



Board of Trustees Meeting Agenda
City Council Chambers, City Hall, 612 N. Main
Date: September 15, 2020
Time: 5:00 p.m.

1. Call To Order

2. Roll Call

3. Approval Of The Agenda

4. Approval Of The Minutes

Documents:

[BOARD_MEETING_2020_08_18.PDF](#)

5. Director's Report

Documents:

[LIBRARY_REPORT_2020-09.PDF](#)

[MITCHELL PUBLIC LIBRARY DIRECTOR REPORT - SEPT 2020.PDF](#)

6. Financial Report & Approval Of Bills

Documents:

[RG EXPENDITURES REPORT - 7.2020.PDF](#)

[GL DETAIL VS BUDGET - 07.2020.PDF](#)

7. Committee Reports

8. Communication & Correspondence

9. Unfinished Business

10. New Business

**A. Action To Approve Proposal To Subscribe To Newspaper Archive Database.
(Action Item)**

Proposal is to subscribe to the Central U.S. Collection -- this includes all content from SD, MN, MO,

NE, ND, and OK. First year's cost would be \$1,082 USD.

Documents:

[NEWSPAPER_ARCHIVE_TRIAL_USAGE_REPORT.PDF](#)

B. Action To Approve Funding Request For Children's Programming (Action Item)

Documents:

[LIBRARY - STORYWALK PROPOSAL.PDF](#)

[LIBRARY - READ FOR THE RECORD.PDF](#)

[LIBRARY - AWARD REQUESTS.PDF](#)

C. Proposal For Expanding Services And Re-Employing Part-Time Staff. (Action Item)

Documents:

[PROPOSAL TO BOARD OF TRUSTEES FOR RECALLING PART-TIME EMPLOYEES.PDF](#)

D. Review Of COVID-19 Library Policies.

Documents:

[LIBRARY_POLICY_CHANGES_DURING_CORONAVIRUS_PANDEMIC_UPDATED_05-20-2020.PDF](#)

E. Technology Report (Information Item)

This is the start of the library's technology plan.

Documents:

[TECHNOLOGY REPORT - DRAFT 2020-09-11.PDF](#)

F. By-Laws Edits (Information / Possible Action Item)

Two-thirds of the members present (minimum of four present) would have to agree to suspend the by-laws rules to approve these changes. Otherwise this can be acted upon at next month's meeting.

Documents:

[MITCHELL_LIBRARY_BOARD_BYLAWS_AMENDED_2020-09.PDF](#)

11. Citizen's Input- Public Presentation To, Or Discussion With, The Board.

Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

12. Board Input

13. Adjournment

Individuals with disabilities who require special assistance to take part in this meeting may contact the Library Director at 605-995-8481 at least 24 hours prior to the meeting with requests for assistance.