

## City Council Agenda

City Council Chambers, City Hall, 612 N. Main Street

September 17, 2018

*Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.*

### 1. 6:00 P.M. Traffic Commission

Documents:

[TRAFFIC COMMISSION - SEPTEMBER 17, 2018.PDF](#)

### 2. Pledge Of Allegiance

### 3. Invocation: New Home/St. Mary's

### 4. Roll Call

### 5. Approval Of Consent Agenda Items

*Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.*

#### A. City Council Minutes

Documents:

[CITY COUNCIL MINUTES 09 04 18.PDF](#)

#### B. Committee Meeting Minutes

Documents:

[PLANNINGCOMM8272018.PDF](#)

[PUBLIC HEALTH AND SAFETY MINUTES 9-4-2018.PDF](#)

#### C. Department Reports

Documents:

[FINANCE DEPARTMENT REPORT - AUG.PDF](#)

[SALES TAX COLLECTIONS - AUG.PDF](#)

[BUILDING PERMITS AUGUST 2018.PDF](#)

[POLICE \(AUGUST\).PDF](#)

[FIRE \(AUGUST\).PDF](#)

[EMS \(AUGUST\).PDF](#)

[FIRE AND EMS COMBINED \(AUGUST\).PDF](#)

[MOWING, JUNE 2018.PDF](#)

[WEED MOWING JULY, 2018.PDF](#)

[WEED MOWING AUGUST, 2018.PDF](#)

[WEED MOWING AND NUISANCE UPDATE REPORT SEPTEMBER 2018.PDF](#)

[AIRPORT \(AUGUST\).PDF](#)

#### D. Raffle Permits

*First Circuit CASA with the drawing to be held on September 28 and September 29, 2018*

*Moose Lodge #875 with the drawing to be held on December 31, 2018*

Documents:

CASA RAFFLE PERMIT.PDF  
MOOSE LODGE RAFFLE.PDF

**E. Change Order #1 For Hanson-Wallace Utility Improvements City Project #2018-2 To Premier Contracting, LLC**

Documents:

CITY COUNCIL AGENDA ITEM REQUEST CHANGE ORDER NO 1 HANSON-WALLACE WATER IMPROVEMENTS (003).PDF  
CHANGE ORDER 1 FOR HANSON-WALLACE UTILITY IMPROVEMENTS 2018-2 TO PREMIER CONTRACTING - SUPPORTING DOCUMENTATION.PDF

**F. Change Order #1 Waste Water Pumping Station Schedule "C" - City Project #2017-12 To DW Proehl Construction**

Documents:

CHANGE ORDER NO. 1 FOR WASTEWATER TREATMENT PUMP ROOM SCHEDULE C - CITY PROJECT 2017-12 TO DETER PROEHL STAFF REPORT.PDF  
CHANGE ORDER 1 WASTE WATER TREATMENT PUMP ROOM SCHEDULE C CITY PROJECT 2017-12 CHANGE ORDER FORM.PDF  
CHANGE ORDER NO. 1 FOR WASTEWATER TREATMENT PUMP ROOM SCHEDULE C - CITY PROJECT 2017-12 TO DETER PROEHL SUPPORTING DOCUMENTATION.PDF

**G. DWU Request Tiger Logo On City Sidewalk For A Fundraiser**

Documents:

DWU TIGER LOGO REQUEST ON CITY SIDEWALK - FUNDRAISER - STAFF REPORT.PDF  
TIGERHEAD.JPG

**H. Gas & Fuel Quotation**

Documents:

SEPTEMBER 17, 2018 MEETING.PDF  
SEPTEMBER 6, 2018 FUEL.PDF

**I. Pay Estimates September 17, 2018**

Documents:

PAY ESTIMATES 09-17-2018 STAFF REPORT.PDF  
PAY ESTIMATE SCHEDULE 9-17-18.PDF

**J. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer**

Documents:

AP PAYMENT REGISTER.PDF

**6. Motion To Approve, Request Public Comment, Roll Call**

**7. Citizens Input**

*If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.*

## 8. Committee Report

*Traffic*

## 9. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment.

## 10. Hearings

*On the application of Overtime Steakhouse & Sports Bar for a Special Event Liquor License located at the Overtime Event Center for September 21, 2018 for an Event*

*On the application of Overtime Steakhouse & Sports Bar for a Special Event Liquor License located at the Overtime Event Center for September 22, 2018 for an Event*

*On the application of Overtime Steakhouse & Sports Bar for a Special Event Liquor License located at the Overtime Event Center for September 28, 2018 for an Event*

*On the application of Overtime Steakhouse & Sports Bar for a Special Event Liquor License located at the Overtime Event Center for September 29, 2018 for an Event*

Documents:

[HEARINGS STAFF1.PDF](#)

[09 21 18.PDF](#)

[09 22 18.PDF](#)

[09 28 18.PDF](#)

[09 29 18.PDF](#)

## 11. Action To Set Date For Board Of Adjustment Hearing 10/01/2018

*Carol Ragle has requested a conditional use permit/home occupation/homeopathic treatment at 820 W 3rd Ave, legally described as Lot 11, Block 101, Lawler's 2nd Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential.*

Documents:

[AGENDAREQUESTRAGLECUP.PDF](#)

[RAGLE806W3RDAVEAERIAL.PDF](#)

## 12. Hearing On Tami Dammann, 412 N Foster St.

*Tami Dammann has applied for a conditional use permit/home occupation/pheasant cleaning business at her home located at 412 N. Foster, legally described as Lot 1, Block 1, Bridle Acres Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential.*

Documents:

[AGENDAREQUESTDAMMANN.PDF](#)

[DAMMANNOH.PDF](#)

[DAMMANNEIGHBORS.PDF](#)

[DAMMANNMAP.PDF](#)

[DAMMANAERIAL.PDF](#)

## 13. Hearing On Andrew & Kyra Mentele, 718 N Norway

*Andrew & Kyra Mentele have applied for an oversize variance of 3,024 square feet vs. 2,000 square feet as required in order to construct a garage at 718 W Norway, legally described as Lots 7, 8, and W 29' of Lot 9, Block 43, University Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential.*

Documents:

[AGENDAREQUESTMENTELE.PDF](#)

MENTELENH.PDF  
MENTELEMAYS2.PDF  
MENTELEPLANS2DRAINAGE.PDF  
MENTELEPLAN3.PDF  
MENTELENEIGHBORS.PDF  
MENTELEMAY.PDF  
MENTELEAERIAL.PDF

**14. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session.**

**15. Action To Approve Agreement #A2018-26, Master Plan & Economic Impact Study**

Documents:

AGENDA ITEM REQUEST - LAKE MITCHELL MASTER PLAN.PDF  
CITY OF MITCHELL STANDARD DESIGN SERVICES CONTRACT - LAKE MP FROM CITY V03 FINAL.PDF  
LAKE MITCHELL MP ECON STUDY RDG PROPOSAL 2018-08-17.PDF  
FOCUS2020.PDF  
LAKEDEVPT.PDF  
LAKEDEVREP.PDF

**16. Action To Accept Corn Palace Plaza Project #2016-18 To Rexwinkel Construction Notice Of Acceptability**

Documents:

STAFF REPORT CP PLAZA.PDF  
ACCEPTABILITY OF WORK CP PLAZA.PDF

**17. Action To Award Bid For East Havens Watermain Loop City Project #2018-25**

Documents:

AWARD BID FOR EAST HAVENS WATERMAIN LOOP CITY PROJECT 2018-25 STAFF REPORT.PDF  
EAST HAVENS WATER LOOP PLANS - PAGE SUPPORTING DOCUMENTATION.PDF  
BID TABULATION FOR EAST HAVENS WATERMAIN LOOP CITY PROJECT 2018-25.PDF

**18. Hearing On Proposed Resolution Of Necessity For 2017 Construction Projects And 2017 Nuisance Abatements**

Documents:

PUBLIC HEARING FOR COLLECTION OF SPECIAL ASSESSMENT ROLLS FOR 2017 PROJECTS AND NUISANCE ABATEMENTS STAFF REPORT.PDF  
NOTICE OF HEARING FOR ASSESSMENT ROLL SUPPORTING DOCUMENTATION.PDF  
ASSESSMENT ROLL - LIST OF PROPERTIES.PDF

**19. Action To Approve Resolution #R2018-46, Collection Of Special Assessment Rolls For 2017 Projects And Nuisance Abatements**

Documents:

RESOLUTION R2018-46 COLLECTION OF SPECIAL ASSESSMENTS STAFF REPORT.PDF  
RESOLUTION R2018-46 COLLECTION OF SPECIAL ASSESSMENTS FOR COLLECTION OF SPECIAL ASSESSMENT ROLLS FOR 2017 PROJECTS AND NUISANCE ABATEMENTS.PDF

**20. Action To Approve Resolution #R2018-50, A Resolution Authorizing An Application For Financial Assistance, Authorizing The Execution And Submittal Of The Application, And Designating An Authorized Representative To Certify And Sign Payment Requests**

Documents:

[STAFF REPORT RESOLUTION 2018-50.PDF](#)  
[RESOLUTION 2018-50.PDF](#)  
[NOH.PDF](#)  
[EAST CENTRAL DRAINAGE SUMMARY 8.9.18.PDF](#)  
[EAST CENTRAL DRAINAGE STUDY PRESENTATION - 6.11.18.PDF](#)  
[EAST CENTRAL DRAINAGE STUDY EXECUTIVE SUMMARY 4.18.18.PDF](#)

**21. Action To Approve Resolution #R2018-52, A Resolution Authorizing An Application For Financial Assistance, Authorizing The Execution And Submittal Of The Application, And Designating An Authorized Representative To Certify And Sign Payment Requests**

Documents:

[STAFF REPORT RESOLUTION 2018-52 DWSRF PROGRAM APPLICATION.PDF](#)  
[RESOLUTION R2018-52 DWSRF.PDF](#)  
[HEARING NOTICE- APPLICATION FOR FINANCIAL ASSISTANCE.PDF](#)  
[EAST CENTRAL DRAINAGE SUMMARY 8.9.18.PDF](#)  
[EAST CENTRAL DRAINAGE STUDY PRESENTATION - 6.11.18.PDF](#)  
[EAST CENTRAL DRAINAGE STUDY EXECUTIVE SUMMARY 4.18.18.PDF](#)

**22. Action To Approve Resolution #R2018-51, Hearing On The Petition To Vacate A Portion Of An Alley Right-Of-Way Described As The North 60.02 Ft Of The Alley In Block Nine (9), Van Ep's First Addition, City Of Mitchell, Davison County, South Dakota**

Documents:

[AGENDAREQUESTALLEYVACATION.PDF](#)  
[R2018-51ALLEYVAC.PDF](#)  
[PETITIONALLEYVACATION.PDF](#)  
[PHILIPAERIAL.PDF](#)

**23. 2nd Reading & Adoption Of Ordinance #O2018-09, 2019 Annual Appropriation Ordinance**

Documents:

[STAFF REPORT 2ND READING 2019 ANNUAL BUDGET STAFF REPORT.PDF](#)  
[O2018-09.PDF](#)  
[2019 PROPOSED BUDGET OVERVIEW 9-17-18.PDF](#)  
[2019 CAPITAL IMPROVEMENT BUDGET 9-17-18.PDF](#)  
[SALES TAX PROJECTIONS.PDF](#)

**24. Motion To Approve, Request Public Comment, Roll Call**

**25. 2nd Reading & Adoption Of Ordinance #O2018-10, Supplemental Appropriations**

Documents:

[STAFF REPORT 2ND READING SUPPLEMENTAL APPROPRIATION.PDF](#)  
[O2018-10.PDF](#)

**26. Motion To Approve, Request Public Comment, Roll Call**

**27. First Reading On Ordinance #O2018-11, Amending MCC 5-4A-3(B) Regarding Alternative Waste Dropoff Sites**

Documents:

[AGENDA ITEM- ORDINANCE O2018-11- ALTERNATIVE WASTE DROPOFF SITES.PDF](#)  
[ORDINANCE O2018-11- ALTERNATIVE WASTE DROPOFF SITES.PDF](#)

**28. Adjourn**

**29. FOR COUNCIL INFORMATION: Planning Commission Minutes 09/10/2018**

Documents:

[PLANNINGCOMM9102018.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.