

City Council Agenda
City Council Chambers, City Hall, 612 N. Main Street
October 17, 2022

1. **6:00 P.m. Call To Order**
2. **Pledge Of Allegiance**
3. **Invocation: Mitchell Wesleyan**
4. **Roll Call**
5. **Executive Session According To 1-25-2 (3) Legal**
6. **Approval Of Consent Agenda Items**
Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[WORK SESSION MINUTES 10.03.2022.PDF](#)
[COUNCIL MINUTES 10.03.2022.PDF](#)

B. Committee Reports

Documents:

[PLANNING COMMISSION SIGNED MINUTES 9-26-22.PDF](#)

C. Department Reports

Documents:

[SALES TAX COLLECTIONS-SEPT.PDF](#)
[FINANCE DEPARTMENT REPORT-SEPT.PDF](#)
[BUILDING PERMITS SEPTEMBER 2022.PDF](#)
[SEPTPD.PDF](#)
[SEPTFIRE.PDF](#)
[SEPTCODEENF.PDF](#)
[AUGUST 2022 TRANSIT RIDERSHIP.PDF](#)
[WATER DEPT. SEPTEMBER 2022.PDF](#)
[AIRPORT SEPTEMBER 2022.PDF](#)

D. MADC Quarterly Report

Documents:

[Q3 2022 FINAL.PDF](#)

E. Automatic Supplement To General Fund-Human Resources In The Amount Of \$3,355.00 From Grant Funds

Documents:

[AGENDA ITEM WORKSITE WELLNESS AUTO SUPPLEMENT 10172022.PDF](#)
[AUTOMATIC SUPPLEMENT REQUEST WORKSITE WELLNESS 10172022.PDF](#)

F. Raffle Permits

Kiwanis Club of Mitchell with the drawing to be held on December 14, 2022

Mitchell Music Boosters-FDC with the drawing to be held on January 9, 2023

Big Friend Little Friend of the Mitchell Area with the drawing to be held on February 5, 2023

40 & 8 Veterans Group with the drawing to be held on March 25, 2023

Documents:

[KIWANIS CLUB OF MITCHELL RAFFLE.PDF](#)

[MITCHELL MUSIC BOOSTERS-FDC RAFFLE.PDF](#)

[BIG FRIEND LITTLE FRIEND OF THE MITCHELL AREA RAFFLE.PDF](#)

[40.8 VETERAN GROUP RAFFLE.PDF](#)

G. Set Date 1:30 PM, November 2, 2022 For Waste Tire Recycling Project #2022-21

Documents:

[STAFF REPORT - SET DATE WASTE TIRE RECYCLING.DOC LATEST.PDF](#)

H. Set Date For November 7, 2022 For Hearing On The Application Of The Corn Palace Shrine Club For A Special Event Liquor License Located At The Masonic Hall For November 12, 2022 For A Corn Hole Tournament

Documents:

[SET DATE STAFF REPORT.PDF](#)

[CP SHRINE CLUB APPLICATION.PDF](#)

I. Pay Estimates 10-17-2022

Documents:

[AGENDA REQUEST ITEM FOR PAY ESTIMATES 10-17-2022.PDF](#)

[PAY ESTIMATE SCHEDULE 10-17-22.PDF](#)

J. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

[AP REGULAR DEPARTMENT PAYMENT REGISTER-10172022.PDF](#)

7. Motion To Approve, Request Public Comment, Roll Call

8. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

9. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment

10. Action To Set Date For Board Of Adjustment Hearing 11-7-22

Dakota Land and Property Management LLC has applied for a conditional use permit to operate an Automotive Sales, Repair, Parts and Detailing business located at NE corner of Hwy 37 and E 54th Ave, legally described Lot 12 of Maui Farms 1st Addition in the SW 1/4 of Section 34, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota. The

said real property is zoned UD Urban Development.

Documents:

[DAKOTA LAND AND PROPERTY MANAGEMENT LLC-STAFF REPORT-BOA SET DATE.PDF](#)
[DAKOTA LAND AND PROPERTY MANAGEMENT LLC-APPLICATION.PDF](#)
[DAKOTA LAND AND PROPERTY MANAGEMENT LLC-GIS.PDF](#)

11. Action To Set Date For Board Of Adjustment Hearing 11-7-22

Genesis Farms LLC has applied for a conditional use permit to operate a Medical Cannabis Dispensary located at 716 N Rowley St, legally described as Lots 18-21, Block 4 Rowley's 1st Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned CB Central District.

Documents:

[GENESIS FARMS LLC-STAFF REPORT-BOA SET DATE.PDF](#)
[GENESIS FARMS-APPLICATION.PDF](#)
[GENESIS FARMS-APPLICATION AMENDMENTS.PDF](#)
[GENESIS FARMS LLC-GIS.PDF](#)

12. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

13. Infant Cemetery Upgrade To Be Sponsored By The Mitchell Exchange Club

Documents:

[INFANT CEMETERY UPGRADE STAFF REPORT.PDF](#)

14. Action To Approve Agreement #A2022-40, Cadwell Park Crow's Nest And Shade Structure Project #2022-34

Documents:

[A2022-40 CADWELL SHADE STRUCTURE WITH CIAVARELLA DESIGN STAFF REPORT.PDF](#)
[CITY OF MITCHELL - CADWELL PARK PROPOSAL.PDF](#)

15. Action To Approve Agreement #A2022-41, Design And Bidding Services For Jetty Sidewalk With Brosz Engineering

Documents:

[AGREEMENT NO. 2022-41 WITH BROSZ ENGINEERING FOR JETTY SIDEWALK PROJECT IMP STAFF REPORT.PDF](#)
[CITY OF MITCHELL - MARINA PHASE 1 - ACCESSIBLE TRAIL IMPROVEMENTS.PDF](#)
[JETTY SIDEWALK LOCATION MAP.PDF](#)

16. Action To Approve Agreement #A2022-42, Second Addendum To Joint Pipeline And Water Supply Agreement With B-Y Rural Water

Documents:

[AGREEMENT 2022-42 B-Y RURAL WATER SECOND ADDENDUM STAFF REPORT.PDF](#)
[B-Y 2ND ADDENDUM.PDF](#)
[LOCATION MAP.PDF](#)

17. Collection Hearing And Action To Approve Resolution Of Necessity #R2022-65,

Quince Street Improvements

Documents:

[STAFF REPORT - RESOLUTION OF NECESSITY R2022-65 PROPOSED 800 BLOCK QUINCE STREET ASSESSMENT .PDF](#)
[NOTICE OF HEARING ON PROPOSED RESOLUTION OF NECESSITY QUINCE STREET.PDF](#)
[RESOLUTION R2022-65 QUINCE STREET.PDF](#)
[QUINCE STREET LOCATION MAP.PDF](#)

18. Action To Approve Resolution #R2022-66, Plat Of Lot 41 Of The Island First Addition

Documents:

[RESOLUTION R2022-66-MAUI FARMS INC-STAFF REPORT.PDF](#)
[RESOLUTION R2022-66-MAUI FARMS INC.PDF](#)
[MAUI FARMS INC-PLAT.PDF](#)
[MAUI FARMS INC-GIS.PDF](#)

19. Action To Approve Resolution #R2022-67, Plat Of Lot 3, Block 6 Of Woodland Heights First Addition

Documents:

[RESOLUTION R2022-67-ETHAN COOP LUMBER-STAFF REPORT.PDF](#)
[RESOLUTION R2022-67-ETHAN COOP LUMBER.PDF](#)
[ETHAN COOP LUMBER - PLAT.PDF](#)
[ETHAN COOP LUMBER - GIS.PDF](#)

20. Action To Approve Resolution #R2022-68, Plat Of West Plum Avenue; Poplar Drive; Lots 13 Thru 26, Block 2; Lots 1 Thru 4, Block 3, And Lots 1 Thru 8, Block 4, MLC Addition

Documents:

[RESOLUTION R2022-68-MUELLER LUMBER COMPANY -STAFF REPORT.PDF](#)
[RESOLUTION R2022-68-MUELLER LUMBER COMPANY.PDF](#)
[MUELLER LUMBER COMPANY -PLAT.PDF](#)
[MUELLER LUMBER COMPANY -GIS.PDF](#)

21. Second Reading On Ordinance #O2022-15, Revising Section 6-1-4(I)(3) Of The Mitchell City Code Regarding The Keeping Of Hogs Within The City

Documents:

[AGENDA ITEM- ORDINANCE O2022-15, ANIMAL CONTROL HOG EXCEPTION.PDF](#)
[ORDINANCE O2022-15, ANIMAL CONTROL HOG EXCEPTION.PDF](#)

22. Motion To Adopt Ordinance #O2022-15, Request Public Comment, Roll Call

23. Adjourn

24. FOR COUNCIL INFORMATION: Planning Commission Unsigned Minutes 10-11-22

Documents:

[PLANNING COMMISSION UNSIGNED MINUTES 10-11-22.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.