

City Council Agenda
City Council Chambers, City Hall, 612 N. Main Street
February 16, 2021

1. 6:00 P.m. Call To Order

2. Pledge Of Allegiance

3. Invocation: Northridge Baptist

4. Roll Call

5. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[COUNCIL MINUTES 02.01.2021.PDF](#)

B. Committee Reports

Documents:

[PLANNINGCOMMINUTES1252021.PDF](#)

C. Department Reports

Documents:

[SALES TAX COLLECTIONS-JAN.PDF](#)
[BUILDING PERMITS \(JANUARY\).PDF](#)
[CODE ENFORCEMENT \(JANUARY 2021\).PDF](#)
[SIDEWALK SNOW REMOVAL \(JANUARY\).PDF](#)
[AIRPORT \(JANUARY\).PDF](#)
[FIRE AND EMS \(JANUARY 2021\).PDF](#)
[POLICE \(JANUARY 2021\).PDF](#)
[WATER \(JANUARY\).PDF](#)

D. Acceptance Of Coronavirus Relief Funds For Nutrition And Corn Palace

Documents:

[CRONAVIRUS RELIEF FUND AGREEMENT.PDF](#)
[CORONAVIRUS RELIEF FUND.PDF](#)

E. Approve New Vehicle For Hire Company Application For CabMe

Documents:

[VFH STAFF REPORT.PDF](#)
[CABME APPLICATION.PDF](#)

F. Raffle Permits

Mitchell Music Boosters with the drawing to be held on April 10, 2021

PF Mitchell Area Youth Shooters with the drawing to be held on June 1, 2021

Palace City Pedalers Tour de Corn Inc with the drawing to be held on August 21, 2021

Abbott House with the drawing to be held in October 2021 or when all tickets are sold

Documents:

[MITCHELL MUSIC BOOSTERS RAFFLE.PDF](#)
[PF MITCHELL AREA YOUTH SHOOTERS RAFFLE.PDF](#)
[TOUR DE CORN RAFFLE.PDF](#)
[ABBOTT HOUSE RAFFLE.PDF](#)

G. Volunteer Board Appointments

- *Appoint Tonya Klingaman to the Main Street Bid Board to fill an unexpired term to run February 2021- December 2022.*
- *Reappoint Mark Vandenhoeck to the Main Street Bid Board for a term to run February 2021- June 2024.*

H. Set Date 1:30 P.M., March 3, 2021 For Bid Opening For Rock Chips Project #2021-10

Documents:

[ROCK CHIPS - SET THE DATE STAFF REPORT.PDF](#)

I. Set Date 1:30 P.M., March 3, 2021 For Petroleum Products Project #2021-13

Documents:

[PETROLEUM - SET THE DATE STAFF REPORT.PDF](#)

J. Pay Estimates 02-16-2021

Documents:

[PAY ESTIMATE STAFF REPORT02-16-2021.PDF](#)
[PAY ESTIMATE SCHEDULE 02-16-2021.PDF](#)

K. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

[AP REGULAR DEPARTMENT PAYMENT REGISTER-02-16-21.PDF](#)

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. Quarterly Report & Presentation-Mitchell Area Chamber Of Commerce

Documents:

[FINAL REPORT.PDF](#)

9. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment

10. Hearing And Action For Firesteel Capital LLC (Corn Palace Inn), 1001 S Burr St

APPLICATION WITHDRAWN

Applicant Firesteel Capital LLC, owner Fredericksen Motels LLC have applied for a Conditional Use Permit to convert the buildings (Corn Palace Inn) to multi-family dwellings located at 1001 S Burr St, legally described as Weavers Squares Addition (NW ¼ 27), Squares 11 & 14 & vacated Ivy Ave and W 25 feet of vacated Burr St and Lot AB1, City of Mitchell, Davison County, South Dakota. The said real property is zoned HB Highway Oriented Business District.

Documents:

[AGENDA REQUEST CORNPALACEINNCUP2021.PDF](#)

11. Action To Set Date For Board Of Adjustment Hearing 3/1/2021

Russell & Teresa Quist have applied for a non-conforming lot size variance of 7,149 square feet vs 7,500 square feet and a conditional use permit to construct an accessory building not located adjacent to a principal building located across the street from 5 W Harmon Dr, legally described as West ½ of Lot 1, Nels Jensen 2nd Addition, Nels Jensen Subdivision, Lake Development Plan, City of Mitchell, Davison County, South Dakota. The property is zoned RL Residential Lake District.

Documents:

[AGENDA ITEM- REQUEST FORMQUISTCUPVAR.PDF](#)

12. Action To Set Date For Board Of Adjustment Hearing 3/1/2021

Groeneweg Construction has applied for a backyard variance of 32 feet vs 35 feet and a front yard 25 feet vs 35 feet as required for the property at 3209 Canal Circle, legally described as Lot 55, The Island 1st Addition, City of Mitchell, Davison County, South Dakota for the purpose of constructing a single-family house. The property is zoned UD Urban Development District.

Documents:

[AGENDA ITEM- REQUEST FORMGROENEWGVAR.PDF](#)

13. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

14. Action To Approve Concept For Shared Roadway Markings And Signage

Documents:

[AGENDA ITEM REQUEST - ROADWAY MARKINGS AND SIGNAGE.PDF](#)
[BIKE PATH MAP CITY COUNCIL 2-10-2021.PDF](#)
[PAGES FROM BIKE SAMPLE STENCILS.PDF - ADOBE ACROBAT PRO.PDF](#)
[SHARE THE ROAD SIGN - A \(002\).PDF](#)
[SHARED ROADWAY EXAMPLES.PNG](#)

15. Action To Approve Agreement #A2021-08, Purchase Of 508 W. Ash

Documents:

[AGREEMENT A2021-08 FEMA 508 W ASH AVENUE PURCHASE AGREEMENT STAFF REPORT.PDF](#)
[508 W ASH PURCHASE AGREEMENT.PDF](#)

16. Action To Approve Agreement #A2021-10, New Recycling Building Project #2021-31 With Helms & Associates

Documents:

[AGENDA AGREEMENT NO. A2021-10 WITH HELMS AND ASSOCIATES FOR NEW RECYCLING BUILDING FEB 16 2021.PDF](#)

20210209 ENGINEERING AGREEMENT RECYCLING BUILDING LCR - COUNCIL.PDF
20210209 MITCHELL RCYCLING BUILDING SCOPE OF SERVICES.PDF
PROPOSED SITE.PDF

17. Action To Approve Agreement #A2021-11, North Wastewater Plant Improvements Project #2021-30 With HDR Engineering

Documents:

AGENDA A2021-11 AGREEMENT WITH HDR FOR NORTH TREATMENT PLANT PHASE I IMPROVEMENTS STAFF REPORT FEB 16 2021 (002).PDF
MITCHELL SD - ENGINEERING SERVICES AGREEMENT (FINAL 2-9-2021) - COUNCIL.PDF
EXISTING NORTH WWTF.PDF
PROPOSED NORTH WWTF IMPROVEMENTS.PDF

18. Action To Approve Resolution #R2021-08, A Plat Of Lot S-12, A Subdivision Of The Replat Of Lot S In The NW 1/4 Of Section 27, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota

Documents:

AGENDA ITEM- REQUEST FORMR2021-08.PDF
R2021-08PLAT.PDF
LOTS-12PLAT.PDF
AERIALLOTS-12.PDF

19. Action To Approve Resolution #R2021-09, A Plat Of Lots 8-J And 11, Block 7 Of Westwood First Addition, A Subdivision Of The SW 1/4 Of Section 16, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota

Documents:

AGENDA ITEM- REQUEST FORMR2021-09.PDF
R2021-09PLAT.PDF
PLAT8-J11WESTWOOD.PDF
AERIALLO8J11WESTWOOD.PDF

20. Action To Approve Resolution #R2021-10, A Plat Of Tract 1 Of Mitchell Waterworks 1st Addition In The Southwest Quarter Of The Southwest Quarter (SW1/4SW1/4) Of Section 35, Township 103 North, Range 60 W Of The 5th P.M., Davison County, South Dakota

Documents:

AGENDA ITEM- REQUEST FORMR2021-10.PDF
R2021-10PLAT.PDF
PLATWATERWORKS.PDF
AERIALWATERWORKSPLAT.PDF

21. Action To Approve Agreement #A2021-09, Real Estate Purchase Agreement For Ground Water Storage Tank Project #2020-20

Documents:

A2021-09 REAL ESTATE PURCHASE AGREEMENT FOR GROUND WATER STORAGE TANK STAFF REPORT.PDF
SIGNED PURCHASE AGREEMENT - KNOX COUNTY.PDF
STORAGE TANK PLATWATERWORKS.PDF
MITCHELL GSR EXHIBIT-LAYOUT2 2020.12.21.PDF
GROUND WATER STORAGE SITE.PDF

22. Executive Session: Motion To Enter Into Executive Session In Accordance With SDCL 1-25-2(3) Legal

23. Adjourn

24. FOR COUNCIL INFORMATION: 2/8/2021 City Planning Commission Minutes

Documents:

[PLANNINGCOMMINUTES282021.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.