permit to operate a family residential child*

care center in her home at 712 E 14th Ave, legally described as Lot 9 & E 40' of Lot 8, Block 4, Northridge Subdivision, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

Documents:

[AGENDAREQUESTFINKCUP.PDF](#)  
[APPFINK.PDF](#)  
[NOHFINKCUP.PDF](#)  
[NEIGHBORLISTFINK.PDF](#)  
[FINKLETTER.PDF](#)  
[AERIAL712E14THAVE.PDF](#)

**11. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**

**12. Hearing And Action On The Application Of Big Friend Little Friend Of The Mitchell Area For A Special Event Liquor/Malt Beverage License Located On Main Street By Closing The Following: South Main Street From 2nd South To The Depot As Well As Railroad From 1/2 Block West Of Main To East Of Main To Lawler Street, Include Both City Of Mitchell Parking Lots South Of 1st Street And Railroad Street, Also Request Closing The Alley On The West Parking Lot And Allow To Use The Adjoining City Gravel Parking Area Between The Alley And The Public Safety Storage Building. Also To Obtain A Special Liquor License, Consumption And Noise Permits, Poker Run Permit And Associated Cost For The Memorial Weekend In Mitchell And Barbecue Cook-Off On May 23, 2020**

Documents:

[MEMORIAL DAY STAFF1.PDF](#)  
[BIG FRIEND LITTLE FRIEND STREET CLOSURE. STAFF REPORT.PDF](#)  
[SPECIAL EVENT APPLICATION.PDF](#)  
[LIQUOR - MALT BEVERAGE LICENSE.PDF](#)  
[CONSUMPTION PERMIT.PDF](#)  
[BIG FRIEND LITTLE FRIEND PERMIT REQUEST.PDF](#)  
[BIG FRIEND LITTLE FRIEND MAP.PDF](#)

**13. Action To Approve Purchase Of A 2013 Peterbilt 384 Semi Tractor For Recycling From Grant Funds Project #2020-6G**

Documents:

[RECYCLE SEMI TRACTO STAFF REPORT.PDF](#)

**14. Action To Award Rock Chips Project #2020-10**

Documents:

[ROCK CHIPS AWARD STAFF REPORT.PDF](#)  
[ROCK CHIPS BID TABULATION.PDF](#)

**15. Action To Award Bid For Petroleum Products Project #2020-13**

*a. Item #1 - Petroleum Products CRS-2-P Emulsion*

*b. Item #2 - Petroleum Products Crack Sealer*

*c. Item #3 - Petroleum Products CSS1H 75:25*

Documents:

[PETROLEUM AWARD STAFF REPORT.PDF](#)

**16. Action On Resolution #R2020-12, A Plat Of Lot 18A In Tract L Of Wild Oak Golf Club Addition In The Southeast Quarter (SE 1/4) Of Section 23, Township 103 N, Range 60 West Of The 5th P.M., Davison County, South Dakota**

Documents:

[AGENDAREQUESTR2020-12.PDF](#)  
[R2020-12.PDF](#)  
[4-PETERSON PLAT-REVISED 3-3-2020.PDF](#)  
[3-PETERSON-GIS.PDF](#)

**17. Action On Resolution #R2020-13, A Plat Of Lot 13 Of D. Odegaard's First Addition, A Subdivision Of Previously Platted Lot 5 In Fiala's Addition, City Of Mitchell, Davison County, South Dakota**

Documents:

[AGENDAREQUESTR2020-13.PDF](#)  
[R2020-13.PDF](#)  
[PLATLOT13ODEGAARD.PDF](#)  
[AERIAL13ODEGAARD.PDF](#)

**18. Action On Resolution #R2020-14, Annexation Of Lot R-2-A, Rising Sun First Addition, NW 1/4 Of Section 23, T 103 N, R 60 W Of The 5th P.M., Davison County, South Dakota**

Documents:

[AGENDAREQUESTR2020-14ANNEX.PDF](#)  
[R2020-14.PDF](#)  
[ANNXPETITIONR2020-14.PDF](#)  
[AERIALANNXR202014.PDF](#)  
[PLATR2ARISINGSUN.PDF](#)

**19. Action On Resolution #R2020-15, A Plat Of Sam Street, A Subdivision Of Previously Platted Lot S Of Maui Farms Second Addition, City Of Mitchell, Davison County, South Dakota**

Documents:

[AGENDAREQUESTR2020-15.PDF](#)  
[R2020-15.PDF](#)  
[PLATSAMSTREET2020.PDF](#)  
[AERIALSAMST.PDF](#)

**20. Second Reading Of Ordinance #O2020-02, An Ordinance Changing The District Classification Of The Real Property Currently Owned By Avera Queen Of Peace From UD Urban Development District And R4 High Density Residential District To The Ridge View On Foster Planned Development District**

Documents:

[AGENDAREQUESTO2020-02AVERAREZONING.PDF](#)  
[O2020-02PUDAVERA.PDF](#)  
[NOHAVERAPROJECT.PDF](#)  
[15385-MADC 8TH FOSTER DEV-LEGAL 15X26.PDF](#)  
[SHELTERMAP.PDF](#)  
[AVERAPLAN2.PDF](#)  
[AVERAZONINGAERIAL.PDF](#)

[MITCHELL\\_MASTER\\_PLAN\\_CONTEXT\\_MAP.PDF](#)  
[MASTER PLAN 1-20 PHASING.PDF](#)  
[AVERA2MAILINGLIST.PDF](#)  
[AVERALETTERSINNOTICEAREA.PDF](#)  
[AVERALETTERSOUTSIDENOTICENEARTHEPROJECT.PDF](#)  
[AVERALETTERSBUSINESSSUPPORT.PDF](#)  
[AVERALETTERSOUTSIDETHEAREA.PDF](#)  
[SHELTERINFO.PDF](#)  
[AVERACOVENANTS.PDF](#)  
[BATHKEREQUESTS.PDF](#)  
[LETTER OF ENDORSEMENT.PDF](#)

**21. Motion To Adopt Ordinance #O2020-02, Request Public Comment, Roll Call**

**22. First Reading On Ordinance #O2020-03, Supplemental Appropriations**

Documents:

[STAFF REPORT- SUPPLEMENTAL APPROPRIATION ORDINANCE.PDF](#)  
[ORDINANCE 2020-03 OVERVIEW.PDF](#)  
[O2020-03.PDF](#)

**23. Adjourn**

**24. FOR COUNCIL INFORMATION: City Planning Commission Meeting Minutes 3/9/2020**

Documents:

[PLANNINGCOMMINUTES392020.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.