

## **City Council Agenda**

City Council Chambers, City Hall, 612 N. Main Street

December 3, 2018

*Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.*

**1. 6:00 P.m. Call To Order**

**2. Pledge Of Allegiance**

**3. Invocation: Mitchell Wesleyan**

**4. Roll Call**

**5. Approval Of Consent Agenda Items**

*Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.*

**A. City Council Minutes**

Documents:

[CITY COUNCIL MINUTES 11 19 2018.PDF](#)

**B. Raffle Permits**

*VFW with the drawing to be held immediately following the sale of 100 tickets  
Mitchell Quarterback Club with the drawing to be held on December 28,2018*

Documents:

[VFW POST RAFFLE.PDF](#)

[MITCHELL QUARTERBACK RAFFLE.PDF](#)

**C. Set Date Of 12-17-18 For Hearing**

*On the application of Corn Palace Shrine Club for a Special Event Liquor License  
located at the Masonic Hall for January 11, 2019 for the Mitchell Area Chamber  
Banquet*

Documents:

[CP SHRINE STAFF.PDF](#)

[CORN PALACE SHRINE APPLICATION.PDF](#)

**D. Automatic Supplements**

Documents:

[STAFF REPORT-AUTO SUPP TID.PDF](#)

[AUTO SUPPLEMENT-TID 5.PDF](#)

[AUTO SUPPLEMENT-TID 7.PDF](#)

[AUTO SUPPLEMENT-TID 8.PDF](#)

[AUTO SUPPLEMENT-TID 13.PDF](#)

[AUTO SUPPLEMENT-TID 14.PDF](#)

[AUTO SUPPLEMENT-TID 15.PDF](#)

[AUTO SUPPLEMENT-TID 17.PDF](#)

[AUTO SUPPLEMENT-TID 18.PDF](#)

[AUTO SUPPLEMENT-TID 19.PDF](#)

[AUTO SUPPLEMENT-TID 20.PDF](#)

[AUTO SUPPLEMENT-TID 21.PDF](#)

**E. Pay Estimates December 3, 2018**

Documents:

[PAY ESTIMATES 12-03-2018 STAFF REPORT.PDF](#)  
[PAY ESTIMATES SCHEDULE 12-03-2018.PDF](#)

**F. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer**

Documents:

[AP PAYMENT REGISTER.PDF](#)

**6. Motion To Approve, Request Public Comment, Roll Call**

**7. Citizens Input**

*If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.*

**8. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment.**

**9. Action To Set Date For Board Of Adjustment Hearing 12/17/2018**

*Boyd Reimnitz owner of 620 W 5th Ave, legally described as the W 50 feet of Lots 7, 8, and 9, Block 17, Rowley's 2nd Addition, City of Mitchell, Davison County, South Dakota, is requesting a side yard on a corner variance of 12' vs 20' for placement of a detached garage. The property is zoned R2 Single Family Residential District.*

Documents:

[AGENDA ITEM- REQUEST FORMREIMNITZVAR620W5TH.PDF](#)  
[REIMNITZVAR620W5THAVEAERIAL.PDF](#)

**10. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session.**

**11. Action To Approve Applications For Renewal Of Liquor Licenses**

Documents:

[RENEWAL LIQUOR WINE LICENSES STAFF1.PDF](#)  
[2019 LIQUOR LICENSE RENEWAL 1.PDF](#)

**12. Action To Award Bid For Sale Of Used Dozer City Project #2018-37**

Documents:

[SALE OF USED DOZER CITY PROJECT 2018-37 STAFF REPORT.PDF](#)  
[BID TABULATION FOR SALE OF USED DOZER CITY PROJECT 2018-37.PDF](#)

**13. Action To Approve Resolution #R2018-56, A Resolution Approving The 2019 Compensation Plan For The City Of Mitchell.**

Documents:

[STAFF REPORT RES 2018-562019 COMPENSATION PLAN.PDF](#)  
[RES 2018-56 2019 COMPENSATION PLAN RESOLUTION.PDF](#)

**14. Action To Approve Resolution #R2018-57, Contingency Transfers**

Documents:

STAFF REPORT RES 2018-57 CONTINGENCY TRANSFERS.PDF  
R2018-57.PDF  
CONTINGENCY LIST 2018.PDF

**15. Action On Resolution #R2018-62, A Resolution Setting Fees And Charges, Tabled From 11-19-2018 City Council Meeting**

Documents:

ACTION ON RESOLUTION R2018-62 A RESOLUTION SETTING FEES AND CHARGES Tabled FROM 11 19 2018 CITY COUNCIL MEETING.PDF  
R2018-62.PDF

**16. Action On Resolution #R2018-63, Approving An Easement Quitclaim Deed**

Documents:

AGENDA ITEM- VOELSKE QUITCLAIM.PDF  
RESOLUTION R2018-63, APPROVING EASEMENT RELEASE.PDF  
VOELZKE.CITYOFMITCHELL-QCD.PDF  
CRV.PDF  
PLAT- 23-0021.JPG  
VOELZKE DRAWING SURVEY.PDF

**17. Action On Resolution #R2018-64, Historic Preservation Findings In Relation To The Property At 301 North Main**

Documents:

AGENDA ITEM- R2018-64, 301 N MAIN- HISTORIC PRESERVATION FINDINGS.PDF  
RESOLUTION R2018-64, 301 N MAIN- HISTORIC PRESERVATION FINDINGS.PDF  
COMPLAINT- SIGNED (BW).PDF  
EXHIBIT A- ORDER TO CORRECT.PDF  
EXHIBIT B- RESOLUTION R2018-21.PDF  
EXHIBIT C- SUPPLEMENT REPORT.PDF  
301 NORTH MAIN ASSESSMENT REPORT 2018-060.PDF  
301 NORTH MAIN ASSESSMENT REPORT ADDENDUM 2018-060.PDF  
EMAIL- 301 N MAIN ST TIMELINE.PDF  
SHPO PROJECT NOTIFICATION FORM.PDF  
LETTER FROM JIRSA- 7-11-2017.PDF  
EMAIL- 3RD AND MAIN.PDF  
EMAIL- RE SEND DATA FROM MFP11793460 08012017 1007.PDF  
EMAIL- RE NOTICE REGARDING NUISANCE ON LOTS 11 12 BLOCK 3 ORIGINAL MITCHELL DAVISON COUNTY SOUTH DAKOTA (301 N MAIN).PDF  
HPCMINUTES3082018.PDF  
MHPC DRAFT MINUTES - 8-29-2018.PDF  
LETTER FROM SHPO- 11-2-2018.PDF  
FINNELL PERMIT AND JIRSA PLANS.PDF

**18. First Reading On Ordinance #O2018-16, Snow Removal Ordinance For District A Updating The Boundaries**

Documents:

AGENDA ITEM DISTRICT A.PDF  
ORDINANCE NO. O2018-16 UPDATING THE BOUNDARIES FOR SNOW REMOVAL IN DISTRICT A.PDF  
CITY MAP - DISTRICT A SNOW REMOVAL WITH ADDITIONS - 11-28-2018.PDF  
7-6-3 DISTRICT A.PDF

**19. First Reading On Ordinance #O2018-17, Supplemental Appropriations**

Documents:

[STAFF REPORT ORDINANCE NO 2018-07 SUPPLEMENTAL APPROPRIATION.PDF](#)  
[O2018-17.PDF](#)

**20. Executive Session: Motion To Enter Into Executive Session In Accordance With SDCL 1-25-2(3) Legal.**

**21. Adjourn**

**22. FOR COUNCIL INFORMATION: City Planning Commission Did Not Meet On 11/26/2018**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.