

City Council Agenda

City Council Chambers, City Hall, 612 N. Main Street

July 1, 2019

Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.

1. 6:00 P.m. Call To Order

2. Pledge Of Allegiance

3. Invocation: Seventh Day Adventist

4. Roll Call

5. Recommendation By Mayor Bob Everson To Reappoint Department Heads From July 2019-July 2022

Michelle Bathke, Finance Officer

Kyle Croce, Public Works Director

Justin Johnson, City Attorney

Billie Kelly, Human Resources Director

Jessica Pickett, Community Services Director

Nathan Powell, Parks & Recreation Director

Scott Schmidt, Corn Palace Director

Kevin Thurman, Golf & Cemetery Director

6. Mayor Bob Everson To Issue Oath Of Office To Department Heads

7. Election Of Officers

A. President of City Council

B. Vice-President of City Council

8. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[CITY COUNCIL MINUTES 6 17 19.PDF](#)

B. Committee Meeting Minutes

Documents:

[PLANNINGCOMM6102019.PDF](#)

[TRAFFIC COMMISSION MINUTES \(JUNE 17, 2019\).PDF](#)

[PUBLIC HEALTH AND SAFETY MINUTES 06-17-2019.PDF](#)

C. Raffle Permits

Moose Lodge with the drawing to be held on July 20, 2019,

Palace City Pedalers with the drawing to be held on August 17, 2019,

Mitchell Friends of NRA with the drawing to be held on September 7, 2019,

Mitchell High School Football with the drawing to be held on October 16, 2019, and

Davison County Democrats with the drawing to be held on October 15, 2019.

Documents:

MOOSE LODGE RAFFLE1.PDF
PALACE CITY PEDALERS RAFFLE.PDF
MITCHELL FRIEND OF NRA RAFFLE.PDF
MITCHELL HIGH SCHOOL RAFFLE.PDF
DAVISON COUNTY DEMOCRATS RAFFLE.PDF

D. Set Date Of 07-15-19 For Hearing

On the application of The Back 40 for a Retail (On-Off Sale) Malt Beverage License located at 511 North Main Street, Mitchell, South Dakota (Video Lottery is not included)

Documents:

SET DATE STAFF.PDF
BACK 40 APPLICATION.PDF
BACK 40 MAP.PDF

E. Set Date 1:30 PM, July 29, 2019 For Bid Opening For Rock Salt Supply Project #2019-27

Documents:

SET DATE FOR ROCK SALT BID OPENING CITY PROJECT 2019-27 STAFF REPORT.PDF

F. Set Date 1:30 PM, July 9, 2019 For Waste Tire Collection & Disposal Project #2019-44

Documents:

SET DATE FOR WASTE TIRE COLLECTION AND DISPOSAL CITY PROJECT 2919-44 STAFF REPORT.PDF

G. Appoint Members To The Nuisance Appeals Board

- *Joe Schlimgen for a term to run July 2019- July 2022,*
- *Dan Allen for a term to run July 2019- July 2022,*
- *Kevin McCardle for a term to run July 2019- July 2022, and*
- *Doug Molumby for a term to run July 2019- July 2022.*

H. Appoint City Council Members To Serve As Members, Liaisons, Or Ex-Officios On Volunteer Boards

- *Steve Rice to the Chamber of Commerce Board,*
- *John Doescher to the Community Services Board,*
- *Susan Tjarks to the Convention & Visitors Bureau Board,*
- *Jeff Smith to the Corn Palace Events & Entertainment Board,*
- *Steve Rice to the Golf & Cemetery Board,*
- *Jeff Smith to the Mitchell Area Development Corporation Board,*
- *Susan Tjarks to the Mitchell Main Street & Beyond Board,*
- *Marty Barington to the Parks & Recreation Board,*
- *Dan Allen to the Planning & Zoning Board, and*
- *Jeff Smith to the Sports & Events Authority Board.*

I. Declare Surplus - Chief Of Public Safety Badges, Name Tag & Handgun

Documents:

DECLARE SURPLUS BADGES NAME TAG AND HANDGUN.PDF

J. Gas & Fuel Quotations

Documents:

[FUEL QUOTE STAFF.PDF](#)
[JUNE 25, 2019 FUEL.PDF](#)

K. Pay Estimates 07-01-2019

Documents:

[PAY ESTIMATES 07-01-2019 STAFF REPORT.PDF](#)
[PAY ESTIMATE SCHEDULE 07-01-2019.PDF](#)

L. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

[AP PAYMENT REGISTER.PDF](#)

9. Motion To Approve, Request Public Comment, Roll Call

10. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

11. Hearings

- a. *On the application of West Coast Tacos for a Retail (On-Off Sale) Malt Beverage License located at 108 North Main Street, Mitchell, South Dakota (Video Lottery is not included)*
- b. *On the application of Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Temple for July 28, 2019 for a Banquet*
- c. *On the application of Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Temple for August 2, 2019 for a Golf Banquet*
- d. *On the application to transfer Retail (On-Sale) Liquor License RL-5771 from American Legion Coacher-Goetsch Post 18, 107 North Main, Mitchell, to Mitchell Area Development Corporation, 601 North Main Street, Mitchell. The Liquor License will be inactive*

Documents:

[STAFF REPORT FOR HEARINGS1.PDF](#)
[WEST COAST TACOS APPLICATION.PDF](#)
[WEST COAST TACOS MAP.PDF](#)
[CP SHRINE APP 07 28 19.PDF](#)
[CP SHRINE APP 08 02 19.PDF](#)
[MADC APPLICATION.PDF](#)

12. Request For Authorization Of Contingency Funds To Purchase Two Tee-Mowers And Reels For Golf/Cemetery

Documents:

[MOWER STAFF.PDF](#)
[SAMPLE QUOTE.PDF](#)

13. Request For Authorization Of Contingency Funds To Purchase Two Additional Basketball Hoops For The Corn Palace

Documents:

[BASKETBALL HOOP CONTINGENCY REQUEST.PDF](#)
[QUOTE FOR BASKETBALL HOOPS FROM DWU.PDF](#)

14. Request For Authorization Of Contingency Funds For Repairs Of Innovative Drive & Country Drive Street Improvements Project #2019-42

Documents:

[COUNTRY DRIVE AND INNOVATIVE DR. STREET IMPROVEMENTS CITY PROJECT 2019-42STAFF REPORT.PDF](#)
[COUNTRY DRIVE AND INNOVATIVE DRIVE REPORT 6.20.19.PDF](#)

15. Action To Approve Moving Permit For Ryan Schoenfelder Of An Existing House To 24905 407th Ave

Documents:

[AGENDAREQUESTMOVINGSCHOENFELDER.PDF](#)
[MOVINGPERMIT24905407THAVE.PDF](#)
[MOVINGPERMITPHOTO.PDF](#)

16. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment.

17. Action To Set Date For Board Of Adjustment Hearing 7/15/2019

Michele Hanten has applied for a conditional use permit to operate an animal hospital, clinic, boarding and shelter facility located 1104 W Havens, legally described as Irregular Tract 6 exc Lot ROW 6 & Irregular Tract 8 exc ROW 8, Platted Various, in the SW 1/4 of Section 21, T 103 N, R 60 W, City of Mitchell, Davison County, South Dakota. The property is zoned HB Highway Oriented Business District.

Documents:

[AGENDAREQUESTHANTENCUP.PDF](#)
[AERIAL1104WHAVENS.PDF](#)

18. Action To Set Date For Board Of Adjustment Hearing 7/15/2019

Amanda Nava has applied for a conditional use permit to operate a family residential child care business located at 516 W 10th Ave, legally described as Lot 8, Block 39, Capital Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

Documents:

[AGENDAREQUESTNAVA.PDF](#)
[AERIAL516W10TH.PDF](#)

19. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session.

20. Action On Resolution #R2019-47, A Plat Of Lot 10, Block 4A Of Westwood First Addition, A Subdivision Of A Portion Of Tract A-2 And Block 4 Of Westwood First Addition In The NW 1/4 Of Section 16, T 103 N, R 60 W Of The 5th P.M, City Of Mitchell, Davison County, South Dakota

Documents:

[AGENDAREQUESTR201947PLAT.PDF](#)
[R201947PLAT.PDF](#)
[PLATL10B4AWESTWOOD.PDF](#)

AERIAL10B4AWESTWOODADD.PDF

21. Action On Resolution #R2019-48, A Plat Of Lot 8, Block 9 Of Westwood First Addition, A Subdivision Of Block 4 Of Westwood First Addition In The NW 1/4 Of Section 16, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota

Documents:

AGENDAREQUESTR201948PLAT.PDF
R201948PLAT.PDF
PLATL8B9WESTWOOD.PDF
AERIAL8B9WESTWOOD.PDF

22. Action To Approve Resolution #R2019-49, A Resolution To Eliminate Listed City Committees

Documents:

STAFF REPORT -RESOLUTION TO ELMINATE COMMITTEES.PDF
RESOLUTION R2019-49 ELIMINATE CITY COMMITTEES.PDF

23. Action To Approve Agreement #A2019-27, Developers/Owners Of D & D Long's 1st Addition For Utility Extension Project #2019-31

Documents:

AGREEMENT A2019-27 AGREEMENT WITH DEVELOPEMENT -OWNER D AND D LONGS ADDITION 2019-31 STAFF REPORT.PDF
AGREEMENT A2019-27 D AND D LONGS AGREEMENT.PDF
D AND D LONGS ADDITION UTILITY EXTENSION 2019-31 SUPPORTING EXHIBIT OF COSTS.PDF

24. Action To Award Bid For D & D Long's Utility Extensions Project #2019-31

Documents:

ACTION TO AWARD D AND D LONGS ADDITION UTILITY EXTENSION CITY PROJECT 2019-31 STAFF REPORT.PDF
BID TABULATION D AND D LONGS UTILITY EXTENSIONS - CITY PROJECT 2019-31.PDF
PRELIM PLAT LOTS 5-6 D AND D.PDF

25. Action To Approve Agreement #A2019-28, Professional Services Agreement For Corn Palace Plaza Phase II Design

Documents:

STAFF REPORT CORN PALACE PLAZA PHASE II DESIGN- CONSTRUCTION.PDF
17157 CONFLUENCE CORN PALACE PLAZA PH 2 PROPOSAL 2019-06-27.PDF
16015SF UPDATED ILLUSTRATIONS_2016.06.30.PDF

26. First Reading Of Ordinance #O2019-09, An Ordinance Of The City Of Mitchell That Changes The Zoning District Classification Of The Real Property Legally Described As Block 19, Home Park 1st Addition, Davison County, South Dakota From R4 High Density Residential District To TWC Transportation, Warehousing, And Commercial District

Documents:

AGENDAREQUESTO2019-09REZONE.PDF
O2019-09REZONE.PDF
NOHHOME PARKLINKE.PDF
HOMEPARKB19.PDF
AERIALHOMEPARKREZONINGLINKE.PDF

27. Executive Session: Motion To Enter Into Executive Session In Accordance With SDCL 1-25-2(4) Negotiations & SDCL 1-24-2(3) Legal

28. Adjourn

29. FOR COUNCIL INFORMATION: June 24, 2019 City Planning Commission

Documents:

[PLANNINGCOMM6242019.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.