

## **City Council Agenda**

City Council Chambers, City Hall, 612 N. Main Street

July 16, 2018

*Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.*

### **1. 6:00 P.M. Traffic Commission**

Documents:

[TRAFFIC COMMISSION - JULY 16, 2018.PDF](#)

### **2. Pledge Of Allegiance**

### **3. Invocation: Grace Baptist**

### **4. Roll Call**

### **5. Approval Of Consent Agenda Items**

*Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.*

#### **A. City Council Minutes**

Documents:

[CITY COUNCIL MINUTES 07 02 18.PDF](#)

#### **B. Committee Meeting Minutes**

Documents:

[PLANNINGCOMMIN6252018.PDF](#)

#### **C. Department Reports**

Documents:

[FINANCE DEPARTMENT REPORT - JUNE.PDF](#)  
[SALES TAX COLLECTIONS - JUNE.PDF](#)  
[BUILDING PERMITS - JUNE 2018.PDF](#)  
[MOWING MAY 2018.PDF](#)  
[POLICE \(JUNE\).PDF](#)  
[FIRE \(JUNE\).PDF](#)  
[EMS \(JUNE\).PDF](#)  
[FIRE AND EMS COMBINED \(JUNE\).PDF](#)  
[MITCHELL PUBLIC LIBRARY \(MAY 2018\).PDF](#)  
[PALACE TRANSIT JUNE 2018 RIDERSHIP.PDF](#)  
[COMMUNITY SERVICES JUNE 2018 MINUTES.PDF](#)  
[AIRPORT \(JUNE\).PDF](#)  
[WATER DEPARTMENT REPORT JUNE 2018.PDF](#)

#### **D. Action To Appoint Kevin Genzlinger To Fill The Unexpired Term Of Bob Everson To Run July 2019- July 2021 To Planning Commission**

#### **E. Automatic Supplement To The General Fund - Police Department In The Amount Of \$9,000.00 For Radar Speed Boards From A Donation**

Documents:

[AUTOMATIC SUPPLEMENTAL REQUEST FOR THE MITCHELL POLICE DIVISION RADAR SPEED SIGNS - ELKS DONATION.PDF](#)  
[ELKS RADAR SIGN AUTOMATIC SUPPLEMENT REQUEST.PDF](#)

**F. Authorize Purchase Of Used Oil Distributor Truck City Project #2018-36**

Documents:

[AUTHORIZE PURCHASE OF USED OIL DISTRIBUTOR TRUCK CITY PROJECT 2018-36 STAFF REPORT.PDF](#)

**G. Amendment To Event Map For August 2 Special Event**

Documents:

[STAFF REPORT AMMENDMENT TO EVENT MAP FOR AUGUST 2 SPECIAL EVENT.PDF](#)  
[AMENDED MAP.PDF](#)  
[AUGUST 2ND EVENT APPLICATION.PDF](#)

**H. Set Date For Bid Opening 1:30 P.M., August 13, 2018 For Jitters Building Demolition City Project #2018-8**

Documents:

[SET DATE FOR JITTERS DEMOLITION CITY PROJECT 2018-8 STAFF REPORT.PDF](#)

**I. Pay Estimates July 16, 2018**

Documents:

[PAY ESTIMATES JULY 16, 2018 STAFF REPORT.PDF](#)  
[PAY ESTIMATE SCHEDULE JULY 16, 2018.PDF](#)

**J. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer**

Documents:

[AP PAYMENT REGISTER 07 16 2018 .PDF](#)

**6. Motion To Approve, Request Public Comment, Roll Call**

**7. Citizens Input**

*If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.*

**8. Committee Report**

*Traffic*

**9. Hearings**

*On the application of Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Lodge on August 3, 2018 for the Lakeview Golf Mixer*

*On the application to transfer Retail (On-Sale) Liquor License RL-5363 from LAB, LLC, 501 South Sanborn Blvd, Mitchell, South Dakota to The Back 40, LLC, dba The Back 40 Taphouse Grill, 511 North Main Street, Mitchell, South Dakota*

*On the application to transfer Retail (On-Off Sale) Malt Beverage License RB-2169 from The Back 40, LLC, dba The Back 40 Taphouse Grill, 511 North Main Street, Mitchell, South Dakota to LAB, LLC, 501 South Sanborn Blvd, Mitchell, South Dakota*

Documents:

HEARINGS STAFF REPORT1.PDF  
CORN PALACE SHRINE CLUB.PDF  
THE BACK 40 LLC.PDF  
LAB LLC.PDF

**10. Action To Award Bid For Jitters Building Asbestos Remediation City Project #2018-8A**

Documents:

AWARD BID FOR JITTERS ASBESTOS REMEDIATION CITY PROJECT 2018-8A- STAFF REPORT.PDF  
BID TABULATION FOR JITTERS BUILDING ASBESTOS REMEDIATION CITY PROJECT 2018-8A  
SUPPORTING DOCUMENTATION.PDF

**11. Action To Award Bid For Waste Water Manhole Rehabilitation City Project #2018-21**

Documents:

AWARD BID FOR WASTEWATER MANHOLE REHABILITATION CITY PROJECT 2018-21 STAFF  
REPORT.PDF  
BID TABULATION FOR WASTEWATER MANHOLE REHABILITATION CITY PROJECT 2018-21  
SUPPORTING DOCUMENTATION.PDF  
2018-21 SUPPORTING DOCUMENTATION MAP OF PROJECT.PDF

**12. Public Hearing On North Sanborn Boulevard Utilities Project SRF Applications**

Documents:

PUBLIC HEARING NOTICE.PDF  
NORTH SANBORN EXECUTIVE SUMMARY 4-27-18.PDF  
N. SANBORN PHASE II PRESENTATION 6.11.18.PDF  
1 COMPLETE APP CWSRF.PDF  
1 COMPLETE APP DWSRF.PDF

**13. Authorize Mayor As Signatory For All Documents And Approve Bridge Funding Agreement #A2018-20 With SDDOT For BIG Grant (Sanborn Bridge City Project #2018-22B) For Structure No. 18-149-095, BRF3710(00) 18-1 PCN06V8**

Documents:

AGREEMENT A2018-20 WITH SDDOT FOR BIG GRANT - SANBORN BRIDGE 2018-22B - STAFF  
REPORT.PDF  
AGREEMENT A2018 WITH SDDOT FOR BIG GRANT SANBORN BRIDGE CITY PROJECT 2018-22B  
SUPPORTING DOCUMENTATION.PDF

**14. Action To Approve Agreement #A2018-22, Recreation Center Water Leak Slab Assessment With Geotek**

Documents:

AGENDA ITEM REQUEST - GEOTEK.PDF  
GEOTEK AGREEMENT.PDF

**15. Action On Resolution #R2018-35, A Plat Of Lot 13, Block 4 Of The Woods First Addition, A Subdivision Of The East 1/2 Of The SW 1/4 Of Section 23, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota**

Documents:

AGENDAREQUESTR201835.PDF  
R201835PLAT.PDF  
PLATL13B4WOODS.PDF  
L13B4WOODSAERIAL.PDF

**16. Action On Resolution #R2018-36, A Plat Of Lot 21, Block 9 Of CJM Second Addition In The West 1/2 Of Section 32, T 104 N, R 60 W Of 5th P.M., City Of Mitchell, Davison County, South Dakota**

Documents:

AGENDAREQUESTR201836.PDF  
R201836PLAT.PDF  
PLATLOT21B9CJM.PDF  
L21B9CJM2NDAERIAL.PDF

**17. Action On Resolution #R2018-37, A Plat Of Lot 3A, Block 1A Of CJM Second Addition, A Portion Of Previously Platted Block 1A Of CJM Second Addition In The NW 1/4 Of Section 32, And A Portion Of Previously Platted Irregular Tract No. 3 In The SW 1/4 Of Section 32, All In T 104 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota**

Documents:

AGENDAREQUESTR201837PLAT.PDF  
R201837PLAT.PDF  
PLAT3AB1ACJM.PDF  
L3AB14CJMAERIAL.PDF

**18. Action On Resolution #R2018-38, A Plat Of Lot 0, A Subdivision Of Previously Platted Lot S Of Maui Farms Second Addition, City Of Mitchell, Davison County, South Dakota**

Documents:

AGENDAREQUESTR201838.PDF  
R201838PLAT.PDF  
PLATLOTOMAUIFARMS.PDF  
LOTOMAUIFARMSADDAERIAL.PDF

**19. Action On Resolution #R2018-39, A Plat Of Lots A And B Of Mason's Addition In The West 1/2 Of The NE 1/4 Of Section 17, T 103 N, R 60 W Of The 5th P.M., Davison County, South Dakota**

Documents:

AGENDAREQUESTR201839PLAT.PDF  
R201839PLAT.PDF  
PLATLOTSABMASON.S.PDF  
MASONPLATAERIAL.PDF

**20. Action On Resolution #R2018-40, A Plat Of Lot 5 In Tract H Wild Oak Golf Club Addition To The City Of Mitchell, Davison County, South Dakota**

Documents:

AGENDAREQUESTR201840.PDF  
R201840.PDF  
PLATLOT5TRHWILDOAK.PDF

**21. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment**

**22. Hearing For Tammy Miiller, 506 W Birch Ave, Mitchell, SD**

*6 members are required to take action on this item*

*Tammy Miiller has applied for a conditional use permit to operate a family residential child care center in her home at 506 W Birch Ave, legally described as Lot 6, Block 12, Railroad Addition, City of Mitchell, Davison County, SD. The property is zoned R2 Single Family Residential District.*

Documents:

AGENDAREQUESTMILLERDAYCARE.PDF  
MILLERAPP.PDF  
MILLERNOH.PDF  
MILLERMAP.PDF  
MILLERNEIGHBORS.PDF  
506WBIRCH.PDF

**23. Hearing For Boyd Reimnitz, 200 Block Of West 15th Ave, Mitchell, SD**

*6 members are required to take action on this item.*

*Boyd Reimnitz has applied for a front yard variance of 20 feet vs 25 feet as required and a back yard variance of 18 feet vs 25 feet as required to construct a single family house on the property legally described as West 56 feet of Outlot #7A-SW 1/4 of Section 15, T 103 N, R 60 W, City of Mitchell, Davison County, SD. The property is zoned R2 Single Family Residential District.*

Documents:

AGENDAREQUESTREIMNITZVAR.PDF  
REIMNITZNOH.PDF  
REIMNITZPLAN.PDF  
REIMNITZNEIGHBORS.PDF  
REIMNITZNEIGHBORLETTERS.PDF  
REIMNITZVAR2018.PDF

**24. Hearing On Dustin & Nichole Sullivan, 40822 256th St, Mitchell, SD**

*6 members are required to take action on this item*

*Dustin & Nichole Sullivan has made an application for a conditional use permit to construct a facility to provide outside commercial storage, outside storage, and a self-service storage facility on their property at 40822 256th St, legally described as Lot 6, Kangas Addition, SW 1/4 of Section 33, T 103 N, R 60 W, Davison County, South Dakota. The property is zoned UD Urban Development District.*

Documents:

AGENDAREQUESTSULLIVANCUP.PDF  
SULLIVANNOH.PDF  
SULLIVANPLAN.PDF  
SULLIVANPLAT.PDF  
SULLIVANKANGASMAP.PDF  
FLOODPLAINSULLIVAN.PDF  
SULLIVANFLOODMAP2.PDF  
SULLIVANNEIGHBORS.PDF  
SULLIVANNEIGHBORLETTERS.PDF  
AERIALSULLIVAN.PDF

**25. Hearing For Darlene Buhler 508 E 6th Ave**

*6 members are required to take action on this item*

*Darlene Buhler has applied for a sideyard variance of 1 foot vs 3 feet as required to construct a detached garage at 508 E 6th Ave, legally described as Lot 9 & E 10 feet of Lot 8, Block 5, Burr's Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.*

Documents:

[AGENDAREQUESTBUHLER508E6THVAR.PDF](#)  
[BUHLERAPP.PDF](#)  
[BUHLERNOH.PDF](#)  
[BUHLERPLANS.PDF](#)  
[BUHLERMAP.PDF](#)  
[BUHLERNEIGHBORS.PDF](#)  
[BUHLERNEIGHBORLETTERS.PDF](#)  
[BUHLER508E6THAERIAL.PDF](#)

**26. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**

**27. Motion To Adjourn**

**28. FOR COUNCIL INFORMATION: Planning Commission Minutes 07/08/2018**

Documents:

[PLANNINGCOMM792018.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.