

City Council Agenda
City Council Chambers, City Hall, 612 N. Main Street
July 6, 2020

1. 5:15 P.M. City Council Work Session Agenda

Documents:

[JULY 6, 2020 CITY COUNCIL WORK SESSION AGENDA.PDF](#)

2. 6:00 P.m. Call To Order

3. Pledge Of Allegiance

4. Invocation: Seventh Day Adventist

5. Roll Call

6. Oath Of Office: Mayor Bob Everson To Issue Oath Of Office To Council Members Steve Rice, John Doescher, Dan Allen, And Susan Tjarks

7. Election Of Officers

A. President of City Council

B. Vice-President of City Council

8. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[COUNCIL MINUTES 06 15 20.PDF](#)

[SPEC COUNCIL MINUTES 06 17 20.PDF](#)

B. Committee Reports

Documents:

[PLANNINGCOMMINUTES682020.PDF](#)

[COMMUNITY SERVICES ADVISORY BOARD JUNE MINUTES.PDF](#)

[PARK BOARD MINUTES \(MAY\).PDF](#)

[SPECIAL PARK BOARD MINUTES \(MAY\).PDF](#)

[MAY 11 2020 LIBRARY BOARD MINUTES.PDF](#)

[MAY 19 2020 LIBRARY BOARD MINUTES.PDF](#)

[JUNE 16 2020 LIBRARY BOARD MINUTES.PDF](#)

C. Approval Of Council Committee & Liaison Assignments

- *Chamber of Commerce Board: Steve Rice*
- *Community Services Board: John Doescher*
- *Convention & Visitors Bureau: Susan Tjarks*
- *Corn Palace Events & Entertainment Board: Jeff Smith*
- *Golf Board: Dan Sabers*
- *Housing & Redevelopment Commission: Kevin McCardle*
- *Library Board of Trustees: Steve Rice*
- *Mitchell Area Development Corporation: Jeff Smith*

- *Mitchell Mainstreet & Beyond: Susan Tjarks*
- *Parks & Recreation Board: Marty Barrington*
- *Planning & Zoning Board: Dan Allen*
- *Sports & Events Authority: Jeff Smith*

D. Approval Of Volunteer Board Appointments

- *To appoint Luke Norden to the Park & Recreation Board for a term to run July 2020- June 2023.*

E. Set Date Of July 20, 2020 For Hearings On The Following Alcohol License Applications

Transfer RL-5771 Retail (On-Sale) Liquor License from Mitchell Area Development Corporation, 601 North Main Street, Mitchell to Mitchell Area Chamber of Commerce, Inc., 601 North Main Street, Mitchell. This license will be active

Mitchell Chamber of Commerce for a new Retail (On-Off Sale) Wine License and Cider, located at 601 North Main Street, Mitchell, South Dakota

Mitchell Chamber of Commerce for a new Retail (On-Off Sale) Malt Beverage & SD Farm Wine, located at 601 North Main Street, Mitchell, South Dakota

Exchange Club of Mitchell for a Special Event Malt Beverage License from August 5th through August 16th for the State Amateur Baseball Tournament

Documents:

[SET DATE STAFF.PDF](#)
[MITCHELL CHAMBER TRANSFER APPLICATION.PDF](#)
[MITCHELL CHAMBER WINE APPLICATION.PDF](#)
[MITCHELL CHAMBER BEER APPLICATION.PDF](#)
[MITCHELL CHAMBER MAP.PDF](#)
[EXCHANGE CLUB APPLICATION.PDF](#)

F. Accept CARES Act Grant Offer No. 3-46-0037-029-2020 For Mitchell Municipal Airport Authorizing Mayor And City Attorney To Sign The Grant Agreement

Documents:

[AGENDA REQUEST ACCEPTANCE CARES GRANT AGREEMENT JULY 6 2020.PDF](#)
[MHE-GLG-3-46-0037-029-2020-GRANT AGREEMENT - UNSIGNED \(004\).PDF](#)

G. Parking Space Closure Request July 24th And 25th In Front Of Bonnie's DeKor On East 3rd Avenue

Documents:

[ROAD CLOSURE BONNIES DEKOR STAFF REPORT.PDF](#)
[ROAD CLOSURE BONNIES DEKOR FROM OWNER.PDF](#)
[STREET CLOSURE - BONNIES.PDF](#)

H. Change Order #5 East Central Drainage Project #2018-39 To Menning Backhoe, LLC

Documents:

[EAST CENTRAL DRAINAGE PHASE I CHANGE ORDER NO. 5 STAFF REPORT.PDF](#)
[EAST CENTRAL DRAINAGE CO 5 TO MENNING.PDF](#)

I. Change Order #1 To Public Safety ReRoof Schedule A To Weathercraft Roofing

Project #2020-16

Documents:

[PUBLIC SAFETY REROOF SCHED A PROJECT NO. 2020-16 CHANGE ORDER NO. 1 STAFF REPORT.PDF](#)
[PUBLIC SAFETY REROOF SCHEDULE A CHANGE-ORDER-2020-16 - NO. 1.PDF](#)
[PUBLIC SAFETY REROOF CO SCHEDULE A - DOCUMENTATION REQUEST FOR TIME.PDF](#)

J. Set Date Of July 22, 2020 At 1:30 PM For Mitchell Ice And Activity Center Roof Repairs Project #2020-36

Documents:

[ICE AND ACTIVITY ARENA ROOF REPAIRS PROJ NO. 2020-36 AGENDA REQUEST.PDF](#)

K. Approval Of Gas And Fuel Quotations

Documents:

[JULY 6, 2020 MEETING.PDF](#)
[JUNE 16, 2020 FUEL.PDF](#)

L. Pay Estimates 07-06-2020

Documents:

[PAY ESTIMATES 07-06-2020 STAFF REPORT.PDF](#)
[PAY ESTIMATES 07-06-2020.PDF](#)

M. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

[AP PAYMENT REGISTER.PDF](#)

9. Motion To Approve, Request Public Comment, Roll Call

10. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

11. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment

12. Action To Set Date For Board Of Adjustment Hearing 7/20/2020

Michael Miller has applied for a back yard variance of 13 feet vs 16 feet as required for replacing a detached garage that was destroyed by a fire located at 412 N Burr St, legally described as Lots 6A & 7A, Block 31, Cooley and Guernsey Addition, City of Mitchell, Davison County, South Dakot. The said real property is zoned R2 Single Family Residential District.

Documents:

[AGENDAREQUESTMILLERVAR2020.PDF](#)

13. Action To Set Date For Board Of Adjustment Hearing 7/20/2020

Adam and Katie Koch have applied for a side yard variance of 3 feet vs 8 feet as required

for construction of a garage at 2212 Kelly Drive, legally described as Lot 1 Ex W 150 feet, Country Living Estates, NE 1/4, Section 14, T 103 N, R 60 W, Davison County, South Dakota. The said real property is zoned UD Urban Development District.

Documents:

[AGENDAREQUESTKOCHVAR.PDF](#)

14. Action To Set Date For Board Of Adjustment Hearing 7/20/2020

Logan and Chelsey Smith have applied for a conditional use permit to operate a family residential childcare center in their home at 1008 E. 7th Ave, legally described as Lot 13, Block 13, Wilkinson's Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District.

Documents:

[AGENDAREQUESTSMITHCUP2020.PDF](#)

15. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

16. Action To Approve 2nd And Lawler Parking Space Closure

Documents:

[AGENDA REQUEST - 2ND AND LAWLER PARKING SPACE CLOSURE JULY 6 2020.PDF](#)
[2ND AND LAWLER BUMP OUT PROPOSAL SEATING LETTER.PDF](#)
[2ND AND LAWLER BUMP OUT PROPOSAL SKETCH.PDF](#)
[2ND AND LAWLER BUMP OUT PROPOSAL FIGURE.PDF](#)
[2ND AND LAWLER BUMP OUT PROPOSAL PICTURES \(002\).PDF](#)

17. Approve Request For Corn Palace Tribute To Essential Workers - Plaza Party July 18th

Documents:

[CORN PALACE SPECIAL EVENT REQUEST STAFF REPORT JULY 18 2020.PDF](#)
[CP REQUEST FOR EVENT FOR TRIBUTE TO ESSENTIAL WORKERS.PDF](#)
[CORN PALACE PARKING CLOSURE FIGURE.PDF](#)

18. Approve Sidewalk Waiver For New Residential Construction At Northwest Corner Of Fiala Road And Jo Gene Court

Documents:

[SIDEWALK VARIANCE STAFF REPORT.PDF](#)
[CAHOY SUPPORTING DOCUMENTATION.PDF](#)

19. Action To Award Bid For Public Safety Building Reroofing Project #2020-16 Schedule B

Documents:

[PUBLIC SAFETY BUILDING RE-ROOF BID AWARD BID SCHED B STAFF REPORT.PDF](#)
[PUBLIC SAFETY REROOF SCHEDULE B AWARD RECOMMENATION LARRY JIRSA RECOMENDATION OF AWARD.PDF](#)
[2020-16 BID TAB FOR PUBLIC SAFETY BUILDING REROOF - BID SCHEDULE B.PDF](#)

20. Action To Approve Purchase Of Street Sweeper Project #2020-38 Off Of Sourcewell Contract

Documents:

STAFF REPORT STREET SWEEPER PURCHASE OFF SOURCEWELL CONTRACT.PDF
STREET SWEEPER BID TAB FORM G - SEWER 122017.PDF
STREET SWEEPER ELGIN WHIRLWIND1 SPECIFICATIONS.PDF

21. Action On Bids For Surplus Corn Palace Dome/Turrets Project #2020-34

Documents:

CORN PALACE DOME AND TURRET BID REJECTION STAFF REPORT.PDF

22. Set Date Of July 22, 2020 At 1:30 PM For The Bid Opening For Rebid Of Sale For Surplus Dome/Turrets Project #2020-34R

Documents:

SET THE DATE CORN PALACE DOME AND TURRETS REBID STAFF REPORT .PDF

23. Action To Appoint Three Real Property Owners To Appraise Value Of Surplus Property

Documents:

CORN PALACE DOME AND TURRET APPRAISAL STAFF REPORT.PDF

24. Action To Approve Agreement #A2020-27, EDA Grant Award In The Amount Of \$3,098,400

Documents:

EAST CENTRAL PHASE II U.S. DEPART. OF COMMERCE EDA GRANT ACCEPTANCE A2020-27
STAFF REPORT.PDF

EDA GRANT AWARD LETTER AGENDA ITEM REQUEST - NEW LOGO.PDF

EDA FINANCIAL ASSISTANCE AWARD CD450.PDF

EDA GRANT SPECIFIC AWARD CONDITIONS.PDF

EDA CONSTRUCTION STANDARD TERMS AND CONDITIONS - EFFECTIVE 2-12-2016 (002).PDF

OIG FRAUD AWARENESS TRAINING - EDA DISASTER RECOVERY FY20.PDF

25. Action To Approve Resolution #R2020-40, Approval Of The Issuance And Sale Of Revenue Bonds To Finance Certain Sewer Facility Improvements

Documents:

STAFF REPORT RESOLUTION 2020-40.PDF

R2020-40.PDF

26. Action To Approve Resolution #R2020-41, A Plat Of Lot 14, Block 10 Of The Woods First Addition, A Subdivision Of The East 1/2 Of The SW 1/4 Of Section 23, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota

Documents:

AGENDA REQUEST R2020-41PLAT.PDF

R2020-41PLAT.PDF

PLATL14B10WOODS.PDF

AERIAL14B10WOODSPLAT.PDF

27. Action To Approve Resolution #R2020-42, A Plat Of Lots 5 And 7, Block 4A Of Westwood First Addition, A Subdivision Of Block 4 Of Westwood First Addition In The NW 1/4 Of Section 16, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota

Documents:

[AGENDA REQUEST R2020-42PLAT.PDF](#)
[R2020-42PLAT.PDF](#)
[PLATLOTS5AND7WESTWOOD.PDF](#)
[AERIAL5AND7WESTWOODPLAT.PDF](#)

28. Hearing For Funding From SDDENR For The Dailey Lift Station Replacement Project And Implementing Non-Point Source Measures

Documents:

[PUBLIC HEARING NOTICE FOR DAILEY LIFT STATION REPLACEMENT.PDF](#)

29. Action To Approve Resolution #R2020-43, Dailey Lift Station, Authorizing An Application For Financial Assistance, Execution And Submittal Of The Application And Designating An Authorized Representative To Certify And Sign Payment Requests

Documents:

[DAILEY DRIVE LIFT STATION IMPROVEMENTS APPROVE RESOLUTION NO. 2020-43 STAFF REPORT.PDF](#)
[DAILEY L.S. RESOLUTION R2020-43.PDF](#)
[DAILEY L.S. 1 COVER PAGE.PDF](#)
[DAILEY L.S. 15 CERT POINT SOURCE.PDF](#)
[DAILEY L.S. 17 CERT NONPOINT SOURCE.PDF](#)
[DAILEY L.S.19 CERT DEBARMENT.PDF](#)
[DAILEY LIFT STATION COST -EFFECTIVENESS FORM.PDF](#)

30. Adjourn

31. For Council Information: 6/22/2020 City Planning Commission Minutes

Documents:

[PLANNINGCOMMINUTES6222020.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.