

City Council Agenda
City Council Chambers, City Hall, 612 N. Main Street
September 19, 2022

1. 6:00 P.m. Call To Order

2. Pledge Of Allegiance

3. Invocation: Resurrection Lutheran

4. Roll Call

5. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[WORK SESSION MINUTES 9.6.2022.PDF](#)
[COUNCIL MINUTES 09.06.2022.PDF](#)
[BUDGET WORK SESSION 09.12.2022.PDF](#)

B. Committee Reports

Documents:

[PLANNING COMMISSION SIGNED MINUTES 8-22-22.PDF](#)
[COMMUNITY SERVICES SEPTEMBER ADVISORY BOARD MEETING MINUTES.PDF](#)

C. Department Reports

Documents:

[SALES TAX COLLECTIONS-AUG.PDF](#)
[FINANCE DEPARTMENT REPORT-AUG.PDF](#)
[BUILDING PERMITS - AUGUST 2022.PDF](#)
[UPDATED PROJECT LIST - 8.2022.PDF](#)
[AUGPD.PDF](#)
[AUGFIRE.PDF](#)
[AUGCODEENF.PDF](#)
[JULY 2022 TRANSIT RIDERSHIP.PDF](#)
[WATER REPORT - AUGUST 2022.PDF](#)
[AIRPORT - AUGUST 2022.PDF](#)

D. Automatic Supplement For PSAP Funds From The State Of South Dakota In The Amount Of \$127,707.73

Documents:

[911 FUNDING STAFF REPORT.PDF](#)
[SERVICE CONTRACTS - AUTOMATIC SUPPLEMENT REQUEST.PDF](#)
[EQUIPMENT- AUTOMATIC SUPPLEMENT REQUEST.PDF](#)
[PROF SERVICES- AUTOMATIC SUPPLEMENT REQUEST.PDF](#)
[SUPPLIES- AUTOMATIC SUPPLEMENT REQUEST.PDF](#)
[COMPUTER HARDWARE - AUTOMATIC SUPPLEMENT REQUEST.PDF](#)

E. Raffle Permits

LB Williams School with the drawing to be held on November 5, 2022

MTC Mavericks Rodeo Team with the drawing to be held on November 19, 2022

Mitchell/Alexandria Pink Ladies with the drawing to be held on January 14, 2023

VFW Dept of South Dakota with the drawings to be held on June 17-18, 2023

Documents:

[LB WILLIAMS PTO RAFFLE.PDF](#)
[MTC MAVERICKS RODEO TEAM RAFFLE.PDF](#)
[MITCHELL-ALEXANDRIA PINK LADIES RAFFLE.PDF](#)
[VFW DEPT OF SOUTH DAKOTA RAFFLE.PDF](#)

F. Special Event Permit For Palace City Kiwanis Half Marathon And Relay On October 2, 2022

- o Road Closure
- o Noise Permit

Documents:

[PALACE CITY KIWANIS HALF MARATHON AND RELAY SPECIAL EVENT REQUEST - STAFF REPORT.PDF](#)
[PALACE CITY KIWANIS HALF MARATHON AND RELAY SPECIAL EVENT PERMIT.PDF](#)
[KIWANIS HALF MARTHON STREET CLOSURE MAP.PDF](#)
[HALF ROUTE.PDF](#)
[5K PALACE CITY.PDF](#)
[10K KIWANIS.PDF](#)

G. Set Date For Hearing For October 3, 2022 On The Application Of The Corn Palace Shrine Club For A Special Event Liquor License Located At The Masonic Hall For October 28, 2022 For The Shrine Club Sportsman Classic

Documents:

[SET DATE STAFF REPORT.PDF](#)
[CP SHRINE APPLICATION.PDF](#)

H. Approval Of Gasoline & Fuel Quotes

Documents:

[SEPTEMBER 19, 2022 MEETING.PDF](#)
[SEPTEMBER 8, 2022 FUEL.PDF](#)

I. Pay Estimates 09-19-2022

Documents:

[AGENDA REQUEST ITEM FOR PAY ESTIMATES 09-19-2022.PDF](#)
[PAY ESTIMATES 09-19-22.PDF](#)

J. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved

By The Finance Officer

Documents:

[AP REGULAR DEPARTMENT PAYMENT REGISTER-09192022.PDF](#)

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment

9. Hearing And Action On An Application For Jacob & Jena Sonne

Jacob & Jena Sonne have applied for a conditional use permit to operate a Family Residential Daycare located at 1120 Sunnyside Ct, legally described as Lot 10 of R.W. Mueller's 1st Addition, a subdivision of portions of Blocks 7 and 8, Sunnyside Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

Documents:

[SONNE-STAFF REPORT-BOA HEARING.PDF](#)

[SONNE-APPLICATION.PDF](#)

[SONNE-GIS.PDF](#)

[SONNE-NOTICE OF HEARING.PDF](#)

[SONNE-NEIGHBORS.PDF](#)

[SONNE-LETTERS FROM NEIGHBORS.PDF](#)

10. Hearing And Action On An Application For Flats On Havens LLC

Flats on Havens LLC has applied for a conditional use permit to operate a Multi-Family Dwelling located at 1525 W Havens, legally described as Block 4, Sunnyside Addition, City of Mitchell, Davison County, South Dakota, except the E 175' thereof; except the N 151.45' of the W 167' thereof; except the N 50' of the W 50' of the S 165' of the E 55' of Block 4 thereof; and except Lots H-4 and H-5. The said real property is zoned HB Highway Business District.

Documents:

[FLATS ON HAVENS LLC-STAFF REPORT-BOA HEARING.PDF](#)

[FLATS ON HAVENS LLC-APPLICATION.PDF](#)

[FLATS ON HAVENS LLC-GIS.PDF](#)

[FLATS ON HAVENS LLC-NOTICE OF HEARING.PDF](#)

[FLATS ON HAVENS LLC-NEIGHBORS.PDF](#)

11. Hearing And Action On An Application For HiWings LLC

HiWings LLC has applied for a conditional use permit to operate an Assembly Hall located at 40580 250th St, legally described as Kelley Tract 1, a subdivision of the Southwest ¼ of the Southeast ¼; Kelley Tracts 1A and 2, a subdivision of the South ½ of the Southeast ¼; West 208.75' of South 208.75' of the Southeast ¼ of the Southeast ¼; all in Section 36, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South

Dakota. The said real property is zoned UD Urban Development District.

Documents:

[HIWINGS LLC-STAFF REPORT-BOA HEARING.PDF](#)
[HIWINGS LLC-APPLICATION.PDF](#)
[HIWINGS LLC-GIS.PDF](#)
[HIWINGS LLC-NOTICE OF HEARING.PDF](#)
[HIWINGS LLC-NEIGHBORS.PDF](#)
[HIWINGS LLC-LETTER FROM NEIGHBOR-THOMPSON.PDF](#)

12. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

13. Action To Authorize Purchase Of Fitness Equipment For Rec Center Totaling \$27,356

Documents:

[STAFF REPORT AGENDA ITEM-REC CENTER PURCHASE FROM LIFEQUEST DONATION PROCEEDS.PDF](#)

14. Action To Authorize Mayor To Sign Application For The State Water Plan For Lake Mitchell Restoration Project

Documents:

[STATE WATER PLAN APPLICATION FOR LAKE MITCHELL STAFF REPORT.PDF](#)
[STATE WATER PLAN APPLICATION - LAKE MITCHELL.PDF](#)

15. Action To Approve Agreement #A2022-35, Independent Contractor Agreement For Professional Services For Medical Director

Documents:

[AGENDA AGREEMENT MEDICAL DIRECTOR.PDF](#)
[MEDICAL DIRECTOR AGREEMENT.PDF](#)

16. Hearing And Action To Approve Resolution #R2022-56, Collection Of Special Assessment Roll For 2021 Nuisance Abatements And Water Service Repairs

Documents:

[AGENDA ITEM- REQUEST FORM FOR RESOLUTION NO R2022-56 RESOLUTION FOR COLLECTION OF SPECIAL ASSESSMENTS.PDF](#)
[NOTICE OF COLLECTION HEARING 9-19-2022 \(003\).PDF](#)
[RESOLUTION R2022-56 SPECIAL ASSESSMENT PLAN FOR 2022 COLLECTION HEARING FOR WORK IN 2021 \(003\).PDF](#)

17. Action To Approve Resolution #R2022-57, Plat Of Lots 1, 2, And 3 Of McCloud's Addition, In The N ½ Of The NW ¼ Of Section 14, T 102 N, R 60 W Of The 5th P.M., Davison County, South Dakota

Documents:

[RESOLUTION R2022-57-MCCLLOUD-STAFF REPORT.PDF](#)
[RESOLUTION R2022-57-MCCLLOUD.PDF](#)
[MCCLLOUD-PLAT.PDF](#)
[MCCLLOUD-GIS.PDF](#)

18. Action To Approve Resolution #R2022-58, Plat Of Tract 1 Of Devonne's Addition, In

The NW 1/4 Of Section 19, T 104 N, R 60 W Of The 5th P.M., Davison County, South Dakota, Except Lot H1, Thereof

Documents:

[RESOLUTION R2022-58-SOMMER-STAFF REPORT.PDF](#)
[RESOLUTION R2022-58-SOMMER.PDF](#)
[SOMMER-PLAT.PDF](#)
[SOMMER-GIS.PDF](#)

19. Action To Approve Resolution #R2022-59, Plat Of Lot 9, Block 5, Woods First Addition

Documents:

[RESOLUTION R2022-59-CJM CONSULTING INC-STAFF REPORT.PDF](#)
[RESOLUTION R2022-59-CJM CONSULTING INC.PDF](#)
[CJM CONSULTING INC-WOODS-PLAT.PDF](#)
[CJM CONSULTING INC-WOODS-GIS.PDF](#)

20. Hearing And Action To Approve Resolution #R2022-61, Tax Levies To Be Certified To County Auditor

Documents:

[STAFF REPORT-TAX LEVIES APPROVAL.PDF](#)
[R2022-61.PDF](#)
[PROPERTY TAX DATA.PDF](#)

21. Hearing And Action To Approve Resolution #R2022-62, Creating Tax Increment District 28 And Approving The Project Plan

Documents:

[AGENDA ITEM- R2022-62, CREATING TID 28 AND APPROVING PROJECT PLAN.PDF](#)
[R2022-62, CREATING TID 28 AND APPROVING PROJECT PLAN.PDF](#)
[TIF 28-PROJECT PLAN \(FINAL\).PDF](#)
[TIF 28- NOTICE OF HEARING.PDF](#)

22. Second Reading On Ordinance #O2022-14, Rezoning Plat Of Lot 11 Of Sharpstone Subdivision, A Subdivision Of The W 1/2 Of The S 1/2 Of The SW 1/4 Of The NW 1/4 Of Section 9, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota From R4 High Density Residential District To Sharpstone Planned Development District

Documents:

[ORDINANCE O2022-14-SHARPSTONE DEUCE LLC-SHARPSTONE DISTRICT-STAFF REPORT.PDF](#)
[ORDINANCE O2022-14-SHARPSTONE DEUCE LLC-SHARPSTONE.PDF](#)
[SHARPSTONE DEUCE LLC-GIS.PDF](#)
[SHARPSTONE DEUCE LLC-SHARPSTONE-ORDINANCE O2022-14-NOTICE OF HEARING.PDF](#)
[SHARPSTONE DEUCE LLC-NEIGHBORS I.PDF](#)
[SHARPSTONE DEUCE LLC-LETTERS FROM NEIGHBORS.PDF](#)

23. Motion To Adopt Ordinance #O2022-14, Request Public Comment, Roll Call

24. Executive Session According To 1-25-2 (4) Employee Negotiations & (3) Legal

25. Adjourn

26. FOR COUNCIL INFORMATION: Planning Commission Unsigned Minutes 9-12-22

Documents:

[PLANNING COMMISSION UNSIGNED MINUTES 9-12-22.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.