

City Council Agenda

City Council Chambers, City Hall, 612 N. Main Street

July 2, 2018

Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.

UNFINISHED BUSINESS

1. 6:00 P.m. Call To Order

2. Pledge Of Allegiance

3. Invocation: Cornerstone Baptist

4. Roll Call

5. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[CITY COUNCIL MINUTES 06 18 18.PDF](#)

B. Committee Meeting Minutes

Documents:

[PLANNINGCOMMMIN5292018.PDF](#)

[PUBLIC HEALTH AND SAFETY MINUTES 06-18-18.PDF](#)

[TRAFFIC COMMISSION MINUTES \(JUNE 18, 2018\).PDF](#)

C. Change Order #3 For Sanborn Blvd Utility & Street Improvements City Project #2018-22 To BX Civil & Construction, Inc.

Documents:

[CHANGE ORDER 3 FOR SANBORN BLVD UTILITIES AND STREET IMPROVEMENTS PHASE I - CITY PROJECT 2018-22 TO BX CIVIL AND CONST. INC. STAFF REPORT.PDF](#)

[CHANGE ORDER 3 FOR SANBORN BLVD UTILITIES AND STREET IMPROVEMENTS CITY PROJECT 2018-22 TO BX CIVIL AND CONSTRUCTION.PDF](#)

D. Gas & Fuel Quotation

Documents:

[JULY 2, 2018 MEETING.PDF](#)

[JUNE 19, 2018 FUEL.PDF](#)

E. Pay Estimate Schedule, July 2, 2018

Documents:

[PAY ESTIMATE SCHEDULE JULY 2, 2018 STAFF REPORT.PDF](#)

[PAY ESTIMATE SCHEDULE 07-02-2018.PDF](#)

F. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And

**Authorize Payment Of Recurring And Other Expenses In Advance As Approved
By The Finance Officer**

Documents:

[AP PAYMENT REGISTER.PDF](#)

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment.

9. Hearing On Laura Picek, 1033 E. 1st Ave

Laura Picek has made an application for a home occupation/conditional use permit to operate a family residential child care center in her home located at 1033 E. 1st Ave, legally described as Lot 2, Block 3, Driving Park Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R3 Medium Density Residential District.

Documents:

[AGENDAREQUESTPICEKDAYCARE1033E1STAVE.PDF](#)

[PICEKAPP.PDF](#)

[NOHPICEK.PDF](#)

[PICEKNEIGHBORS.PDF](#)

[PICEKLETTER.PDF](#)

[PICEKMAP.PDF](#)

[1033E1STPICEKAERIAL.PDF](#)

10. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session.

11. Council To Adjourn Sine Die

12. Reorganization Of The New Council

13. Meeting Called To Order

14. Council To Reconvene In Regular Session

15. Oath Of Office: Judge Patrick Smith To Issue Oath Of Office To Mayor Bob Everson And To Council Members Dan Sabers, Kevin McCardle, Marty Barington, And Jeff Smith

16. Election Of Officers: President Of City Council And Vice-President Of City Council

17. Approval Of Consent Agenda Items

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A. Raffle Permits

Holy Family Church with the drawing to be held on August 5, 2018

VFW Post 2750 Mitchell with the drawing to be held on September 29, 2018

Mitchell Skating and Hockey Association with the drawing to be held on January 19, 2019

Mitchell Skating and Hockey Association with the drawing to be held on February 16, 2019

Documents:

[HOLY FAMILY CHURCH.PDF](#)
[VFW POST 2750.PDF](#)
[MSHA RAFFLE1.PDF](#)
[MSHA RAFFLE.PDF](#)

B. Set Date Of 07-16-18 For Hearings

On the application of Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Lodge on August 3, 2018 for the Lakeview Golf Mixer

On the application to transfer Retail (On-Sale) Liquor License RL-5363 from LAB, LLC, 501 South Sanborn Blvd, Mitchell, South Dakota to The Back 40, LLC, dba The Back 40 Taphouse Grill, 511 North Main Street, Mitchell, South Dakota

On the application to transfer Retail (On-Off Sale) Malt Beverage License RB-2169 from The Back 40, LLC, dba The Back 40 Taphouse Grill, 511 North Main Street, Mitchell, South Dakota to LAB, LLC, 501 South Sanborn Blvd, Mitchell, South Dakota

Documents:

[SET DATE FOR HEARINGS3.PDF](#)
[CORN PALACE SHRINE CLUB.PDF](#)
[THE BACK 40 LLC.PDF](#)
[LAB LLC.PDF](#)

C. On The Application Of Palace City Pre-Sturgis Party For A Special Event License Located On Main Street By Closing The Following: Main Street 4th To 7th, 1/2 Block East And West Of The 100 Blocks Of 5th And 6th From Noon To 11:00 P.m., 6th Avenue Plaza, And Closure Of The 5th And Main Parking Lot As Well As The Northwestern Parking Lot To Allow Motorcycle Parking, Car Show, Food Vendors And Farmers Market. Also, To Obtain A Consumption Permit From 5:00 P.m. To 10:00 P.m. In The Above Described Area, Public Property Only, And A Noise Permit For Thursday, August 2, 2018 (See Attached Map With Boundaries)

Documents:

[STAFF PRE STURGIS PARTY.PDF](#)
[SPECIAL EVENT APPLICATION.PDF](#)
[MAP1.PDF](#)

D. Appointment Of Jon Osterloo For The Planning & Zoning Commission For A Term To Run July 2018- July 2023

E. Appointment Of Chris Retterath To The Parks & Recreation Board For A Term To Run July 2018- July 2021

F. Set Date For Bid Opening 1:30 P.M., July 30, 2018 For South Water Tower Coating City #2018-1

Documents:

[SET DATE FOR BID OPENING FOR SOUTH WATER TOWER INTERIOR COATING PROJECT 2018-1 STAFF REPORT.PDF](#)

G. Authorize Purchase Of Used Oil Distributor For Street Dept. City Project #2018-36

Documents:

[AUTHORIZE PURCHASE OF USED DISTRIBUTOR TRUCK FOR STREET DEPT. CITY PROJECT](#)

18. Motion To Approve, Request Public Comment, Roll Call

19. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment.

20. Action To Set Date For Board Of Adjustment Hearing 7/16/2018

Tammy Miiller has applied for a conditional use permit to operate a family residential child care center in her home at 506 W Birch Ave, legally described as Lot 6, Block 12, Railroad Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

Documents:

[AGENDAREQUESTMILLERDAYCARE.PDF](#)
[506WBIRCH.PDF](#)

21. Action To Set Date For Board Of Adjustment Hearing 7/16/2018

Boyd Reimnitz has applied for a a front yard variance of 20 feet vs 25 feet as required and a back yard variance of 18 feet vs 25 feet as required to construct a single family house on the property legally described as the West 56 feet of Outlot #7A-SW 1/4 of Section 15, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota (200 Block of W 15th Ave). The property is zoned R2 Single Family Residential District.

Documents:

[AGENDAREQUESTREIMNITZVAR.PDF](#)
[REIMNITZVAR2018.PDF](#)

22. Action To Set Date For Board Of Adjustment Hearing 7/16/2018

Dustin & Nichole Sullivan have made an application for a conditional use permit to construct a facility to provide outside commercial storage, outside storage, and a self-service storage facility on their property located at 40822 256th St, legally described as Lot 6, Kangas Addition, SW 1/4 Section 31, T 103 N, R 60 W, Davison County, South Dakota. The property is zoned UD Urban Development District.

Documents:

[AGENDAREQUESTSULLIVANCUP.PDF](#)
[AERIALSULLIVAN.PDF](#)

23. Action To Set Date For Board Of Adjustment Hearing 7/16/2018

Darlene Buhler has applied for a sideyard variance of 1' vs 3' as required to construct a detached garage at 508 E. 6th Ave, legally described as Lot 9 & E 10 feet of Lot 8, Block 5, Burr's Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

Documents:

[AGENDAREQUESTBUHLER508E6THVAR.PDF](#)
[BUHLER508E6THAERIAL.PDF](#)

24. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session.

25. Action On Resolution #R2018-33, A Plat Of Lot 1 Of Peters Addition In The SW 1/4 Of Section 10, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota

Documents:

[AGENDAREQUESTR2018-33PLAT.PDF](#)
[R2018-33PLAT.PDF](#)
[PLATL1PETERSADD.PDF](#)
[AERIAL1PETERS.PDF](#)

26. Action On Resolution #R2018-34, A Plat Of Lot 2-B, A Subdivision Of Lots 1 And 2 Of Skyline Estates In The South 100 Acres In The NW 1/4 Of Section 14, T 103 N, R 60 W Of The 5th P.M., Davison County, South Dakota

Documents:

[AGENDAREQUESTR2018-34.PDF](#)
[R2018-34PLAT.PDF](#)
[PLATL2BSKYLINEEST.PDF](#)
[AERIALLOT2BSKYLINE.PDF](#)

27. Motion To Adjourn

28. FOR COUNCIL INFORMATION: Planning Commission Minutes 06/25/2018

Documents:

[PLANNINGCOMMIN6252018.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.