

## City Council Agenda

City Council Chambers, City Hall, 612 N. Main Street

March 2, 2020

*Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.*

### 1. 6:00 P.m. Call To Order

### 2. Pledge Of Allegiance

### 3. Invocation: Resurrection Lutheran

### 4. Roll Call

### 5. Approval Of Consent Agenda Items

*Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.*

#### A. City Council Minutes

Documents:

[COUNCIL MINUTES 02 18 20.PDF](#)

#### B. Committee Meeting Minutes

Documents:

[PLANNINGCOMMINUTES2102020.PDF](#)

[PLANNINGCOMMINUTES2132020SPECMEETING.PDF](#)

#### C. Raffle Permits

*Davison County Democrats with the drawing to be held on May 19, 2020*

*Pheasant Country with Mitchell Area Youth Shooters with the drawing to be held on June 1, 2020*

*Big Friend Little Friend with the drawing to be held on July 16, 2020*

Documents:

[DAVISON DEMOCRATS RAFFLE.PDF](#)

[PHEASANT COUNTRY RAFFLE.PDF](#)

[BIG FRIEND LITTLE FRIEND RAFFLE.PDF](#)

#### D. Set Date Of March 16, 2020 For Hearing

*On the application of Big Friend Little Friend for a Special Event Liquor/Malt Beverage License located on Main Street and to obtain Consumption and Noise permits, Street Closures, Poker Run permit and associated cost for the Memorial Weekend in Mitchell and Barbecue Cook off on May 23, 2020*

Documents:

[STAFF MEMORIAL WEEKEND STAFF.PDF](#)

[LETTER OF INTENT.PDF](#)

[LIQUOR-MALT BEVERAGE LICENSE.PDF](#)

[SPECIAL EVENT APPLICATION.PDF](#)

[CONSUMPTION PERMIT.PDF](#)

[STREET STAFF REPORT.PDF](#)

[MAP.PDF](#)

#### E. 2019 Annual Report

Documents:

[STAFF REPORT-ANNUAL REPORT.PDF](#)  
[ANNUAL REPORT.PDF](#)

**F. Set Date 1:30 P.M., March 31, 2020 For Bid Opening For Public Safety Roof Project #2020-16**

Documents:

[PUBLIC SAFETY REROOF SET THE DATE STAFF REPORT.PDF](#)

**G. Set Date 1:30 P.M., March 18, 2020 For Requests Of Qualifications For Planning And Environmental Services For The Mitchell Municipal Airport**

Documents:

[SET THE DATE FOR OPENING STATEMENT OF QUALIFICATIONS - STAFF REPORT.PDF](#)  
[REQUEST FOR PLANNING QUALIFICATION - MITCHELL.PDF](#)

**H. Request To Declare Old Corn Palace Dome And Turrets As Surplus Property**

Documents:

[AGENDA ITEM- REQUEST FORM\\_DOME SURPLUS.PDF](#)

**I. Street And Parking Lot Closures For The El Riad Shrine Circus From The Mitchell Shrine Club On April 28th (Main Street From 6th To 7th) From 8:30 AM Until Approximately 2:00 PM For Loading And Unloading, And Closing City Hall Parking Lot And 6th To 7th Avenues From Sunday April 26, 2020 At 8 AM Until Thursday April 30, 2020 At 11:59 PM For Circus Setup And Overnight Parking**

Documents:

[CORN PALACE CIRCUS STREET AND PARKING LOT CLOSURES MAR 2 2020.PDF](#)  
[CIRCUS CLOSURE MAP.PDF](#)

**J. Request For Temporary Road Closure At East 3rd Avenue-North Main Street To North Lawler Street On Sunday, March 15th**

Documents:

[TRAFFIC ONE-DAY ROAD CLOSURE MARCH 15 AT CORNERSTONE.PDF](#)  
[CORNER STONE ONE DAY CLOSING6.PDF](#)  
[CORNERSTONE MAP.PDF](#)

**K. Updated Road Closure At West Harmon Drive From 407th Avenue To Canal Circle-One Day Road Closure For Prescribed Burn-March 4 To 13, 2020**

Documents:

[TRAFFIC ONE-DAY ROAD CLOSURE MARCH 4-13 2020 STAFF REPORT.PDF](#)  
[PRESCRIBED BURN MARCH 2020.PDF](#)  
[WEST END BRIDGE - CATTAILS GOOGLE 2019.PDF](#)

**L. Gas & Fuel Quotations**

Documents:

[MARCH 2, 2020 MEETING.PDF](#)  
[FEBRUARY 21, 2020 FUEL.PDF](#)

**M. Pay Estimates 03-02-2020**

Documents:

[PAY ESTIMATES 03-02-2020 STAFF REPORT.PDF](#)  
[PAY ESTIMATE SCHEDULE 03-02-2020.PDF](#)

**N. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer**

Documents:

[AP PAYMENT REGISTER.PDF](#)

**6. Motion To Approve, Request Public Comment, Roll Call**

**7. Citizens Input**

*If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.*

**8. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment**

**9. Action To Set Date For Board Of Adjustment Hearing 3/16/2020**

*Tracy Fink has applied for a conditional use permit to operate a family residential childcare center in her home at 712 E 14th Avenue, legally described as Lot 9 & E 40 feet of Lot 8, Block 4, Northridge Subdivision, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.*

Documents:

[AGENDAREQUESTFINKCUP.PDF](#)

**10. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**

**11. Project Update On East Central Drainage And Street Improvements Phase II Project #2019-39**

Documents:

[PROJECT UPDATE - EAST CENTRAL DRAINAGE BASIN UTILITY AND STREET IMPROVEMENTS PHASE II STAFF REPORT.PDF](#)  
[EAST CENTRAL DRAINAGE PHASE I.PDF](#)  
[PH II LOCATION MAP.PDF](#)

**12. Action To Approve Enhanced Pedestrian Crossing Measures At The Intersection Of Kimball Street And Green Drive**

Documents:

[TRAFFIC REQUEST SOLAR PEDESTRIAN CROSSING - KIMBALL AND GREEN MAR 2 2020 STAFF REPORT.PDF](#)  
[SOLAR PEDESTRIAN CROSSING SIGN TAPCO.PDF](#)

**13. Action To Reassign Capital Improvement Funds For The Old Pool Remodel At The Recreation Center**

Documents:

**14. Action To Approve Agreement #A2020-12, Public Safety Maintenance Contract**

Documents:

AGREEMENT A2020-12 PUBLIC SAFETY MAINTENANCE CONTRACT.PDF  
TESSIERS INC MAINTENANCE CONTRACT.PDF

**15. Action To Approve Agreement #A2020-13, Between The City And State Of South Dakota For FEMA Hazard Mitigation Grant Assistance Application For The Wise Mobile Home Park Property Acquisition Project**

Documents:

AGREEMENT A2020-13 FEMA HMGA WISE MOBILE HOME PARK PROPERTY AQUISITION PROJECT - STAFF REPORT.PDF  
STATE-LOCAL HMGP AGREEMENT.PDF  
WISE MOBILE HOME CITY SHARE LETTER.PDF  
LOBBYING DISCLOSURE.PDF  
CERTIFICATIONS.PDF  
1 APP PAGE.PDF  
ASSURANCES - CONSTRUCTION.PDF

**16. Action To Approve Resolution #R2020-10, Appoint Mayor As Authorized Agent For Hazard Mitigation Grant Program For Wise Mobile Home Park Project**

Documents:

RESOLUTION R2020-10 APPOINTMENT OF APPLICATION AGENT - STAFF REPORT.PDF  
RESOLUTION R2020-10 WISE TRAILER PARK.PDF

**17. Action On Resolution #R2020-11, Annual Bridge Inspection Program With The SDDOT To Hire Brosz Engineering**

Documents:

RESOLUTION TO APPROVE BRIDGE INSPECTIONS WITH THE DOT FOR 2020 STAFF REPORT.PDF  
2020 BRIDGE INSPECTION RESOLUTION R2020-11.PDF  
SUPPORTING DOCUMENTATION TO APPROVE BRIDGE INSPECTIONS WITH THE DOT FOR 2020.PDF

**18. First Reading Of Ordinance #O2020-02, An Ordinance Changing The District Classification Of The Real Property Currently Owned By Avera Queen Of Peace From UD Urban Development District And R4 High Density Residential District To The Ridge View On Foster Planned Development District (Tabled From 2/3/2020)**

Documents:

AGENDAREQUESTO2020-02AVERAREZONING.PDF  
O2020-02PUDAVERA.PDF  
NOHAVERAPROJECT.PDF  
15385-MADC 8TH FOSTER DEV-LEGAL 15X26.PDF  
SHELTERMAP.PDF  
AVERAPLAN2.PDF  
AVERAZONINGAERIAL.PDF  
MASTER PLAN 1-20 PHASING.PDF  
MITCHELL\_MASTER\_PLAN\_CONTEXT\_MAP.PDF  
AVERA2MAILINGLIST.PDF  
AVERALETTERSINNOTICEAREA.PDF

[AVERALETTERSOUTSIDENOTICENEARTHEPROJECT.PDF](#)  
[AVERALETTERSBUSINESSSUPPORT.PDF](#)  
[AVERALETTERSOUTSIDETHEAREA.PDF](#)  
[AVERACOVENANTS.PDF](#)  
[200227 SHELTER BUILDER SELECTION RFP WITH AMENDMENT 1 AND 2.PDF](#)  
[BATHKEREQUESTS.PDF](#)

**19. Adjourn**

**20. FOR COUNCIL INFORMATION: City Planning Commission Minutes February 24, 2020**

Documents:

[PLANNINGCOMMINUTES2242020.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.