

City Council Agenda
City Council Chambers, City Hall, 612 N. Main Street
August 17, 2020

1. 6:00 P.m. Call To Order

2. Pledge Of Allegiance

3. Invocation: Resurrection Lutheran

4. Roll Call

5. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[COUNCIL MINUTES 08 03 2020.PDF](#)

B. Committee Reports

Documents:

[PLANNINGCOMMINUTES7272020.PDF](#)

C. Department Reports

Documents:

[FINANCE DEPARTMENT REPORT -JULY.PDF](#)
[SALES TAX COLLECTIONS -JULY.PDF](#)
[CITY ADMIN SALES TAX REPORT YTD AS OF JULY 2020.PDF](#)
[BUILDING PERMITS \(JULY\).PDF](#)
[FIRE AND EMS \(JULY\).PDF](#)
[POLICE \(JULY\).PDF](#)
[PALACE TRANSIT RIDERSHIP JULY 2020 \(003\).PDF](#)
[AIRPORT \(JULY\).PDF](#)
[WATER \(JULY\).PDF](#)

D. Approval Of Volunteer List For Insurance Purposes

Documents:

[VOLUNTEER LIST.PDF](#)

E. Declare Items As Surplus Property

Documents:

[SURPLUS STAFF1.PDF](#)
[2020 INVENTORY OF ITEMS 1.PDF](#)

F. Request For A Fireworks Permit For The Kernel Bowl On September 12, 2020

Documents:

AGENDA ITEM REQUEST FIREWORKS PERMIT FOR KERNEL BOWL.PDF
2020 02 KERNEL BOWL FIREWORKS PERMIT APPLICATOIN.PDF
ALLSTAR FIREWORKS INSURANCE CERTIFICATE.PDF

G. Request To Approve Outdoor Wedding / DJ Noise Permit

Documents:

AGENDA ITEM REQUEST WEDDING DJ NOISE PERMIT.PDF
REQUEST FOR OUTDOOR WEDDING NOISE PERMIT.PDF

H. Request For Street Closure For The Palace City Kiwanis Half Marathon & Relay By Closing Main Street From 6th To 7th With No Parking On Either Side For October 4, 2020 From 5:00 AM To 2:00 PM

Documents:

TEMPORARY ROAD CLOSURE KIWANIS OCTOBER 4 2020 STAFF REPORT.PDF
KIWANIS CLUB OF MITCHELL AND PALACE CITY WOMEN RUN SPECIAL EVENT PERMIT APPLICATION.PDF
KIWAN01 MITCHELL INSURANCE CERTIFICATE.PDF
KIWANIS ROUTE MAP WITH AID STATIONS.PDF

I. Gas & Fuel Quotations

Documents:

AUGUST 17, 2020 MEETING.PDF
JULY 29, 2020 FUEL.PDF

J. Pay Estimates August 17, 2020

Documents:

PAY ESTIMATE STAFF REPORT 8-17-2020.PDF
PAY ESTIMATE SCHEDULE 08-17-2020.PDF

K. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

AP PAYMENT REGISTER MANUAL.PDF
AP PAYMENT REGISTER.PDF

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. Hearings On The Following Alcohol Licenses

a. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Hall on August 29, 2020 for a wedding

b. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Hall on November 6, 2020 for the Sportsman Classic

c. *On the application for Logan Luxury Theaters, dba Starlite Drive-In Theater for a new Retail (On-Off Sale) Malt Beverage & SD Wine located at 4601 North Main Street, Mitchell, South Dakota*

Documents:

[HEARING STAFF1.PDF](#)
[WEDDING APPLICATION.PDF](#)
[SPORTMAN CLASSIC APPLICATION.PDF](#)
[LOGAN LUXURY APPLICATION.PDF](#)

9. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment

10. Action To Set Date For Board Of Adjustment Hearing For 9-8-2020

Juan Contereras has applied for an oversize variance of 2,296 square feet vs 2,000 square feet as required to construct a detached garage located at 901 E 4th Ave, legally described as Lots 9 & 10, Block 13, F.M. Greene Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District

Documents:

[AGENDA ITEM- REQUEST FORMCONTRERASVAR2020.PDF](#)

11. Hearing And Action On Variances For Steven Ahlers, 126 W 15th Ave (MOTION TO TABLE)

*Steven Ahlers has requested the property legally described as W 56 feet of Outlot #7A, SW ¼ of Section 15, T 103 N, R 60 W, City of Mitchell, Davison County, South Dakota (126 W 15th Ave) to be rezoned from R2 Single Family Residential District to HB Highway Oriented Business District and he is requesting a front yard variance of 20 feet vs 25 feet under R2 District, the HB District requires 30 feet and a backyard variance of 15 feet in the R2 District which requires 25 feet, the HB District setback is 0. He wishes to construct a storage garage that may be used for personal and commercial use. **MOTION TO TABLE***

Documents:

[AGENDA ITEM- REQUEST FORMAHLERSVARIANCE2.PDF](#)

12. Hearing And Action For Mitchell Sandventure LLC, 4350 N Main St

Mitchell Sandventure LLC has applied for a conditional use permit for a quarry, exploration and extraction of minerals at the property located at 4350 N Main St, legally described as SW 1/4, Exc. Lots H1 & H2, W HWY, Section 3, T 103 N, R 60 W, Davison County, South Dakota. The property is zoned UD Urban Development District.

Documents:

[AGENDA ITEM- REQUEST FORMMITCHELLSANDVENTURECUP2020.PDF](#)
[APPSANDVENTURE.PDF](#)
[SANDVENTURENOH.PDF](#)
[SANDVENTURENEIGHBORS.PDF](#)
[SANDVENTURELETTERS.PDF](#)
[AERIALSANDVENTURE.PDF](#)
[SANDVENTUREMINUTES.PDF](#)

13. Hearing And Action For Sean & Jessica Anderson, 725 E 12th Ave

Sean & Jessica Anderson have applied for a conditional use permit to operate a family residential childcare center at 725 E 12th Ave, legally described as Lot 4, Block 1, Northridge Addition, Davison County, South Dakota. The property is zoned R2 Single Family Residential.

Documents:

[AGENDA ITEM- REQUEST FORMANDERSONCUP2020.PDF](#)
[ANDERSONAPP.PDF](#)
[NOHANDERSON.PDF](#)
[ANDERSONNEIGHBORS.PDF](#)
[AERIALANDERSONCUP2020.PDF](#)

14. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

15. Action To Request The Closure Of The 5th & Main Public Parking Lot From 10:00 AM Until 12:00 PM And The Parking Spaces On The West Side In Front Of The Back 40 From 8:00 AM Until 11:00 PM For The Fire & Iron Event Poker Run On September 5, 2020

Documents:

[PUBLIC PARKING CLOSURE FIRE IRON EVENT SEPTEMBER 5 2020S STAFF REPORT.PDF](#)
[FIRE AND IRON CLOSURES IMAGE.PDF](#)

16. Action To Approve Four 15 Minute Parking Spots For Exit Realty, 117 East 4th

Documents:

[STAFF REPORT EXIT REALTY PARKING RESTRICTION REQUEST_.PDF](#)
[117 EAST 4TH IMAGE 1.PDF](#)
[117 EAST 4TH PARKING 2.PDF](#)
[117 E 4TH IMAGE 3.PDF](#)

17. Action To Approve Agreement #A2020-32, Archaeological Consulting Services With Metcalf Archaeological Consultants For Airport Master Plan

Documents:

[AGREEMENT A2020-32 METCALF AIRPORT ARCHAEOLOGICAL CONSULTANT STAFF REPORT \(002\).PDF](#)
[MITCHELL AIRPORT AGREEMENT SOW.PDF](#)

18. Action To Approve Agreement #A2020-33, West Harmon Shoreline Restoration With Brosz Engineering Project #2020-40

Documents:

[WEST HARMON SHORELINE RESTORATION PROPOSAL WITH BROSZ ENGINEERING STAFF REPORT.PDF](#)
[AGREEMENT A2020-33 MITCHELL WEST HARMON SHORELINE - .PDF](#)
[WEST HARMON SHORELINE PROJECT FIGURE.PDF](#)

19. Action To Approve Expansion Plan Of Corn Palace Estates, 713 W Havens Ave

Documents:

[AGENDA ITEM- REQUEST FORMCORNPALACEESTATES.PDF](#)
[EXPANSION OF CPE FOR MITCHELL COUNCIL MEETING.PDF](#)

20. Action To Award Bid For Rock Salt Supply Project #2020-27

Documents:

[ROCK SALT BID AWARD 2020-27 STAFF REPORT.PDF](#)
[ROCK SALT BID TABULATION.PDF](#)

21. Action To Reject Bid On Loma Linda Sanitary Sewer Improvement Project #2020-30

Documents:

[REJECT BID FOR LOMA LINDA SANITARY SEWER IMPROVEMENTS STAFF REPORT.PDF](#)
[LOMA LIND BID TAB 2020-30.PDF](#)

22. Action To Approve Resolution #R2020-53, A Plat Of DWU Lot G, A Subdivision Of Dakota Wesleyan University Campus, City Of Mitchell, Davison County, South Dakota

Documents:

[AGENDA REQUEST R2020-53PLAT.PDF](#)
[R2020-53PLAT.PDF](#)
[DWUPLATMCGOVERN.PDF](#)
[AERIALDWUMCGOVERN.PDF](#)

23. Action To Approve Resolution #R2020-54, A Plat Of Lot 8-G, Block 7 Of Westwood First Addition, A Subdivision Of The SW 1/4 Of Section 16, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota

Documents:

[AGENDA REQUEST R2020-54PLAT.PDF](#)
[R2020-54PLAT.PDF](#)
[PLAT8GWESTWOOD.PDF](#)
[AERIAL8GWESTWOODPLAT.PDF](#)

24. Action To Approve Resolution #R2020-55, A Plat Of Lots 9A And 9B, A Subdivision Of Lot 9 Of Marsden's Addition In The South 1/2 Of The NW 1/4 And The SW 1/4 Of The NE 1/4 Of Section 5, T 103 N, R 60 W Of The 5th P.M., Davison County, South Dakota

Documents:

[AGENDA REQUEST R2020-55PLAT.PDF](#)
[R2020-55PLAT.PDF](#)
[PLAT949BMARSEN.PDF](#)
[AERIAL9A9BWESTWOOD.PDF](#)

25. First Reading Of Ordinance #O2020-10, An Ordinance That Changes The Zoning District Classification Of The Real Property Legally Described As The W 56 Ft Of Outlot #7A, SW 1/4 Of Section 15, T 103 N, R 60 W, City Of Mitchell, Davison County, South Dakota From R2 Single Family Residential District To HB Highway Oriented Business District

Documents:

[AGENDA ITEM- REQUEST FORMAHLERSREZONEO2020-10.PDF](#)
[O2020-10REZONEAHLERS.PDF](#)
[AHLERSAPP.PDF](#)
[AHLERSAPPLETTER.PDF](#)
[NOHAHLERSVARREZONING2020.PDF](#)
[AHLERSDRAWINGS.PDF](#)
[AHLERSEXHIBIT.PDF](#)
[AHLERSLETTER.PDF](#)
[AHLERSNEIGHBOR.PDF](#)
[AERIALAHLERS.PDF](#)

26. Adjourn

27. FOR COUNCIL INFORMATION: City Planning Commission Minutes 8/10/2020

Documents:

[PLANNINGCOMMISSIONMIN8102020.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.