

City Council Agenda
City Council Chambers, City Hall, 612 N. Main Street
October 18, 2021

1. 5:00 PM: Work Session For The 2022 Budget

The Mitchell City Council will meet at 5:00 PM for a budget work session prior to the start of the regular meeting at 6:00 PM.

Documents:

[2022 REQUESTED BUDGET OVERVIEW.PDF](#)
[2022 REQUESTED CAPITAL IMPROVEMENTS NARRATIVE OVERVIEW.PDF](#)
[2022 PROJECTED PROJECTS MAP.PDF](#)
[2022 REQUESTED BUDGET COUNCIL DISCUSSION ITEMS.PDF](#)

2. 6:00 P.m. Call To Order

3. Pledge Of Allegiance

4. Invocation: Word Of Life

5. Roll Call

6. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[COUNCIL MINUTES 10 04 2021.PDF](#)

B. Committee Reports

Documents:

[PLANNING COMMISSION SIGNED MINUTES 9-27-21.PDF](#)

C. Department Reports

Documents:

[SALES TAX COLLECTIONS-SEPT.PDF](#)
[FINANCE DEPARTMENT REPORT-SEPT.PDF](#)
[BUILDING PERMITS \(SEPTEMBER\).PDF](#)
[SEPT PD.PDF](#)
[SEPT FIRE.PDF](#)
[AUG CODE ENFORCEMENT.PDF](#)
[SEPT CODE ENFORCEMENT.PDF](#)
[TOTAL RIDER\(CITY HALL\) AUGUST 2021.PDF](#)
[AIRPORT \(SEPTEMBER\).PDF](#)
[WATER \(SEPTEMBER\).PDF](#)
[PUBLIC WORKS PROJECT QUARTERLY UPDATE 10.18.21.PDF](#)

D. MADC Quarterly Report

Documents:

[MADC Q3 FINAL.PDF](#)

E. Authorization To Apply For Walmart Community Grant

Documents:

[SHOP WITH A COP \(CITY COUNCIL\).PDF](#)

F. Declare Surplus Items From Corn Palace For Purple Wave Auction

Documents:

[CORN_PALACE_SUPLUS ITEMS.PDF](#)

G. Raffle Permits

Pro Hockey Hunt with the drawings to be held on November 2nd and 3rd, 2021

Abbott House with the drawing to be held on December 1, 2021

Palace City All-Stars with the drawing to be held on December 3, 2021

Dakota Riptide with the drawings to be held 3 days/week in 2022

Mitchell Quarterback Club with the drawing to be held in January 2022

Documents:

[PRO HOCKEY HUNT RAFFLE.PDF](#)

[ABBOT HOUSE RAFFLE.PDF](#)

[PALACE CITY ALL STARS RAFFLE.PDF](#)

[DAKOTA RIPTIDE RAFFLE.PDF](#)

[MITCHELL QUARTERBACK CLUB RAFFLE.PDF](#)

H. Approval Of Gasoline & Fuel Quotes

Documents:

[OCTOBER 18, 2021 MEETING.PDF](#)

[OCTOBER 5, 2021 FUEL.PDF](#)

I. Pay Estimates 10-18-2021

Documents:

[PAY ESTIMATES STAFF REPORT 10-18-21.PDF](#)

[PAY ESTIMATES SCHEDULE 10-18-21.PDF](#)

J. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

[AP REGULAR DEPARTMENT PAYMENT REGISTER-101821.PDF](#)

7. Motion To Approve, Request Public Comment, Roll Call

8. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was

not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

9. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment

10. Hearing And Action On An Application For Abbott House-Withdrawn

Abbott House has applied for a Conditional Use Permit to construct an asphalt parking facility at 1812 N Minnesota, legally described as Lot 6 Ex S 16', Block 9 of Fullerton Properties First Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

Documents:

[ABBOTT HOUSE-CONDITIONAL USE -STAFF REPORT-BOA HEARING.PDF](#)

11. Hearing And Action On An Application For Ryan & April Kirkpatrick

Ryan & April Kirkpatrick have applied for a side-yard on a corner variance of 0 feet vs 20 feet as required to construct an attached pergola at 823 E 5th Ave, legally described as Lot 1, Block 11, F.M. Greene Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single-Family Residential District.

Documents:

[KIRKPATRICK-VARIANCE PERMIT -STAFF REPORT-BOA HEARING.PDF](#)

[KIRKPATRICK-APPLICATION.PDF](#)

[KIRKPATRICK-GIS.PDF](#)

[KIRKPATRICK-PHOTOS.PDF](#)

[KIRKPATRICK-NOTICE OF HEARING.PDF](#)

[KIRKPATRICK-NEIGHBORS.PDF](#)

12. Action To Set Date For Board Of Adjustment Hearing 11-1-21

Ricardo Cruz has applied for a side-yard on a corner variance of 0 feet vs 15 feet as required to construct a carport at 1320 S Rowley St, legally described as Lot 7, Block 26, University Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R4 Single-Family Residential District.

Documents:

[CRUZ-VARIANCE PERMIT -STAFF REPORT-BOA SET DATE.PDF](#)

[CRUZ-APPLICATION.PDF](#)

13. Action To Set Date For Board Of Adjustment Hearing 11-1-21

Montessori School Mitchell has applied for a Conditional Use Permit for a childcare, preschool and nursery at 620 E 4th Ave, legally described as Lot 2, Block 31 Cooley & Guernsey Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

Documents:

[MONTESSORI SCHOOL MITCHELL-CUP-STAFF REPORT-BOA SET DATE.PDF](#)

14. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

15. Action To Award Bid For Cemetery Hayland Lease Project #2022-5

Documents:

[CEMETERY HAYLAND LEASE AWARD STAFF REPORT -.PDF](#)
[CEMETERY HAYLAND LEASE - BID TABULATION.PDF](#)

16. Action To Approve Access By Private Road From William Goldammer

Documents:

[REQUEST FOR ACCESS BY PRIVATE ROAD STAFF REPORT.PDF](#)
[LOCATION MAP.PDF](#)

17. Action To Approve Agreement #A2021-56, Spruce Street Railroad Crossing Design And Bidding Services With Brosz Engineering Inc.

Documents:

[AGREEMENT NO. 2021 -56 WITH BROSZ ENGINEERING FOR SPRUCE STREET RAILROAD CROSSING STAFF REPORT.PDF](#)
[MITCHELL_SPRUCE-STREET_PROPOSAL - COUNCIL.PDF](#)
[EAST SPRUCE STREET PROJECT LOCATION.PDF](#)

18. Action To Approve Resolution #R2021-70, Plat Of Lot 13, Block 5 Of The Woods First Addition, City Of Mitchell, Davison County, South Dakota; As Requested By CJM Consulting Inc.

Documents:

[RESOLUTION R2021-70-CJM CONSULTING INC-STAFF REPORT.PDF](#)
[RESOLUTION R2021-70-CJM CONSULTING INC.PDF](#)
[CJM CONSULTING INC-PLAT.PDF](#)
[CJM CONSULTING INC-ELEVATION RECORD.PDF](#)
[CJM CONSULTING INC-GIS.PDF](#)

19. Executive Session According To SDCL 1-25-2 (3) Legal

20. Adjourn

21. FOR COUNCIL INFORMATION: Planning Commission Unsigned Minutes 10-12-21

Documents:

[PLANNING COMMISSION UNSIGNED MINUTES 10-12-21.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.