



Board of Trustees Meeting Agenda
City Council Chambers, City Hall, 612 N. Main
Date: November 15, 2022
Time: 5:00 p.m.

1. Call To Order

2. Roll Call

3. Approval Of The Agenda

4. Approval Of The Minutes

Documents:

[LIBRARY BOARD MINUTES - SEPTEMBER 20 2022.PDF](#)

5. Director's Report

Documents:

[LIBRARY DIRECTOR REPORT - NOV 2022.PDF](#)

[LIBRARY_STATS_2022-10_TABLE.PDF](#)

[LIBRARY_STATS_2022-10_GRAPH.PDF](#)

6. Financial Report & Approval Of Bills

Documents:

[BILLS FOR APPROVAL.PDF](#)

[P AND L_2022-09.PDF](#)

[P AND L_2022-10.PDF](#)

[FNBO_STATEMENT_2022-10.PDF](#)

[EXPENDITURES REPORT - 2022-10.PDF](#)

[GL DETAIL VS BUDGET - 2022-10.PDF](#)

7. Business Items

A. "Check Out, South Dakota State Parks!" State Park License Lending Program (Action Item)

Mitchell Public Library plans to participate in this program. The passes will be checked out free of

charge. The Board needs to determine a fee for unreturned passes. According to the State Library, "if a patron doesn't return it, they are getting an \$80 pass for free. The passes cost \$80 and will expire in May of 2024. SDSL will not replace lost/unreturned passes."

SDSL has ordered neck wallets. They intend that the pass will go into the neck wallet along with a postcard containing a QR code to a survey that SDSL/GFP will create to gain feedback on the program. Libraries can barcode the wallet and check out the pass just like any other library item.

Documents:

[CHECK OUT SOUTH DAKOTA STATE PARKS.PDF](#)

B. Upcoming Holiday Schedule (Action Item)

Board members will discuss and determine hours of service for the upcoming Christmas and New Years holiday weekends.

8. Committee Reports

9. Board Input

10. Citizen's Input- Public Presentation To, Or Discussion With, The Board.

Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

11. Adjournment

The next Board meeting will be December 20, 2022 at 5:00 p.m. in City Council chambers.

Individuals with disabilities who require special assistance to take part in this meeting may contact the Library Director at 605-995-8481 at least 24 hours prior to the meeting with requests for assistance.