

**Golf/Cemetery Board Agenda  
August 10, 2020 - 5:45p.m.  
Council Chambers 612 N Main**

**1. Agenda**

Documents:

[8-10-20 AGENDA.PDF](#)

**2. Approval Of Minutes**

Documents:

[7-13-20 MINUTES.PDF](#)

**August 10<sup>TH</sup>, 2020**

**GOLF & CEMETERY BOARD MEETING**

**Time: 5:45 PM**

**COUNCIL CHAMBERS**

**Call to Order**

**Approve Minutes of July 2020 Meeting**

**Public Input**

**Agenda Items**

- A. Cemetery Revenue Report (Cemetery Donation)
- B. Clubhouse & Revenue Report
- C. Golf Operations Report
- D. Covid policies
- E. Hole sponsors
- F. 2021 funding request update
- G. Website improvements
- H. Flyover video of golf course

Operations Report

Finished up with weed eating the golf and cemetery hopefully for last time of the year seeing how the seasonal labor is dwindling. We will more than likely not be that lucky. Stump removal has been in the works for the last month. We try to knock out what we can handle at a time so we still are able to get our other work done. We have six stumps yet to grind, fill, and seed. Unfortunately we will have about fifteen more trees to cut down and clean up this fall. Hopefully since we are getting caught up on existing stumps we are able to keep up with future tree removal. With the aerial lift fixed we will be busy this fall and winter trimming trees and clearing hazards out of them.

We will be spraying growth regulator on the golf course to help with the mowing pressure from the absence of labor. The cemetery has already done most of this spraying. There has been some algae, and moss growth on the greens and some approaches from excessive moisture. This is common this time of year from trying to balance the right amount of moisture on the greens, and attempts to increase green speed. With taller grass you do not need to water as much and the taller denser grass is not as prone to these problems. A good topdressing program also helps inhibit the growth of algae and moss.

We received three loads of sand for aerification and sealing the greens this fall. We will be proceeding with some over seeding and tee leveling this fall as time permits. The crew has been putting in 110% when at work to keep up with the demands of putting out a great product. When I get complements from golfers and the public I try to convey that to the crew also because they deserve credit also. I am also glad that Mr. Thurman is able to help with advice, and jump in and help when needed. It is nice to bounce ideas off of someone with the experience and knowledge of this property that he possesses.

Respectfully..

Jason Gunnare

Golf & Cemetery Department

Golf & Cemetery Board Meeting  
July 13, 2020  
City Hall Council Chambers

Present: Jeff McEntee, Mark Graham, Tom Young, Brian Johnson, Joe Schlimgen, Dan Sabers, Lynnette Shattuck. Staff present: Jason Gunnare, Eric Hieb, Nate Powell, Angel DeWaard, also Kevin Thurman

Called to Order by President McEntee at 5:45 PM

Motion to approve minutes of June 2020 meeting by Johnson, second Schlimgen.

Public Input: McEntee presented Thurman with a plaque honoring his years of dedicated service to the Golf/Cemetery Department and Board.

Agenda Items

- A. McEntee introduced Nathan Powell, Parks and Rec Director as the interim Department Head for Golf & Cemetery.
- B. Thurman noted Cemetery revenue down due to the Covid19 there has been a decrease in permits as people are not getting out and purchasing plots or monuments, also there has been a decrease in people scheduling Saturday services. Powell noted he included a handout of the bills and revenue as well.
- C. Staff able to catch up with trimming and weed eating golf course and cemetery. Tree cleanup has caused some delays. Several successful events were hosted. Spraying growth regulator and weed control has been hit and miss with the wind and temperature fluctuations. Last time we sprayed growth regulator before topdressing we experienced some turf discoloration, but no damage was done. Nighttime environment for fungus, disease is also an issue right now. Some areas of crabgrass have broken through we will be treating those areas. Stump removal has begun.
- D. Gunnare reviewed the 2021 Budget line item changes, noting the following line item Increases for: Overtime; Part-time; Golf Pro Contract; Publishing; Supplies/Materials; Computer Software; Mapping (cemetery program).
- E. The Board reviewed a proposal seeking approval by City Council for an annual supplemental allocation to the Golf Course Budget at a rate of \$3600/acre minus projected revenue from the course, the formula was developed by researching costs associated with Parks and Sports Complex upkeep by McEntee and Graham. McEntee noted the current budget the golf course operates under is enough to meet basic operational costs but does not allow significant improvements. The funding formula would meet the financial requirements for prioritized projects: Relocation of #11 green; reconstruction of #12 green; cart path renovation (approximately \$140,000 in total). McEntee stated with Board support he would present the proposal to the Council during Public Input. Sabers informed the Board there is a three-minute time limit for anyone addressing the Council during public input and should be placed as an item on the agenda and for McEntee to contact the city finance officer and have her get it on the agenda along with the proposal. After a lengthy discussion on the proposal Motion Schlimgen, second Graham to approve moving forward and presenting the proposal to the City Council at their next meeting. Motion approved and carried.

Meeting adjourned at 7:06 PM, no further business conducted.