

**City Council Agenda**  
City Council Chambers, City Hall, 612 N. Main Street  
July 20, 2020

**1. 5:15 P.M. City Council Work Session Agenda**

Documents:

[WORK SESSION AGENDA.PDF](#)

**2. 6:00 P.m. Call To Order**

**3. Pledge Of Allegiance**

**4. Invocation: Assembly Of God**

**5. Roll Call**

**6. Approval Of Consent Agenda Items**

*Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.*

**A. City Council Minutes**

Documents:

[WORK SESSION MINUTES 7 6 20.PDF](#)  
[COUNCIL MINUTES 7 6 20.PDF](#)

**B. Committee Reports**

Documents:

[PARK BOARD \(JUNE\).PDF](#)  
[PLANNINGCOMMINUTES6222020.PDF](#)  
[JUNE 22 2020 LIBRARY BOARD MINUTES.PDF](#)  
[JULY 1, 2020 LIBRARY BOARD DRAFT MINUTES.PDF](#)

**C. Department Reports**

Documents:

[FINANCE DEPARTMENT REPORT - JUNE.PDF](#)  
[SALES TAX COLLECTIONS - JUNE.PDF](#)  
[POLICE \(JUNE\).PDF](#)  
[FIRE AND EMS \(JUNE\).PDF](#)  
[BUILDING PERMITS JUNE 2020.PDF](#)  
[LAWN MOWING \(APRIL\).PDF](#)  
[LAWN MOWING \(MAY\).PDF](#)  
[PALACE TRANSIT RIDERSHIP JUNE 2020.PDF](#)  
[AIRPORT \(JUNE\).PDF](#)  
[WATER \(JUNE\).PDF](#)

**D. Raffle Permits**

*Ducks Unlimited with the drawing to be held on August 29, 2020*  
*Ducks Unlimited with the drawing to be held on October 1, 2020*

Documents:

DUCKS UNLIMITED RAFFLE.PDF  
DUCKS UNLIMITED RAFFLE 1.PDF

**E. Set Date 1:30 PM, August 5, 2020 For Bid Opening For Rock Salt Project #2020-27**

Documents:

[SET THE DATE ROCK SALT STAFF REPORT.PDF](#)

**F. Set Date 1:30 PM, August 5, 2020 For Bid Opening For Loma Linda Sanitary Sewer Improvements Project #2020-30**

Documents:

[SET THE DATE LOMA LINDA SANITARY SEWER IMPROVEMENTS STAFF REPORT.PDF](#)

**G. Approve Change Order #6 For Sanborn Street And Utility Improvements Phases II And III Project #2019-22 To H&W Contracting, LLC**

Documents:

[SANBORN PHASE II AND III CHANGE ORDER NO. 6 STAFF REPORT.PDF](#)  
[SANBORN PHASES II AND III CO NO. 6 - 7.14.20.PDF](#)

**H. Approve A Special Event Application Of Palace City Pre-Sturgis Party For A Special Event License Located On Main Street By Closing The Following: Main Street 4th To 7th, 5th Street From Lawler To Rowley And 1/2 Block West Of 6th Street From 1:00 P.M. To 11:00 P.M., 6th Avenue Plaza, And Closure Of The 5th And Main Parking Lot As Well As The Corn Palace Plaza Parking Lot. Also, To Obtain A Consumption Permit From 5:00 P.M. To 10:00 P.M. In The Above Described Area, Public Property Only, And A Noise Permit For Thursday, August 6, 2020 (See Attached Map With Boundaries)**

Documents:

[CORN PALACE PRE STURGIS SPECIAL EVENT PERMIT \(003\).PDF](#)  
[PRE STURGIS APPLICATION FOR CONSUMPTION\\_SPECIAL PERMIT.PDF](#)  
[MAP FOR PRE-STURGIS EVENT.PDF](#)

**I. Approve A Special Event Application, Noise Permit And Consumption Permit For Village Bowl 6/Thirsty's Located At 1500 North Duff St Ste F Using A Portion Of The Village Bowl Parking Lot On August 14, 3:00 P.m. To August 16, 12:00 A.m. 2020 For Car Show And Beer Garden For "Cruisin' For A Cause"**

Documents:

[AGENDA REQUEST THIRSTYS SPECIAL EVENT AUGUST 14 THROUGH 16 2020.PDF](#)  
[VILLAGE BOWL SPECIAL EVENT APPLICATION.PDF](#)

**J. Pay Estimates 07-20-2020**

Documents:

[PAY ESTIMATE STAFF REPORT 07-20-2020.PDF](#)  
[PAY ESTIMATE SCHEDULE 07-20-2020.PDF](#)

**7. Motion To Approve, Request Public Comment, Roll Call**

**8. Citizens Input**

*If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will*

*be considered but no action will be taken at this time.*

## **9. Quarterly Report & Presentation-Mitchell Area Development Corporation**

Documents:

[QUARTER REPORT FINAL.PDF](#)

## **10. Hearings On The Following Alcohol Licenses**

*a. Transfer RL-5771 Retail (On-Sale) Liquor License from Mitchell Area Development Corporation, 601 North Main Street, Mitchell to Mitchell Area Chamber of Commerce, Inc., 601 North Main Street, Mitchell. This license will be active*

*b. Mitchell Chamber of Commerce for a new Retail (On-Off Sale) Wine License and Cider, located at 601 North Main Street, Mitchell, South Dakota*

*c. Mitchell Chamber of Commerce for a new Retail (On-Off Sale) Malt Beverage & SD Farm Wine, located at 601 North Main Street, Mitchell, South Dakota*

*d. Exchange Club of Mitchell for a Special Event Malt Beverage License from August 5th through August 16th for the State Amateur Baseball Tournament*

Documents:

[ALCOHOL HEARING STAFF.PDF](#)  
[MITCHELL CHAMBER TRANSFER APPLICATION.PDF](#)  
[MITCHELL CHAMBER WINE APPLICATION.PDF](#)  
[MITCHELL CHAMBER BEER APPLICATION.PDF](#)  
[MITCHELL CHAMBER MAP.PDF](#)  
[EXCHANGE CLUB APPLICATION.PDF](#)

## **11. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment**

### **12. Action To Set Date For Board Of Adjustment Hearing 8/3/2020**

*Skyler Sievert, applicant, and CJG Properties LLC, owner, have applied for a conditional use permit to operate a family residential childcare center at 809 N Wisconsin St, legally described as Lot 4, Block 52, Capital Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District.*

Documents:

[AGENDA ITEM- REQUEST FORMSIEVERTCUP.PDF](#)

### **13. Action To Set Date For Board Of Adjustment Hearing 8/3/2020**

*Steven Ahlers has requested the property legally described as W 56 feet of Outlot #7A, SW ¼ of Section 15, T 103 N, R 60 W, City of Mitchell, Davison County, South Dakota (126 W 15th Ave) from R2 Single Family Residential District to HB Highway Oriented Business District and he is requesting a front yard variance of 20 feet vs 25 feet under R2 District, the HB District requires 30 feet, and a backyard variance of 15 feet the R2 District requires 25 feet, the HB District setback is 0. He wishes to construct a storage garage that may be used for personal and commercial use.*

Documents:

[AGENDA ITEM- REQUEST FORMAHLERSVARIANCE.PDF](#)

**14. Hearing And Action On Michael Miller, 412 N Burr St**

*Michael Miller has applied for a back yard variance of 13 feet vs 16 feet as required for replacing a detached garage that was destroyed by a fire located at 412 N Burr St, legally described as Lots 6A & 7A, Block 31, Cooley and Guernsey Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned (R2) Single Family Residential District.*

Documents:

[AGENDAREQUESTMILLERVAR2020.PDF](#)  
[MILLERPLAN.PDF](#)  
[NOHMILLER.PDF](#)  
[MILLERNEIGHBORS.PDF](#)  
[AERIAL412NBURR.PDF](#)

**15. Hearing And Action On Adam & Katie Koch, 2212 Kelly Drive**

*Adam & Katie Koch have applied for a side yard variance of 3 feet vs 8 feet as required for construction of garage at 2212 Kelly Drive legally described as Lot 1 Ex W 150 feet, Country Living Estates, NE ¼, Section 14, T 103 N, R 60 W, Davison County, South Dakota. The said real property is zoned (UD) Urban Development District.*

Documents:

[AGENDAREQUESTKOCHVAR.PDF](#)  
[KOCHAPP.PDF](#)  
[ADAM GARAGE\\_2020-06-11.PDF](#)  
[NOHKOCH.PDF](#)  
[KOCHNEIGHBORS.PDF](#)  
[AERIALKELLYDR.PDF](#)

**16. Hearing And Action On Logan And Chelsey Smith, 1008 E 7th Ave**

*Logan and Chelsey Smith have applied for a conditional use permit to operate a family residential childcare center in their home at 1008 E. 7th Ave, legally described as Lot 13, Block 13, Wilkinson's Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District.*

Documents:

[AGENDAREQUESTSMITHCUP2020.PDF](#)  
[SMITHAPP.PDF](#)  
[NOHSMITHCUP.PDF](#)  
[SMITHNEIGHBORS.PDF](#)  
[AERIAL1008E7THAVE.PDF](#)

**17. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**

**18. Award Quote For Public Safety Center Masonry Re-Pointing Project #2020-35 Due To No Bids Received**

Documents:

[PUBLIC SAFETY BUILDING MASONRY RE-POINTING AWARD STAFF REPORT.PDF](#)  
[MID-CONTINENTAL RESTORATION BID SUBMITTAL.PDF](#)

**19. Action To Approve Window Repair At 223 North Main Street Project #2020-24**

Documents:

[223 N MAIN STREET WINDOW REPAIR STAFF REPORT JULY 20 2020.PDF](#)

**20. Action To Approve Resolution #R2020-44, Authorizing The Execution Of Contractual Documents With The State Of South Dakota For The Receipt Of CARES Act Funds To Address The COVID-19 Public Health Crisis**

Documents:

[STAFF REPORT RESOLUTION2020-44.PDF](#)  
[R2020-44.PDF](#)  
[CRF\\_CITY\\_ALLOCATION.PDF](#)  
[PLANNINGDISTRICTCONTACTS.PDF](#)

**21. Action To Approve Agreement #A2020-28, Local Government COVID Recovery Fund Reimbursement Agreement**

Documents:

[STAFF REPORT AGREEMENT 2020-28.PDF](#)  
[CRF\\_REIMBURSEMENTAGREEMENT.PDF](#)  
[FAQ UPDATE - 7-9-20.PDF](#)  
[ELIGIBILITY EXAMPLES AND DOCUMENTATION EXPECTATIONS.PDF](#)  
[COVID LOCAL COST CONSIDERATION \(CRF\).PDF](#)  
[CRF\\_GUIDANCE.PDF](#)

**22. Action To Approve Resolution #R2020-45, A Plat Of Tract A Of Stratton's Addition In The South 940.50' Of The SW 1/4 Of Section 1, T 103 N, R 61 W Of The 5th P.M., Davison County, South Dakota**

Documents:

[AGENDA ITEM- REQUEST FORMR2020-45PLAT.PDF](#)  
[R2020-45PLAT.PDF](#)  
[PLATSTRATTONS.PDF](#)  
[AERIALSTRATTONPLAT.PDF](#)

**23. Action To Approve Resolution #R2020-46, A Plat Of Lot 2 In Tract H, Wild Oak Golf Club Addition To The City Of Mitchell, Davison County, South Dakota**

Documents:

[AGENDA ITEM- REQUEST FORMR2020-46PLAT.PDF](#)  
[R2020-46PLAT.PDF](#)  
[PLATWILDOAKL2TRH.PDF](#)  
[AERIALL2THWILDOAK.PDF](#)

**24. Action To Approve Resolution #R2020-47, A Resolution Amending The City Of Mitchell Water & Sewer Rates**

Documents:

[STAFF REPORT RATE RESOLUTION.PDF](#)  
[RESOLUTION 2020-47.PDF](#)  
[2021 UTILITY BUDGET CAPITAL PROJECTS.PDF](#)  
[2020 UTILITY FEE REVIEW.PDF](#)  
[HISTORICAL RATE CHANGES.PDF](#)  
[MITCHELL WATER STUDY PRESENTATION - JANUARY 4 2018.PDF](#)

**25. Adjourn**

**26. FOR COUNCIL INFORMATION: City Planning Minutes 7/13/2020**

Documents:

[PLANNINGCOMMINUTES7132020.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.