

City Council Agenda
City Council Chambers, City Hall, 612 N. Main Street
October 19, 2020

1. 6:00 P.m. Call To Order

2. Pledge Of Allegiance

3. Invocation: Word Of Life

4. Roll Call

5. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[COUNCIL MINUTES 10 07 20.PDF](#)

B. Committee Reports

Documents:

[PLANNINGCOMMINUTES9282020.PDF](#)

[COMMUNITY SERVICES ADVISORY BOARD OCTOBER MEETING MINUTES.PDF](#)

C. Department Reports

Documents:

[FINANCE DEPARTMENT REPORT - SEPT.PDF](#)

[SALES TAX COLLECTIONS- SEPT.PDF](#)

[BUILDING PERMITS \(SEPTEMBER\).PDF](#)

[POLICE \(SEPTEMBER\).PDF](#)

[FIRE AND EMS \(SEPTEMBER\).PDF](#)

[TOTAL RIDERSHIP AUGUST 2020.PDF](#)

[TOTAL RIDERSHIP SEPTEMBER 2020.PDF](#)

[AIRPORT \(SEPTEMBER\).PDF](#)

[WATER \(SEPTEMBER\).PDF](#)

D. Raffle Permits

Voiture 481, 40 & 8 Veterans with the drawing to be held on December 16, 2020

Kiwanis Club of Mitchell with the drawing to be held on December 16, 2020

Mitchell Quarterback Club with the drawing to be held on December 29, 2020

MANA-Mitchell Area Networking Association with the drawing to be held on January 14, 2021

Documents:

[VOITURE 481 RAFFLE PERMIT.PDF](#)

[KIWANIS CLUB RAFFLE PERMIT1.PDF](#)

[MITCHELL QUARTERBACK CLUB RAFFLE PERMIT.PDF](#)

[MANA RAFFLE PERMIT.PDF](#)

E. Accept A South Dakota Humanities Council CARES Act Humanities Relief Grant

In The Amount Of \$20,000 For The Mitchell Public Library

Documents:

[AGENDA ITEM- REQUEST FORM.PDF](#)

[GRANT AGREEMENT AND CONTRACT - MITCHELL PUBLIC LIBRARY.PDF](#)

F. Pay Estimates 10-19-2020

Documents:

[PAY ESTIMATES 10-19-2020 STAFF REPORT.PDF](#)

[PAY ESTIMATE SCHEDULE 10-19-2020.PDF](#)

G. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

[AP PAYMENT REGISTER.PDF](#)

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment

9. Hearing And Action For Christy Duba, 113 W Douglas Ave

Christy Duba, 113 W Douglas Ave, legally described as the E 1/2 of of Lots 11 & 12, Block 12, Van Eps 1st Addition, City of Mitchell, Davison County, SD. Last year the city planning commission and the board of adjustment approved the conditional use permit for an indoor recreational facility with the following conditions: a code review be completed and the applicants come back in a year for a review.

Documents:

[AGENDA ITEM- REQUEST FORMDUBACUP2020.PDF](#)

[DUBAPLAN.PDF](#)

[AERIALDUBA.PDF](#)

10. Hearing And Action For Stacy & LaVonne Murtha, 2700 Mentzer Court

Stacy & LaVonne Murtha have applied for a height variance of 25 feet vs. 17 feet as required for construction of a detached garage at 2700 Mentzer Court, legally described as Lots 8, Block 3, Woodland Heights 1st Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned Woodland Heights Planned Development District.

Documents:

[AGENDA ITEM- REQUEST FORMMURTHA2020.PDF](#)

[APPMURTHA.PDF](#)

[NOHMURTHAVAR2020.PDF](#)

[STACY MURTHA GARAGE 10-1-20 SITE.PDF](#)

[STACY MURTHA GARAGE 9-21-20 PLAN 24X36.PDF](#)

[STACY MURTHA GARAGE 9-21-20 ELEVATIONS 24X36.PDF](#)

[MURTHANEIGHBORS.PDF](#)

11. Hearing And Action For Steven & Roberta McCullough, 103 N Minnesota

Steven & Roberta McCullough have applied for a back yard variance of 1 foot vs 5 feet, height variance of 26 feet v 22 feet, and an oversize variance of 2,630 square feet vs 2,000 feet as required for construction of a detached garage located at 103 N Minnesota, legally described as Lots 11, 12, & 13, Block 90, Lawler's 2nd Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned (R2) Single Family Residential District.

Documents:

[AGENDA ITEM- REQUEST FORMMCCULLOUGH2020.PDF](#)
[APPMCCULLOUGH.PDF](#)
[NOHMCCULLOUGHVAR2020.PDF](#)
[PLANMCCULLOUGH.PDF](#)
[MCULLOUGHLETTERS.PDF](#)
[MCCULLOUGHNEIGHBORS.PDF](#)
[AERIALMCCULLOUGH2020VAR.PDF](#)

12. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

13. Award Airport Farmground Lease #2021-5 And Airport Pasture Lease #2021-6 For Years 2021-2022-2023

Documents:

[AIRPORT PASTURE AND FARMLAND LEASE AWARD STAFF REPORT.PDF](#)
[AIRPORT FARMLAND BID 2021 -5.PDF](#)
[AIRPORT PASTURE BID TAB 2021 -6.PDF](#)

14. Consider Approval Of \$10,000 For Friends Of Firesteel From 2020 Contingency Funds

Documents:

[FRIENDS OF FIRESTEEL REQUEST.PDF](#)

15. Action To Approve Amendment #1 To Agreement #A2020-10, Construction Engineering Services For Sanborn Street Blvd Phases II & III Project #2019-22 Contracted With Brosz Engineering

Documents:

[AMENDMENT NO. 1 FOR SANBORN BLVD PHASES II AND III PROJ. NO. 2019-22, AGREEMENT NO. A2020-10 STAFF REPORT.PDF](#)
[AMENDMENT I 2020 SANBORN BLVD CE SERVICES - COUNCIL.PDF](#)

16. Action To Approve Agreement #A2020-39, Design And Construction Of Landfill Cell No. 4 Contracted With Helms And Associates

Documents:

[AGREEMENT NO. A2020-39 WITH HELMS AND ASSOCIATES FOR CELL NO. 4 DESIGN THROUGH CONSTRUCTION STAFF REPORT.PDF](#)
[CELL NO. 4 AGREEMENT COUNCIL.PDF](#)
[CELL NO. 4 LOCATION MAP.PDF](#)
[LANDFILL OVERALL PLAN.PDF](#)

17. Action To Approve Agreement #A2020-40, SD DOT For Pavement Maintenance At The Mitchell Municipal Airport

Documents:

[AGREEMENT NO. A2020-40 WITH THE SD DOT FOR PAVEMENT MAINTENANCE AT MITCHELL MUNICIPAL AIRPORT.PDF](#)
[SD DOT AIRPORT MAINTENANCE AGREEMENT.PDF](#)

18. Action To Approve Agreement #A2020-41, 5th Avenue And 9th Avenue Reconstruction Project Contracted With McLaury Engineering

Documents:

[AGREEMENT A2020-41 WITH MCLAURY ENGINEERING FOR 9TH AND 5TH RECONSTRUCTION STAFF REPORT.PDF](#)
[9TH AND 5TH RECONSTRUCTION PROPOSAL - COUNCIL.PDF](#)
[9TH AND 5TH RECONSTRUCTION PROJECT LOCATION.PDF](#)

19. Action To Approve Agreement #A2020-42, North Foster Lift Station Lining Improvements With Hydro-Klean

Documents:

[AGREEMENT A2020-42 NORTH FOSTER LIFT STATION LINING IMPROVEMENTS PROJECT STAFF REPORT.PDF](#)
[N FOSTER LIFT STATION BYPASS LINING PROPOSAL.PDF](#)
[NORTH FOSTER LIFT STATION PROJECT LOCATION.PDF](#)

20. Action To Approve Agreement #A2020-43, Fire Station #2 HVAC Improvements With Paulson Air With The Use Of Contingency Funds

Documents:

[AGREEMENT A2020-43 FIRE STATION NO. 2 BUILDING IMPROVEMENTS STAFF REPORT.PDF](#)
[CITY OF MITCHELL FIRESTATION NO. 2 - HVAC - PAULSON AIR.PDF](#)
[FIRE STATION VEHICLE PICTURES.PDF](#)
[FIRE STATION PROJECT LOCATION.PDF](#)

21. Action To Approve Resolution #R2020-52, Railroad Crossing Flashing Signals On Spruce Street

Documents:

[RESOLUTION SPRUCE STREET RR CROSSING R2020-52 STAFF REPORT.PDF](#)
[RESOLUTION R2020-52 - SPRUCE STREET RAILROAD SIGNALS AND CROSSING SURFACE.PDF](#)

22. Action To Approve Agreement #A2020-31, An Agreement With SDDOT For New Railroad Flashing Signals On Spruce PP-PS3720(05) Davison County PCN 06NL Spruce Street DOT 382394V

Documents:

[AGREEMENT FOR SPRUCE STREET RR CROSSING A2020-31 WITH THE SD DOT STAFF REPORT.PDF](#)
[AGREEMENT WITH SDDOT SPRUCE ST. RR SIGNALS.PDF](#)
[RR DETOUR ROUTE.PDF](#)
[RAILROAD LAYOUT AND CROSS SECTION 5.30.19.PDF](#)

23. Action On Resolution #R2020-72, A Plat Of Tract P, Wild Oak Golf Club Addition A Subdivision Of Irregular Tracts No. 3A And No. 4 In The Northwest Quarter (NW 1/4) Of Section 23, Township 103 North, Range 60 West Of The 5th P.M., Davison County, South Dakota

Documents:

[AGENDA REQUEST R2020-72PLAT.PDF](#)
[R2020-72PLAT.PDF](#)
[PLATWILDOAKTRACTP.PDF](#)
[AERIALYOUNG.PDF](#)

24. Discussion On Masks In City Facilities

Documents:

[STAFF REPORT-MANDATORY MASKS.PDF](#)
[CITY UPDATED COVID POLICY.PDF](#)
[COVID_FAQS.PDF](#)
[COVID_FAQS_WEB.PDF](#)
[COVID-19 EMPLOYER INFORMATION FOR OFFICE BUILDINGS _ CDC.PDF](#)
[GUIDANCEFORCRITICALINFRASTRUCTUREWORKERS_INFOGRAPHIC.PDF](#)
[HAN_20-022_COVID-19TESTING _ISOLAT.PDF](#)

25. Adjourn

26. FOR COUNCIL INFORMATION: 10/13/2020 City Planning Commission Minutes

Documents:

[PLANNINGCOMMINUTES10132020.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.