

**City Council Agenda**  
City Council Chambers, City Hall, 612 N. Main Street  
November 1, 2021

**1. 6:00 P.m. Call To Order**

**2. Pledge Of Allegiance**

**3. Invocation: Harvest Community**

**4. Roll Call**

**A. Executive Session According To SDCL 1-25-2 (3) Legal.**

**5. Approval Of Consent Agenda Items**

*Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.*

**A. City Council Minutes**

Documents:

[WORK SESSION 10.18.2021.PDF](#)  
[COUNCIL MINUTES 10.18.2021.PDF](#)

**B. Committee Reports**

Documents:

[PLANNING COMMISSION SIGNED MINUTES 10-12-21.PDF](#)  
[COMMUNITY SERVICES OCTOBER ADVISORY BOARD MEETING MINUTES.PDF](#)

**C. Raffle Permits**

Mitchell Area Networking Association with the drawing to be held on January 12, 2022

Mitchell Community Scholarship Fund with the drawing to be held on February 28, 2022

Documents:

[MANA RAFFLE.PDF](#)  
[MITCHELL COMMUNITY SCHOLARSHIP FUND RAFFLE.PDF](#)

**D. Special Event Permit For 2021 Parade Of Lights November 30, 2021**

- **Road Closure**
- **Parking Lot Closure**
- **Parade Permit (\$50)**

Documents:

[PARADE OF LIGHTS SPECIAL EVENT PERMIT STAFF REPORT 11.1.21.PDF](#)  
[PARADE OF LIGHTS SPECIAL EVENT PERMIT.PDF](#)  
[PARADE OF LIGHT PARADE MAP.PDF](#)

**E. Hairball Fireworks Permit**

Documents:

[STAFF REPORT HAIRBALL.PDF](#)  
[HAIRBALL 1.PDF](#)  
[HAIRBALL 2.PDF](#)  
[HAIRBALL 3.PDF](#)

**F. Declare Surplus Items From Community Services For Purple Wave Auction**

Documents:

[AGENDA ITEM- DECLARE SURPLUS ITEMS.PDF](#)

**G. Declare Surplus Items From Police Department**

Documents:

[AGENDA REQUEST SURPLUS GUNS.PDF](#)

**H. Authorization To Apply For EDA ARPA Tourism Grant**

Documents:

[STAFF REPORT FOR EDA ARPA TOURSIM GRANT.PDF](#)  
[CITY OF MITCHELL EDA ARPA TOURISM GRANT APPLICATION.PDF](#)

**I. Set Date For November 15, 2021 For Hearings And Actions On The Following Alcohol Applications**

On the application to transfer Retail (On-Off Sale) Malt Beverage & SD Farm Wine License RB-20236 from Jeanne Bhaalid dba Leader Sporting Goods, 800 West Spruce St, Mitchell to Jeanne Bhaalid dba Leader Sporting Goods, 712 West Spruce Street, Mitchell

On the application to transfer Retail (On-Off Sale) Wine and Cider License RW-20237 from Jeanne Bhaalid dba Leader Sporting Goods, 800 West Spruce St, Mitchell to Jeanne Bhaalid dba Leader Sporting Goods, 712 West Spruce Street, Mitchell

Documents:

[SET DATE FOR HEARINGS.PDF](#)  
[RB 20236 APPLICATION.PDF](#)  
[RW 20237 APPLICATION.PDF](#)

**J. Pay Estimates 11-1-2021**

Documents:

[PAY ESTIMATES STAFF REPORT 11-01-2021.PDF](#)  
[PAY ESTIMATES 11-01-2021.PDF](#)

**K. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer**

Documents:

[AP REGULAR DEPARTMENT PAYMENT REGISTER-110121.PDF](#)

**6. Motion To Approve, Request Public Comment, Roll Call**

**7. Citizens Input**

*If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.*

**8. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment**

**9. Hearing And Action On An Application For Montessori School Mitchell**

Montessori School Mitchell has applied for a Conditional Use Permit for a childcare, preschool and nursery at 620 E 4<sup>th</sup> Ave, legally described as Lot 2, Block 31 Cooley & Guernsey, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

Documents:

[MONTESSORI SCHOOL MITCHELL -STAFF REPORT-BOA HEARING.PDF](#)  
[MONTESSORI SCHOOL MITCHELL -APPLICATION.PDF](#)  
[MONTESSORI SCHOOL MITCHELL -GIS.PDF](#)  
[MONTESSORI SCHOOL MITCHELL -NOTICE OF HEARING.PDF](#)  
[MONTESSORI SCHOOL MITCHELL -NEIGHBORS.PDF](#)  
[MONTESSORI SCHOOL MITCHELL -LETTERS FROM NEIGHBORS.PDF](#)

**10. Hearing And Action On An Application For Ricardo Cruz**

Ricardo Cruz has applied for a side-yard on a corner variance of 0 feet vs 15 feet as required to construct a carport at 1320 S Rowley St, legally described as Lot 7, Block 26, University Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

Documents:

[CRUZ -VARIANCE PERMIT -STAFF REPORT-BOA HEARING.PDF](#)  
[CRUZ-APPLICATION.PDF](#)  
[CRUZ-GIS.PDF](#)  
[CRUZ-PHOTOS.PDF](#)  
[CRUZ-PLANS.PDF](#)  
[CRUZ-NOTICE OF HEARING.PDF](#)  
[CRUZ-NEIGHBORS.PDF](#)  
[CRUZ-LETTER FROM NEIGHBORS-CRUZ.PDF](#)

**11. Action To Set Date For Board Of Adjustment Hearing 11-15-21**

Helmut LLC has applied for a Conditional Use Permit for Light Manufacturing for a custom cabinet and woodworking shop at 120 S Lawler, legally described as Lots 10 and 11, Block 20, Original Mitchell, City of Mitchell, Davison County, South Dakota. The said real property is zoned CB Central Business District.

Documents:

[HELMUT LLC-STAFF REPORT-BOA SET DATE.PDF](#)  
[HELMUT LLC-APPLICATION.PDF](#)

**12. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**

**13. Action To Approve Shriners Special Event Permit On June 11, 2022**

- **Road Closure**
- **Parking Lot Closure**
- **Parade Permit with Escort and Closures (\$250)**
- **Noise Permit**

Documents:

[SHRINERS PARADE SPECIAL EVENT PERMIT STAFF REPORT 11.1.21.PDF](#)  
[SHRINERS PARADE SPECIAL EVENT PERMIT - 2.PDF](#)  
[SHRINERS 501\(C\)3 DOCUMENT.PDF](#)  
[SHRINERS PARADE ROUTE.PDF](#)

**14. Action To Approve Request For 15 MPH Speed Limit Signs On Arrowhead Pass**

Documents:

[CITIZEN REQUEST FOR 15 MPH SPEED LIMIT SIGNS ON ARROWHEAD PASS STAFF REPORT.PDF](#)

**15. Action To Approve Resolution #R2021-71, Plat Of Lots 20 And 21, Block 7 Of Westwood First Addition, City Of Mitchell, Davison County, South Dakota; As Requested By CJM Consulting Inc.**

Documents:

[RESOLUTION R2021-71-CJM CONSULTING INC-WESTWOOD FIRST ADDITION-BLOCK 7-STAFF REPORT.PDF](#)  
[RESOLUTION R2021-71-CJM CONSULTING INC-WESTWOOD FIRST ADDITION-BLOCK 7.PDF](#)  
[CJM CONSULTING INC-WESTWOOD FIRST ADDITION-BLOCK 7-PLAT.PDF](#)  
[CJM CONSULTING INC-WESTWOOD FIRST ADDITION-BLOCK 7-ELEVATION RECORD.PDF](#)  
[CJM CONSULTING INC-WESTWOOD FIRST ADDITION-BLOCK 7-GIS.PDF](#)

**16. Action To Approve Resolution #R2021-72, Plat Of Lot 2, Block 4A, A Subdivision Of Block 4 Of Westwood First Addition, City Of Mitchell, Davison County, South Dakota; As Requested By CJM Consulting Inc.**

Documents:

[RESOLUTION R2021-72-CJM CONSULTING INC-WESTWOOD FIRST ADDITION-BLOCK 4A-STAFF REPORT.PDF](#)  
[RESOLUTION R2021-72-CJM CONSULTING INC-WESTWOOD FIRST ADDITION-BLOCK 4A.PDF](#)  
[CJM CONSULTING INC-WESTWOOD FIRST ADDITION-BLOCK 4A-PLAT.PDF](#)  
[CJM CONSULTING INC-WESTWOOD FIRST ADDITION-BLOCK 4A-ELEVATION RECORD.PDF](#)  
[CJM CONSULTING INC-WESTWOOD FIRST ADDITION-BLOCK 4A-GIS.PDF](#)

**17. Action To Approve Resolution #R2021-73, Plat Of Lot 9, Block 9 Of Westwood First Addition, A Subdivision Of Block 4 Of Westwood First Addition, City Of Mitchell, Davison County, South Dakota; As Requested By CJM Consulting Inc.**

Documents:

[RESOLUTION R2021-73-CJM CONSULTING INC-WESTWOOD FIRST ADDITION-BLOCK 9-STAFF REPORT.PDF](#)  
[RESOLUTION R2021-73-CJM CONSULTING INC-WESTWOOD FIRST ADDITION-BLOCK 9.PDF](#)  
[CJM CONSULTING INC-WESTWOOD FIRST ADDITION-BLOCK 9-PLAT.PDF](#)  
[CJM CONSULTING INC-WESTWOOD FIRST ADDITION-BLOCK 9-ELEVATION RECORD.PDF](#)

**18. Action To Approve Resolution #R2021-74, Plat Of Lot 56 Of The Island First Addition, City Of Mitchell, Davison County, South Dakota; As Requested By CJM Consulting Inc.**

Documents:

[RESOLUTION R2021-74-CJM CONSULTING INC-ISLAND FIRST ADDITION-STAFF REPORT.PDF](#)  
[RESOLUTION R2021-74-CJM CONSULTING INC-ISLAND FIRST ADDITION.PDF](#)  
[CJM CONSULTING INC-ISLAND FIRST ADDITION-PLAT.PDF](#)  
[CJM CONSULTING INC-ISLAND FIRST ADDITION-ELEVATION RECORD.PDF](#)  
[CJM CONSULTING INC-ISLAND FIRST ADDITION-GIS.PDF](#)

**19. Action To Approve Resolution #R2021-75, Plat Of Lot 1-A, A Subdivision Of Lot 1 Of Circle K Ranch Third Addition In Government Lot 4 In The NW ¼ Of Section 6, T 103 N, R 60 W Of The 5th P.M., Davison County, South Dakota; As Requested By Brandon Cazer**

Documents:

[RESOLUTION R2021-75-CAZER-STAFF REPORT.PDF](#)  
[RESOLUTION R2021-75-CAZER.PDF](#)  
[CAZER-PLAT.PDF](#)  
[CAZER-GIS.PDF](#)

**20. Action On Action On Resolution #R2021-76, Transfer Of Lots 6, 7, And Part Of Lot 5, Block 13, Original Mitchell**

Documents:

[AGENDA ITEM- RESOLUTION R2021-76. TRANSFER OF LOTS 6, 7, AND PART OF LOT 5, BLOCK 13, ORIGINAL MITCHELL.PDF](#)  
[RESOLUTION R2021-76, TRANSFERS OF LOTS 6, 7 AND PART OF LOT 5, BLOCK 13 ORIGINAL MITCHELL.PDF](#)

**21. First Reading On Ordinance #O2021-15, 2022 Annual Appropriation Ordinance**

Documents:

[2022 APPROPRIATION ORDINANCE O2021-15.PDF](#)  
[2022 ANNUAL BUDGET NARRATIVE OVERVIEW.PDF](#)  
[2022 ANNUAL BUDGET CAPITAL IMPROVEMENTS NARRATIVE OVERVIEW.PDF](#)  
[2022 PROJECTED PROJECTS MAP.PDF](#)  
[2022 PROJECT SIDEWALK-PARKING LOT PROJECTS MAP.PDF](#)  
[2022 ANNUAL BUDGET COUNCIL REVIEW ITEMS.PDF](#)  
[2022 SUBSIDY APPLICATIONS - APPROVALS.PDF](#)  
[2022 ANNUAL BUDGET FUND OVERVIEW.PDF](#)  
[2022 CIP BUDGET DETAIL.PDF](#)

**22. Adjourn**

**23. FOR COUNCIL INFORMATION: Planning Commission Unsigned Minutes 10-25-21**

Documents:

[PLANNING COMMISSION UNSIGNED MINUTES 10-25-21.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

