

**City Council Agenda**  
City Council Chambers, City Hall, 612 N. Main Street  
July 18, 2022

**1. 6:00 P.m. Call To Order**

**2. Pledge Of Allegiance**

**3. Invocation: Seventh Day Adventist**

**4. Roll Call**

**5. Approval Of Consent Agenda Items**

*Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.*

**A. City Council Minutes**

Documents:

[COUNCIL MINUTES 07-05-22.PDF](#)

**B. Committee Reports**

Documents:

[PLANNING COMMISSION SIGNED MINUTES 6-27-22.PDF](#)

**C. Department Reports**

Documents:

[SALES TAX COLLECTIONS-JUNE.PDF](#)  
[FINANCE DEPARTMENT REPORT-JUNE.PDF](#)  
[JUNE 2022 BUILDINGS PERMITS.PDF](#)  
[JUNEPD.PDF](#)  
[JUNEFIRE.PDF](#)  
[JUNECODEENF.PDF](#)  
[WATER TREATMENT JUNE 2022.PDF](#)  
[AIRPORT REPORT JULY 2022.PDF](#)

**D. MADC Quarterly Report**

Documents:

[Q2 MADC 2022.PDF](#)

**E. Automatic Supplement To General Fund-Cemetery From A Donation Of Funds In The Amount Of \$7,177**

Documents:

[SUPPLEMENTAL APPROPRIATION FOR PICNIC TABLES AT AMERICAN LEGION CEMETERY.PDF](#)  
[SUPPLEMENTAL APPROPRIATION FOR PICNIC TABLES AT CEMETERY.PDF](#)

**F. Automatic Supplement To Parks-Recreation Center From A Donation Of Funds In The Amount Of \$2,000**

Documents:

[SNACK PACK AGENDA ITEM 071822.PDF](#)  
[SUPPLEMENTAL APPROPRIATION- SNACK PACK PROGRAM.PDF](#)

**G. Automatic Supplement To Parks-Cadwell From A Donation Of Funds In The Amount Of \$12,053.75**

Documents:

[SCOREBOARD AGENDA ITEM 071822.PDF](#)  
[SUPPLEMENTAL APPROPRIATION FOR SCOREBOARD LIGHTING 071822.PDF](#)

**H. Automatic Supplement To Parks-Cadwell From Insurance Proceeds In The Amount Of \$14,164**

Documents:

[SUNSHADE REPLACEMENT ONE AUTO SUPPLEMENT 071822.PDF](#)  
[SUPPLEMENTAL APPROPRIATION- SUNSHADE REPLACEMENT NUMBER ONE AT CADWELL.PDF](#)

**I. Application For South Dakota Department Of Health Improvement Innovation Grant**

Documents:

[HEALTH EQUITY GRANT RFP.PDF](#)  
[HEALTH EQUITY GRANT DRAFT.PDF](#)  
[COPY OF HEALTH EQUITY BUDGET DRAFT.PDF](#)

**J. Special Event Application For Corn Palace Festival August 23-August 29, 2022**

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- Road Closure
- Parking Lot Closure
- Noise Permit
- Consumption Permit (on Main Street from 5th to 7th, Scoreboard Parking Lot and Corn Palace Plaza)

Documents:

[CORN PALACE FESTIVAL SPECIAL PERMIT 2022 STAFF REPORT.PDF](#)  
[CORN PALACE FESTIVAL SPECIAL EVENT PERMIT.PDF](#)  
[CORN PALACE FESTIVAL STREET AND PARKING LOT CLOSURE MAP 2022.PDF](#)  
[INSURANCE\\_VERFICATION\\_2021\\_CORN PALACE \(1\).PDF](#)

**K. Special Event Application For VFW Chili Cookoff On October 1, 2022**

- Road Closure
- Parking Lot Closure
- Special Event Liquor License (\$500)

Documents:

[SPECIAL EVENT PERMIT REQUEST FOR VFW POST 2750 CHILI COOK OFF STAFF REPORT.PDF](#)  
[VFW POST 2750 CHILI COOK-OFF SPECIAL EVENT APPLICATION.PDF](#)

[CHILI COOKOFF PARKING LOT CLOSURE FIGURE.PDF](#)  
[CHILI COOK OFF MAP 2022.PDF](#)

**L. Main Street Parking Closures Requested By Businesses For Crazy Days July 22- July 24, 2022**

Documents:

[MAIN STREET PARKING SPACE CLOSURES FOR CRAZY DAYS STAFF REPORT 7.18.22.PDF](#)  
[CRAZY DAYS LOCATION MAP.PDF](#)

**M. Set Date 1:30 PM., July 20, 2022 For Bid Opening For Recreation Center Phase II Project #2022-50**

Documents:

[2022-50 REC CENTER BID OPENING SET DATE STAFF REPORT.PDF](#)

**N. Pay Estimates 07-18-2022**

Documents:

[AGENDA REQUEST ITEM FOR PAY ESTIMATES 07-18-2022.PDF](#)  
[PAY ESTIMATES 07-18-22.PDF](#)

**O. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer**

Documents:

[AP REGULAR DEPARTMENT PAYMENT REGISTER-07182022.PDF](#)

**6. Motion To Approve, Request Public Comment, Roll Call**

**7. Citizens Input**

*If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.*

**8. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment**

**9. Hearing And Action On An Application For Vander Hamm Motorsports**

Vander Hamm Motorsports has applied for a conditional use permit to operate an Automotive Repair Services facility; located at 2951 S Rowley St, legally described as Lot 11 of Iverson's Addition in the SE ¼ of Section 33, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The said real property is zoned UD Urban Development District.

Documents:

[VANDER HAMM MOTORSPORTS-STAFF REPORT-BOA HEARING.PDF](#)  
[VANDER HAMM MOTORSPORTS-APP.PDF](#)  
[VANDER HAMM MOTORSPORTS-GIS.PDF](#)  
[VANDER HAMM MOTORSPORTS-NOTICE OF HEARING.PDF](#)  
[VANDER HAMM MOTORSPORTS-NEIGHBORS.PDF](#)  
[VANDER HAMM MOTORSPORT-LETTERS FROM NEIGHBORS.PDF](#)

**10. Action To Set Date For Board Of Adjustment Hearing 8-1-22**

*Ethan Coop Lumber on behalf of Darwin & Pat Kreth have applied for a variance for combination of attached and detached accessory buildings of 3,036 square feet vs 1,050 square feet to build a new detached accessory building of 1,656 square feet located at 2709 Mentzer Court, legally described as Lots 5 & 6, Block 3, Woodland Heights 1<sup>st</sup> Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned Woodland Heights Planned Development District.*

Documents:

[KRETH-STAFF REPORT-BOA SET DATE.PDF](#)  
[KRETH-APPLICATION.PDF](#)  
[KRETH-GIS.PDF](#)

**11. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**

**12. Action To Approve The Application For Renewal Of Malt Beverage License For JLIN Crafts, LLC DbA Board & Brush**

Documents:

[RENEWAL STAFF REPORT.PDF](#)  
[RENEWAL OF MALT BEVERAGE LICENSES.PDF](#)

**13. Action To Approve Acknowledgement And Waiver In Relation To 514 North Main Property**

Documents:

[AGENDA ITEM- ACKNOWLEDGEMENT AND WAIVER FOR 514 N MAIN.PDF](#)  
[CHAMBER-CITY-NOTICE AND ACKNOWLEDGMENT OF WAIVER.PDF](#)

**14. Action To Approve Resolution #R2022-43, SDDOT BIG Application Packet For Canal Bridge Project #2022-21**

Documents:

[ACTION TO APPROVE RESOLUTION FOR BIG GRANT WITH SD DOT STAFF REPORT.PDF](#)  
[RESOLUTION R2022-43 FOR BIPEG CANAL BRIDGE.PDF](#)  
[18-129-060 2023 BIG PE APPLICATION PACKET.PDF](#)  
[18-129-060 CANAL BRIDGE.PDF](#)

**15. Action To Approve Resolution #R2022-44, A Resolution Of Support For A Housing Infrastructure Financing Program Grant With The South Dakota Housing Development Authority**

Documents:

[STAFF REPORT RESOLUTION IN SUPPORT OF HIFP GRANT.PDF](#)  
[RESOLUTION R2022- MAHI APPLICATION FOR HIFP GRANT \(PHASE 1 SOUTH LAKE ESTATES\).PDF](#)

**16. Action To Approve Resolution #R2022-45, A Resolution Amending The 2022 Compensation Plan For The City Of Mitchell**

Documents:

[STAFF REPORT AMENDING PAYROLL RESOLUTION.PDF](#)  
[RESOLUTION 2022-45 AMENDING THE 2022 PAYROLL RESOLUTION.PDF](#)

**17. Executive Session According To 1-25-2 (1) Personnel & (4) Employee Negotiations**

**18. Adjourn**

**19. FOR COUNCIL INFORMATION: Planning Commission Unsigned Minutes 7-11-22**

Documents:

[PLANNING COMMISSION UNSIGNED MINUTES 7-11-22.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.