

City Council Agenda

City Council Chambers, City Hall, 612 N. Main Street

September 8, 2020

Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.

1. 6:00 P.m. Call To Order

2. Pledge Of Allegiance

3. Invocation: New Home Lutheran Church

4. Roll Call

5. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[CITY COUNCIL MINUTES 08 17 20.PDF](#)

[SPECIAL CITY COUNCIL 08 24 20.PDF](#)

[WORK SESSION 08 24 20.PDF](#)

B. Committee Reports

Documents:

[PLANNINGCOMMISSIONMIN8102020.PDF](#)

[COMMUNITY SERVICES ADVISORY BOARD AUGUST MEETING MINUTES.PDF](#)

C. Raffle Permits

MHS Volleyball Boosters with the drawing to be held on October 1, 2020

VFW Post #2750 with the drawing to be held on November 29, 2020 or when all the squares are sold

Documents:

[MHS VOLLEYBALL BOOSTERS RAFFLE.PDF](#)

[VFW POST 2750 RAFFLE.PDF](#)

D. Approval Of Volunteer Board Appointments

- *To reappoint Steve Morgan to the Corn Palace Events & Entertainment Board for a term to run October 2020- September 2023*
- *To appoint Stratton Havlik to the Corn Palace Events & Entertainment Board for a term to run October 2020- September 2023.*
- *To appoint Jordan Gau to the Corn Palace Events & Entertainment Board for a term to run October 2020- September 2023.*

E. Set Date September 28, 2020 For Bid Opening For Airport Farm Ground Lease Project #2021-5 And Airport Pasture Lease Project #2021-6

Documents:

[SET DATE FOR 3-YEAR AIRPORT FARMGROUND AND PASTURE LEASES.PDF](#)

F. Change Order #2 To James Valley Nursery For Burr Street Median Landscape Project #2019-51

Documents:

[APPROVE CHANGE ORDER NO. 2 FOR BURR STREET LANDSCAPE STAFF REPORT.PDF](#)
[BURR STREET MEIDAN LANDSCAPE CHANGE ORDER 2 TO JAMES VALLEY NURSERY.PDF](#)

G. Request To Apply For Deadwood Historic Grant Funding 2021 For 223 North Main

Documents:

[DEADWOODGRANTAPP STAFF REPORT.PDF](#)
[223 N MAIN STREET - WINDOWS.PDF](#)

H. Set Date For Public Hearing At 6:00 P.M., September 21, 2020 In City Council Chambers For Collection Of Special Assessment Rolls For 2019 Construction Projects And 2019 Nuisance Abatements

Documents:

[SET DATE OF SEPT 21ST 2020 FOR 2019 COLLECTION HEARING STAFF REPORT DOCX.PDF](#)
[NOTICE OF COLLECTION HEARING 9-21-2020.PDF](#)

I. Request Road Closure For The West One Half Of The 400 Block Of West 7th On September 13, 2020 From 3 PM-8 PM For The Wesleyan Church Block Party

Documents:

[ROAD CLOSURE REQUEST MITCHELL WESLEYAN CHURCH.PDF](#)
[CAPTURE W, 7TH 400 BLOCK ROAD CLOSURE..PDF](#)

J. Gas & Fuel Quotations

Documents:

[SEPTEMBER 8, 2020 MEETING.PDF](#)
[AUGUST 18, 2020 FUEL.PDF](#)

K. Pay Estimates 09-08-2020

Documents:

[PAY ESTIMATE STAFF REPORT.PDF](#)
[PAY ESTIMATE SCHEDULE 09-08-2020.PDF](#)

L. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

[AP PAYMENT REGISTER.PDF](#)

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. Second Reading Of Ordinance #O2020-10, An Ordinance That Changes The Zoning Classification Of The Real Property Legally Described As The W 56 Feet Of Outlot #7A, SW 1/4 Of Section 15, T 103 N, R 60 W, City Of Mitchell, Davison County, South

Dakota From R2 Single Family Residential District To HB Highway Oriented Business District

Documents:

[AGENDA ITEM- REQUEST FORMAHLERSREZONE.PDF](#)
[O2020-10REZONEAHLERS.PDF](#)

- 9. Motion To Adopt Ordinance #O2020-10, Request Public Comment, Roll Call**
- 10. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment**
- 11. Hearing And Action For Steve Ahlers, 126 W 15th Ave**

Steven Ahlers has requested a front yard variance of 20 feet vs 30 feet for construction of a commercial storage building located at 126 W 15th Ave, legally described as W 56 feet of Outlot #7A, SW 1/4 of Section 15, T 103 N, R 60 W, City of Mitchell, Davison County, South Dakota. The property is rezoned to HB Highway Oriented Business District.

Documents:

[AGENDA ITEM- REQUEST FORMAHLERSVARIANCE2.PDF](#)
[AHLERSAPP.PDF](#)
[AHLERSAPPLETTER.PDF](#)
[AHLERSDRAWINGS.PDF](#)
[AHLERSEXHIBIT.PDF](#)
[NOHAHLERSVARREZONING2020.PDF](#)
[AHLERSNEIGHBOR.PDF](#)
[AHLERSLETTER.PDF](#)
[AERIALAHLERS.PDF](#)
- 12. Hearing And Action For Juan Contreras, 901 E 4th Ave**

Juan Contreras has applied for an oversize variance of 2,296 square feet vs 2,000 square feet as required to construct a detached garage located at 901 E 4th Ave, legally described as Lots 9 & 10, Block 13, F.M. Greene Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

Documents:

[AGENDA ITEM- REQUEST FORMCONTRERASVAR2020.PDF](#)
[CONTRERASPLAN.PDF](#)
[NOHCONTRERAS.PDF](#)
[CONTRERASLETTERS.PDF](#)
[CONTRERASNEIGHBORS.PDF](#)
[AERIALCONTRERAS.PDF](#)
- 13. Action To Set Date For Board Of Adjustment Hearing, 9/21/2020**

Randy & Tami Young have applied for a conditional use permit to operate a family residential childcare center at 522 N Duff St, legally described as Lot 4, Block 13, Rowley's 2nd Addition, City of Mitchell, Davison County, South Dakota

Documents:

[AGENDA ITEM- REQUEST FORMYOUNGCUP.PDF](#)
- 14. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**
- 15. Action To Approve The Closure Of The Corn Palace Plaza Parking Lot On September 11, 2020 From 4:00 PM-11:00 PM For The 100 Day Challenge/Abbott House Fundraiser**

Documents:

[CORN PALACE PARKING LOT CLOSURE SEP 11 2020.PDF](#)
[PARKING LOT CLOSURE SEPT 11.PDF](#)

16. Action To Approve Two Restricted Street-Side Parking Spaces For Exit Realty, 117 East 4th

Documents:

[RESTRICTED PARKING SPACE REQUEST EXIT REALTY STAFF REPORT.PDF](#)
[EAST 4TH AVENUE IMAGE.PDF](#)

17. Action To Approve Agreement #A2020-26, Airport Master Plan Grant Offer With Federal Aviation Administration, Project AIP #3-46-0037-28, And Authorize The Mayor To Sign All Documents Required For The Project

Documents:

[MITCHELL AIRPORT 2020 AIRPORT IMPROVEMENT PROGRAM FAA 2020 STAFF REPORT.PDF](#)
[AIRPORT GRANT OFFER MHE-GLG-3-46-0037-028-2020-GRANT AGREEMENT_ENCRYPTED_.PDF](#)

18. Action To Approve Agreement #A2020-35, SDDOT-Air, Rail, & Transit For Airport Improvement, Project AIP #3-46-0037-28, And Authorize The Mayor To Sign All Documents Required For The Project

Documents:

[MITCHELL MUNICIPAL AIRPORT FINANCIAL ASSISTANCE AGREEMENT STAFF REPORT.PDF](#)
[STATE FINANCIAL AGREEMENT FOR AIP 28 WITH SDDOT.PDF](#)

19. Action To Approve Agreement #A2020-36, Technical Assistance Agreement For EDA Contract Administrative Services For Dailey Lift Station Project #2020-12 With District III Planning & Development

Documents:

[ACTION TO APPROVE EAST CENTRAL PHASE II AGREEMENT WITH DISTRICT III STAFF REPORT.PDF](#)
[EDA CONTRACT FOR DAILEY LIFT STATION ADMINISTRATIVE SERVICES.PDF](#)

20. Action To Approve Agreement #A2020-37, Palace Transit & South Central Child Development, Inc

Documents:

[AGENDA ITEM- REQUEST FORM HEAD START TRANSPORTATION.PDF](#)
[TRANSPORTATION AGREEMENT AND MEMO PALACE TRANSIT.PDF](#)

21. Action To Approve Agreement #A2020-38, Perpetual Easement For East Central Drainage Phase II Project #2019-39

Documents:

[PERPETUAL EASEMENT AGREEMENT FOR THE EAST CENTRAL DRAINAGE IMPROVEMENTS PHASE II STAFF REPORT.PDF](#)
[PERMANENT EASEMENT - REIMNITZ.PDF](#)
[SURVEYORS AFFIDAVIT.PDF](#)
[PLAN SHEET.PDF](#)

22. Hearing And Action On Resolution #R2020-48, Levying Business Improvement

District #3 Special Assessments For 2020-2021

Documents:

[STAFF REPORT - BID 3 2020 - 2021.PDF](#)
[R2020-48.PDF](#)
[2020 NOH-BID 3 RESOLUTION.PDF](#)

- 23. Action To Approve Resolution #R2020-56, A Plat Of Lots 1-5, Kirkegaard Addition In The Southeast Quarter Of The Southwest Quarter Of The Southeast Quarter (SE1/4SW1/4SE1/4) Of Section 3, T 103 N, R 60 W Of The 5th P.M., Davison County, South Dakota (Revised From R2020-49)**

Documents:

[AGENDA REQUEST R2020-56PLAT.PDF](#)
[R2020-56PLAT.PDF](#)
[PLATKIRKEGAARDREVISED.PDF](#)
[AERIALKIRKEGAARDPLAT.PDF](#)

- 24. Action To Approve Resolution #R2020-57, A Plat Of Lot 31 Of Maui Farms Second Addition, A Subdivision Of The SE 1/4 Of Section 31, T 104 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota**

Documents:

[AGENDA REQUEST R2020-57PLAT.PDF](#)
[R2020-57PLAT.PDF](#)
[PLATLOT31.PDF](#)
[AERIALLOT31MAUI.PDF](#)

- 25. Action To Approve Resolution #R2020-58, A Plat Of Lots 13A And 13B, H.C. Applegate's Addition To The City Of Mitchell, Davison County, South Dakota**

Documents:

[AGENDA REQUEST R2020-58PLAT.PDF](#)
[R2020-58PLAT.PDF](#)
[PLATLOT13A13B.PDF](#)
[AERIAL13A13B.PDF](#)

- 26. Action To Approve Resolution #R2020-59, A Plat Of Tract 1 Of Wendelboe First Addition In The NE 1/4 Of Section 15, T 102 N, R 60 W Of The 5th P.M., Davison County, South Dakota**

Documents:

[AGENDA REQUEST R2020-59PLAT.PDF](#)
[R2020-59PLAT.PDF](#)
[PLATWENDELBOE.PDF](#)
[AERIALWENDELBOE.PDF](#)
[3-RENKEN GIS.PDF](#)

- 27. Action On Resolution #R2020-60, Granting An Easement In Relation To An Encroaching Structure In Public Alleyway At 421 South Wisconsin**

Documents:

[AGENDA ITEM- RESOLUTION R2020-60, ALLEY ENCROACHMENT EASEMENT AT 421 S WISCONSIN.PDF](#)
[RESOLUTION R2020-60, APPROVING AN ENCROACHMENT EASEMENT AT 421 S WISCONSIN.PDF](#)

EASEMENT- ALLEY ENCROACHMENT (421 S WISCONSIN).PDF
SURVEY FOR 421 S WISCONSIN.PDF

28. Action To Approve Resolution #R2020-61, Authorize Application For Land & Water Conservation Fund (LWCF) Grant

Documents:

AGENDA ITEM REQUEST - LWCF GRANT TRAIL LIGHTS (003).PDF
APP PAGE (003).PDF
CITY OF MITCHELL LETTERHEAD GRANT INTENT LETTER.PDF
RESOLUTION 2020-61.PDF

29. Action To Approve Resolution #R2020-62, A Resolution Declaring An Emergency For Repairs To Municipal Buildings

Documents:

STAFF REPORT EMERGENCY PURCHASE.PDF
RESOLUTION R2020-62 EMERGENCY DECLARATION FOR MUNICIPAL BUILDING REPAIRS.PDF

30. First Reading On Ordinance #O2020-12, A Supplemental Appropriation Ordinance

Documents:

STAFF REPORT- SUPPLEMENTAL APPROPRIATION ORDINANCE.PDF
ORDINANCE O2020-12 SUPPLEMENTAL APPROPRIATION.PDF
MITCHELL FD- SCBA QUOTE WITH TEAMTALK.PDF
AIR PURIFICATION QUESTIONS.PDF
IAQ LONG TERM.PDF

31. First Reading On Ordinance #O2020-11, 2021 Annual Appropriation Ordinance

Documents:

STAFF REPORT ANNUAL APPROPRIATION ORDINANCE 2020-11.PDF
2021 APPROPRIATION ORDINANCE O2020-11.PDF
2021 PROPOSED BUDGET NARRATIVE OVERVIEW.PDF
2021 CAPITAL IMPROVEMENTS PROPOSED BUDGET NARRATIVE OVERVIEW.PDF
2021 BUDGET COUNCIL REVIEW-DISCUSSION LIST.PDF

32. Discussion Regarding Update On Bridge Inspections From Brosz Engineering

Documents:

BROSZ BRIDGE INSPECTION STAFF REPORT.PDF
MITCHELL BRIDGE SUMMARY LTR 2020.PDF
18-129-061.PDF
18-147-095.PDF
18-154-098.PDF

33. Adjourn

34. FOR COUNCIL INFORMATION: City Planning Commission Minutes 8/24/2020

Documents:

PLANNINGCOMMINUTES8242020.PDF

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

