

City Council Agenda
City Council Chambers, City Hall, 612 N. Main Street
November 15, 2021

1. 6:00 P.m. Call To Order

2. Pledge Of Allegiance

3. Invocation: 7th Day Adventist

4. Roll Call

5. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[COUNCIL MINUTES 11 01 2021.PDF](#)

B. Committee Reports

Documents:

[PLANNING COMMISSION SIGNED MINUTES 10-25-21.PDF](#)

C. Department Reports

Documents:

[SALES TAX COLLECTIONS-OCT.PDF](#)
[FINANCE DEPARTMENT REPORT-OCT.PDF](#)
[BUILDING PERMITS \(OCTOBER\).PDF](#)
[OCTPD.PDF](#)
[OCTFIRE.PDF](#)
[OCTCODEENFORCEMENT.PDF](#)
[TOTAL RIDER\(CITY HALL\) SEPTEMBER 2021.PDF](#)
[TOTAL RIDER\(CITY HALL\) OCTOBER 2021.PDF](#)
[AIRPORT \(OCTOBER\).PDF](#)
[WATER \(OCTOBER\).PDF](#)

D. Automatic Supplement To General Fund-Election In The Amount Of \$3,914.91 From A Reimbursement Of Funds

Documents:

[STAFF REPORT-AUTO SUPP ELECTION.PDF](#)
[AUTO SUPPLEMENT-ELECTION.PDF](#)

E. Authorization To Purchase Door At JVCC

Documents:

[AGENDA ITEM- NUTRITION PROGRAM SUPPLEMENTAL APPROPRIATION - JVCC DOOR.PDF](#)

F. Authorization To Apply For ARPA Grant For Mitchell Airport

Documents:

REQUEST APPROVAL FOR AUTHORIZATION TO APPLY FOR AN AIRPORT ARPA GRANT
STAFF REPORT.PDF
MHE-SOG-3-12-0069-2020-GRANT AGREEMENT.PDF

G. Change Order #2 To First Rate Excavating For East Central Drainage Basin Utility & Street Improvements-Phase II Project #2019-39, EDA #05-79-05965

Documents:

EAST CENTRAL DRAINAGE PHASE II CHANGE ORDER NO. 2 - STAFF REPORT.PDF
EAST CENTRAL CHANGE ORDER NO. 2 - TO FIRST RATE EXCAVATING.PDF

H. Change Order #1 To Rexwinkel Concrete For Concrete Bid Schedule B & C Project #2021-4

Documents:

REXWINKEL CONCRETE BID SCHEDULES B AND C CHANGE ORDER 1 STAFF REPORT.PDF
2021-4 BID SCHEDULE B AND C CHANGE ORDER NO. 1.PDF

I. Change Order #1 To Dakota Constructors For Recycled Asphalt Crushing Project #2021-9

Documents:

2021-9 CONCRETE CRUSHING CHANGE ORDER NO. 1 STAFF REPORT.PDF
2021-9 CRUSHING TO DAKOTA CONSTRUCTORS CHANGE ORDER NO. 1.PDF

J. Pay Estimates 11-15-21

Documents:

PAY ESTIMATES 11-15-2021- STAFF REPORT.PDF
PAY ESTIMATE SCHEDULE 11-15-2021.PDF

K. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

AP REGULAR DEPARTMENT PAYMENT REGISTER-111521.PDF

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment

9. Hearing And Action On An Application For Helmut LLC-120 S Lawler St

Helmut LLC has applied for a Conditional Use Permit for Light Manufacturing for a custom cabinet and woodworking shop at 120 S Lawler, legally described as Lots 10 and 11, Block 20, Original Mitchell, City of Mitchell, Davison County, South Dakota. The said real property is zoned CB Central Business District.

Documents:

[HELMUT LLC-STAFF REPORT-BOA HEARING.PDF](#)
[HELMUT LLC-APPLICATION.PDF](#)
[HELMUT LLC-GIS.PDF](#)
[HELMUT LLC-NOTICE OF HEARING.PDF](#)
[HELMUT LLC-NEIGHBORS.PDF](#)
[HELMUT LLC-LETTERS FROM NEIGHBORS.PDF](#)

10. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

11. Hearings And Actions On The Following Alcohol License Applications

a. On the application to transfer Retail (On-Off Sale) Malt Beverage & SD Farm Wine License RB-20236 from Jeanne Bhaalid dba Leader Sporting Goods, 800 West Spruce St, Mitchell to Jeanne Bhaalid dba Leader Sporting Goods, 712 West Spruce Street, Mitchell

b. On the application to transfer Retail (On-Off Sale) Wine and Cider License RW-20237 from Jeanne Bhaalid dba Leader Sporting Goods, 800 West Spruce St, Mitchell to Jeanne Bhaalid dba Leader Sporting Goods, 712 West Spruce Street, Mitchell

Documents:

[ALCOHOL HEARING STAFF REPORT.PDF](#)
[RB 20236 APPLICATION.PDF](#)
[RW 20237 APPLICATION.PDF](#)

12. Action To Approve Applications For Renewal Of Alcohol Licenses

Documents:

[STAFF REPORT FOR RENEWAL OF LIQUOR AND WINE LICENSE.PDF](#)
[APPLICATIONS FOR RENEWAL.PDF](#)

13. Executive Session According To SDCL 1-25-2 (3) Legal

14. Hearing And Action To Approve The Application Of Raftis Enterprise Mitchell LLC For A Medical Cannabis Dispensary

Documents:

[DISPENSERY STAFF REPORT.PDF](#)
[RAFTIS ENTERPRISE MITCHELL LLC APPLICATION.PDF](#)

15. Action To Approve A Request For Street Lights At Pine Avenue Between Wisconsin Street And Miller Street; And On Miller Street From Pine Avenue To The South

Documents:

[PINE AVENUE STREET LIGHT REQUEST STAFF REPORT.PDF](#)
[PINE AVENUE STREET LIGHTS FIGURE.PDF](#)

16. Action To Approve Amendment #1 To Agreement #A2020-48, Engineering For West Harmon Utility Improvements Project #2021-16

Documents:

[AMENDMENT NO. 1 FOR AGREEMENT NO. 2020-48 WITH BROSZ ENGINEERING FOR WEST HARMON UTILITY IMPROVEMENTS STAFF REPORT - .PDF](#)

A2020-48_WEST-HARMON-DRIVE_AMENDMENT NO. 1 WITH BROSZ.PDF
WEST HARMON PROJECT FIGURE.PDF

17. Action To Approve Agreement #A2021-57, SD DOT Surface Transportation Grant Agreement

Documents:

AGENDA ITEM- SD DOT SURFACE TRANSPORTATION GRANT AGREEMENT.PDF
SD DOT SURFACE TRANSPORTATION GRANT AGREEMENT.PDF

18. Action To Approve Resolution #R2021-77, A Resolution Setting City Fees And Charges

Documents:

WTR SWR TAPPING FEES STAFF REPORT.PDF
R2021-77.PDF

19. Action To Approve Resolution #R2021-78, Plat Of Lot 9, Block 1 Of Westwood First Addition, City Of Mitchell, Davison County, South Dakota; As Requested By CJM Consulting Inc.

Documents:

RESOLUTION R2021-78-CJM CONSULTING INC-WESTWOOD FIRST ADDITION-STAFF REPORT.PDF
RESOLUTION R2021-78-CJM CONSULTING INC-WESTWOOD FIRST ADDITION.PDF
CJM CONSULTING INC-WESTWOOD FIRST ADDITION-PLAT.PDF
CJM CONSULTING INC-WESTWOOD FIRST ADDITION-GIS.PDF

20. Second Reading On Ordinance #O2021-15, 2022 Annual Appropriation Ordinance

Documents:

2022 APPROPRIATION ORDINANCE O2021-15.PDF
2022 ANNUAL BUDGET NARRATIVE OVERVIEW.PDF
2022 ANNUAL BUDGET CAPITAL IMPROVEMENTS NARRATIVE OVERVIEW.PDF
2022 PROJECTED PROJECTS MAP.PDF
2022 PROJECT SIDEWALK-PARKING LOT PROJECTS MAP.PDF
2022 COUNCIL REVIEW LIST - DISCUSSIONS.PDF
2022 SUBSIDY APPLICATIONS - APPROVALS.PDF
2022 ANNUAL BUDGET FUND OVERVIEW.PDF
2022 CIP BUDGET DETAIL.PDF

21. Motion To Adopt Ordinance #O2021-15, Request Public Comment, Roll Call

22. First Reading On Ordinance #O2021-14, Amending Emergency Powers Of The Mayor

Documents:

AGENDA ITEM- ORDINANCE O2021-14, AMENDING MITCHELL CITY CODE SECTION 5-7-3 ON EMERGENCY POWERS.PDF
ORDINANCE O2021-14, AMENDING MITCHELL CITY CODE SECTION 5-7-3 ON EMERGENCY POWERS.PDF

23. Adjourn

24. FOR COUNCIL INFORMATION: Planning Commission Unsigned Minutes 11-8-21

Documents:

PLANNING COMMISSION UNSIGNED MINUTES 11-8-21.PDF

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.