

City Council Agenda
City Council Chambers, City Hall, 612 N. Main Street
July 5, 2022

1. **6:00 P.m. Call To Order**
2. **Pledge Of Allegiance**
3. **Invocation: United Church Of Christ**
4. **Roll Call**
5. **Recommendation By Mayor Everson To Reappoint Department Heads From July 2022-July 2025**

Michelle Bathke-Finance Officer

Doug Greenway-Corn Palace Director

Justin Johnson-City Attorney

Elizabeth Kitchens-Human Resources Director

Mike Koster-Chief of Police

Marius Laursen-Chief of Fire/EMS

Kevin Nelson-Park & Recreation Director

Jessica Pickett-Community Services Director

Joe Schroeder-Public Works Director

6. Mayor Everson To Issue Oath Of Office To Department Heads

7. Election Of Officers

A. President of City Council

B. Vice-President of City Council

8. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[COUNCIL MINUTES 06.21.22.PDF](#)

[SPECIAL 07.27.22 MINUTES.PDF](#)

B. Committee Reports

Documents:

C. Automatic Supplement To General Fund-Fire From Grant Funds In The Amount Of \$6,616.59

Documents:

[AGENDA REQUEST-HMEP.PDF](#)
[SUPPLEMENTAL APPROPRIATION- AUTOMATIC SUPPLEMENT REQUEST.PDF](#)
[HMEP RECEIPT.PDF](#)

D. Raffle Permit

Mitchell Ducks Unlimited with the drawing to be held on October 6, 2022

Documents:

[DUCKS UNLIMITED RAFFLE PERMIT.PDF](#)

E. Special Event Application For Palace City Pre-Sturgis Party August 4, 2022

- **Road Closure**
- **Parking Lot Closure**
- **Parade Permit with Escort (\$250 - requested to be waived)**
- **Noise Permit - 4:30 PM to 11:00 PM**
- **Consumption Permit (\$500 - requested to be waived)**

Documents:

[PALACE CITY PRE-STURGIS PARTY SPECIAL EVENT PERMIT APPLICATION STAFF REPORT.PDF](#)
[PALACE CITY PRE STURGIS PARTY SPECIAL EVENT APPLICATION.PDF](#)
[ROUTE 2022.PDF](#)
[PALACE CITY PRE-STURGIS PARTY MAP.PDF](#)

F. Approve Volunteer Board Appointments

- To reappoint Whitney Kroupa to the Community Services Advisory Board (Transit) for a term to run July 2022- June 2025.

G. Appointment Of Council Liaison & Board Positions

- Chamber of Commerce (Liaison)- Steve Rice
- Community Services Board (Liaison)- John Doescher
- Corn Palace Events & Advisory Board (Voting Member) - Jeff Smith
- Golf & Cemetery Board (Ex Officio)- Dan Sabers
- Housing & Redevelopment Commission Board (Liaison)- John Doescher
- Library Board of Trustees (Liaison)- Steve Rice
- Mitchell Area Development Corporation Board (Liaison)- Jeff Smith
- Mitchell Main Street & Beyond Board (Liaison)- Susan Tjarks

- o Parks & Recreation Board (Liaison)- Marty Barington
- o Planning Commission (Ex Officio)- John Doescher
- o Sports & Events Authority Board (Voting Member)- Kevin McCardle

H. Change Order #1 To Maguire Iron For West Side Water Tower Schedules A, A1 & A3 Project #2021-3

Documents:

[WEST SIDE WATER TOWER MAGUIRE IRON CHANGE ORDER NO. 1 - STAFF REPORT.PDF](#)
[CHANGE ORDER 1 FOR MAGUIRE IRON WEST WATER TOWER.PDF](#)

I. Change Order #1 To H & W Contracting For West Side Water Tower Schedules B & B1 Project #2021-3

Documents:

[WEST SIDE WATER TOWER HW CONTRACTING CHANGE ORDER NO. 1 - STAFF REPORT.PDF](#)
[CHANGE ORDER 1 FOR H AND W SCHEDULE B.PDF](#)

J. Change Order #4 To Top Grade Concrete For Concrete Project #2021-4 Schedule A

Documents:

[TOP GRADE CONCRETE BID SCHEDULE A CHANGE ORDER 4 STAFF REPORT.PDF](#)
[2021-4 BID SCHEDULE A CHANGE ORDER NO. 4.PDF](#)

K. Approval Of Gasoline & Fuel Quotes

Documents:

[JULY 5, 2022 MEETING.PDF](#)
[JUNE 24, 2022 FUEL.PDF](#)

L. Pay Estimates 07-05-2022

Documents:

[AGENDA REQUEST ITEM FOR PAY ESTIMATES 07-05-2022.PDF](#)
[PAY ESTIMATES 07-05-22.PDF](#)

M. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

[AP REGULAR DEPARTMENT PAYMENT REGISTER-07052022.PDF](#)

9. Motion To Approve, Request Public Comment, Roll Call

10. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

11. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment

12. Action To Set Date For Board Of Adjustment Hearing 7-18-22

Vander Hamm Motorsports has applied for a conditional use permit to operate an Automotive Repair Services facility; located at 2951 S Rowley St, legally described as Lot 11 of Iverson's Addition in the SE ¼ of Section 33, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The said real property is zoned UD Urban Development District.

Documents:

[VANDER HAMM MOTORSPORTS-STAFF REPORT-BOA SET DATE.PDF](#)
[VANDER HAMM MOTORSPORTS-APP.PDF](#)
[VANDER HAMM MOTORSPORTS-GIS.PDF](#)

13. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

14. Hearing And Action On The Following Alcohol License Application

On the application to transfer RL-19079 Retail (On Sale) Liquor License from Anisa Deinert dba Jades, 107 North Main Street, Mitchell to Anisa Deinert dba Jades, 107 North Main Street, Mitchell due to reconfiguration of license.

Documents:

[HEARING ON ALCOHOL LICENSE .PDF](#)
[JADES APPLICATION.PDF](#)

15. Action On Resolution #R2022-29, Transfer Of Lot 1, Block 1, Fullerton Properties 2nd Addition

Documents:

[AGENDA ITEM- RESOLUTION R2022-29. TRANSFER OF LOT 1, BLOCK 1, FULLERTON PROPERTIES 2ND ADDITION.PDF](#)
[RESOLUTION R2022-29, TRANSFER OF LOT 1, BLOCK 1, FULLERTON PROPERTIES 2ND ADDITION.PDF](#)

16. Action To Approve Resolution #R2022-38, Plat Of Lot 2A, Block 1, Westwood First Addition

Documents:

[RESOLUTION R2022-38-CJM CONSULTING INC-WESTWOOD-STAFF REPORT.PDF](#)
[RESOLUTION R2022-38-CJM CONSULTING INC-WESTWOOD.PDF](#)
[CJM CONSULTING INC-WESTWOOD-PLAT.PDF](#)
[CJM CONSULTING INC-WESTWOOD-GIS.PDF](#)

17. Action To Approve Resolution #R2022-39, Plat Of Lots 1 And 2 Of CJM Third Addition

Documents:

[RESOLUTION R2022-39-CJM CONSULTING INC-CJM THIRD -STAFF REPORT.PDF](#)
[RESOLUTION R2022-39-CJM CONSULTING INC-CJM THIRD.PDF](#)
[CJM CONSULTING INC-CJM THIRD-PLAT.PDF](#)
[CJM CONSULTING INC-CJM THIRD-GIS.PDF](#)

18. Action To Approve Resolution #R2022-41, Annexation Of South Thirteen Feet Of The South Four Hundred Fifty Feet Of Lot 2, Excluding The South Three Hundred

Seventy-Five Feet Thereof, Mitchell Township 17-103-60

Documents:

[RESOLUTION R2022-41-ASLESEN-ANNEXATION-STAFF REPORT.PDF](#)
[RESOLUTION R2022-41-ASLESEN-ANNEXATION.PDF](#)
[ASLESEN-ANNEXATION AND EXHIBIT.PDF](#)
[ASLESEN-ANNEXATION-GIS.PDF](#)

19. Action To Approve Resolution #R2022-42, Annexation Of Lot K Of Kippes Subdivision In The East Half Of The Northwest Quarter Of The Northwest Quarter Of Section Nine , T 103 N, R 60, W Of The 5th P.M., Davison County South Dakota And Lot A Of F.F. Kippes' First Addition, A Subdivision Of The Northeast Quarter Of The Northwest Quarter Of Section Nine, T 103 N, R 60, W Of The 5th P.M., Davison County South Dakota

Documents:

[RESOLUTION R2022-42-KIPPES-ANNEXATION-STAFF REPORT.PDF](#)
[RESOLUTION R2022-42-KIPPES-ANNEXATION.PDF](#)
[KIPPES-ANNEXATION AND EXHIBIT.PDF](#)
[KIPPES-ANNEXATION-GIS.PDF](#)

20. Second Reading On Ordinance #O2022-08, Amending Mitchell City Code Section 6-1-1 Regarding Animals At Large

Documents:

[AGENDA ITEM- ORDINANCE O2022-08, AMENDING MCC SECTION 6-1-1 REGARDING ANIMALS AT LARGE.PDF](#)
[ORDINANCE O2022-08, AMENDING MCC SECTION 6-1-1 REGARDING ANIMALS AT LARGE \(ALTERNATE 1\).PDF](#)

21. Motion To Adopt Ordinance #O2022-08, Request Public Comment, Roll Call

22. Second Reading On Ordinance #O2022-11, Revising Provisions Of Chapter 4-2: Liquor Control

Documents:

[AGENDA ITEM- ORDINANCE O2022-11, AMENDING LIQUOR CONTROL PROVISIONS.PDF](#)
[ORDINANCE O2022-11, AMENDING LIQUOR CONTROL PROVISIONS.PDF](#)

23. Motion To Adopt Ordinance #O2022-11, Request Public Comment, Roll Call

24. Update On Bridge Inspections With Brosz Engineering

Documents:

[BROSZ BRIDGE INSPECTION 2022 STAFF REPORT.PDF](#)
[18-129-060.PDF](#)
[18-129-061.PDF](#)
[18-147-095.PDF](#)
[18-154-098.PDF](#)

25. Executive Session According To 1-25-2 (4) Employee Negotiations & (1) Personnel

26. Adjourn

27. FOR COUNCIL INFORMATION: Planning Commission Unsigned Minutes 6-27-22

Documents:

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.