



Board of Trustees Meeting Agenda
Mitchell Public Library, 221 North Duff Street
Date: November 17, 2020
Time: 5:00 p.m.

1. Call To Order

2. Roll Call

3. Approval Of The Agenda

4. Approval Of The Minutes

Documents:

[LIBRARY BOARD MINUTES - OCT 20 2020.PDF](#)

5. Director's Report

Documents:

[LIBRARY_STATS_REPORT_2020-11.PDF](#)

[MITCHELL PUBLIC LIBRARY DIRECTOR REPORT - NOV 2020.PDF](#)

[PROPOSAL TO BOARD OF TRUSTEES FOR EXPANDING HOURS OF OPERATION.PDF](#)

6. Financial Report & Approval Of Bills

Documents:

[FNBO_STATEMENT_2020-10.PDF](#)

[RG EXPENDITURES REPORT - 2020-10.PDF](#)

[GL DETAIL VS BUDGET - 2020-10.PDF](#)

7. Business Items

A. Staffing Update

Updates on the Adult Services Librarian position.

B. CARES Act Grant Update (Informational And Possible Action Item)

Items to discuss include:

- *Wireless network expansion project*
- *People counter system*
- *Replace two public computers vs. electric door locks*
- *Furniture replacement*

C. Approval Of Updated Library Mission Statement (Action Item)

This is part of the plan to update and approve library policies.

Documents:

[MITCHELL PUBLIC LIBRARY MISSION PROPOSAL.PDF](#)

D. Christmas Schedule (Action Item)

Determining hours of service for Saturday, December 26.

8. Committee Reports

9. Board Input

10. Citizen's Input- Public Presentation To, Or Discussion With, The Board.

Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

11. Adjournment

The next meeting will be held at 5:00 PM on December 15, 2020 at Mitchell City Hall in the council chambers.

Individuals with disabilities who require special assistance to take part in this meeting may contact the Library Director at 605-995-8481 at least 24 hours prior to the meeting with requests for assistance.