

Mitchell Public Library Board of Trustees Meeting Agenda
Director's Conference Room- Mitchell Public Library

1. Call To Order

Flemmer
Margheim
Rice
Sivik
Taylor
Temple

2. Set The Date Of The Next Library Board Meeting.

November 20, 2018, 4:30 p.m.-- City of Mitchell Council Chambers, City Hall.

3. Approval Of The Minutes

Documents:

[MITCHELL PUBLIC LIBRARY \(SEPTEMBER 2018\).PDF](#)

4. Financial Report

1. Trustee account.
2. Monthly budget statement--City budget.
3. City bills.

Documents:

[FINANCIAL REPORT OCTOBER 2018.PDF](#)

5. Director's Report

1. Statistics.
2. Utilities
3. Additional Items.

Documents:

[ITEMCLASS18.PDF](#)
[DIRECTORSREPORT2.PDF](#)
[UTILITY CHART--SEP. 15 TO SEP. 18.PDF](#)
[UTILITY COSTS--SEP. 15 TO SEP. 18.PDF](#)
[ADDITIONAL ITEMS SEPTEMBER 2018.PDF](#)

6. Communication & Correspondence

7. Unfinished Business

1. Goals--Continued discussion.
2. Overdue materials policy.

Documents:

[GOALS--JUNE 2018 TO DECEMBER 2019.PDF](#)
[ELIMINATION OF FINES, FEES AND OVERDUE MATERIALS POLICY.PDF](#)

8. New Business

1. Veteran's Day holiday schedule--discussion and possible action.
2. Christmas Holiday schedule--discussion and possible action.

3. Duties of Library Director--discussion.
4. Board terms--discussion.
5. Report of trip to Mpls. and Hudson, WI.

9. Board Input

10. Citizen's Input

Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

11. Adjournment

Individuals with disabilities who require special assistance to take part in this meeting may contact Jackie Hess, Library Director at 605-995-8481 at least 24 hours prior to the meeting with requests for assistance.