

City Council Agenda
City Council Chambers, City Hall, 612 N. Main Street
June 21, 2022

1. 6:00 P.m. Call To Order

2. Pledge Of Allegiance

3. Invocation: Grace Baptist

4. Roll Call

5. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[COUNCIL MINUTES 06-06-2022.PDF](#)

B. Committee Reports

Documents:

[PLANNING COMMISSION SIGNED MINUTES 5-23-22.PDF](#)

C. Department Reports

Documents:

[SALES TAX COLLECTIONS-MAY.PDF](#)
[FINANCE DEPARTMENT REPORT-MAY.PDF](#)
[BUILDING PERMITS MAY, 2022.PDF](#)
[MAYPD.PDF](#)
[MAYFIRE.PDF](#)
[MAYCODEENF.PDF](#)
[AIRPORT MAY 2022 REPORT.PDF](#)

D. Request To Purchase Nine (9) APX 6500 Mobile Radios, Thirty Two (32) APX 6000 Portables, Required Components, Programming And Installation

Documents:

[AGENDA ITEM- REQUEST FORM P-24 2023.PDF](#)
[P-25 QUOTE.PDF](#)
[WHY_MIGRATE_TO_P25_DIGITAL_LMR_WHITE_PAPER_GLOBAL_.PDF](#)

E. Purchase Of Curbtender Off Sourcewell Contract Project #2022-16

Documents:

[STAFF REPORT CURBTENDER 2022.PDF](#)
[CURBTENDER CONTRACT 091219.PDF](#)
[RFP AND ADDENDUMS-091219 MOBILE REFUSE.PDF](#)
[COMBINED ADS-091219 MOBILE REFUSE.PDF](#)
[PROPOSAL OPENING RECORD-091219 MOBILE REFUSE.PDF](#)
[PROPOSAL EVAL. 091219-MOBILE REFUSE.PDF](#)
[COMMENT AND REVIEW-MOBILE REFUSE 091219.PDF](#)

F. Accept Grant Award From Bass Pro Shops And Cabela's Outdoor Fund

Documents:

[COUNCIL AGENDA ITEM REQUEST ACCEPTANCE OF GRANT FUNDS FROM BASS PRO SHOPS AND CABELAS OUTDOOR FUND.PDF](#)

G. Automatic Supplement To Parks-Sports Complexes From A Donation Of Funds In The Amount Of \$1,245

Documents:

[COUNCIL REQUEST SUPPLEMENTAL APPROPRIATION SOFT TOSS NETS DRAKE FIELD.PDF](#)
[COUNCIL SUPPLEMENTAL APPROPRIATION REQUEST SOFT TOSS NETS DRAKE FIELD.PDF](#)

H. Exchange Club Of Mitchell Fireworks Permit July 4, 2022

Documents:

[AGENDA REQUEST ITEM-FIREWORKS.PDF](#)
[FIREWORKSPERMIT.PDF](#)

I. Special Event Application For Cruising For A Cause August 27, 2022

- Parking Lot Closure (Private Parking Lot)
- Consumption Permit (\$500 Fee, transfer from previous request)

Documents:

[CRUISING FOR A CAUSE SPECIAL EVENT PERMIT STAFF REPORT.PDF](#)
[CRUISING FOR A CAUSE SPECIAL EVENT PERMIT APPLICATION.PDF](#)
[CRUISING FOR A CAUSE LOCATION MAP.PDF](#)

J. Raffle Permits

Palace City Pedalers with the drawing to be held on August 20, 2022

Davison County Democrats with the drawing to be held on October 24, 2022

Documents:

[PALACE CITY PEDALERS RAFFLE.PDF](#)
[DAVISON COUNTY DEMOCRAT RAFFLE.PDF](#)

K. Approve Volunteer Board Appointments

- To appoint Clayton Deuter to the Parks & Recreation Board for a term to run July 2022-June 2025.

L. Change Order #1 To BX Construction For Foster Street Bridge Rehabilitation Project #2021-2

Documents:

[FOSTER STREET BRIDGE BIG CHANGE ORDER NO. 1 STAFF REPORT.PDF](#)
[FOSTER STREET BRIDGE BIG CHANGE ORDER NO. 1.PDF](#)

M. Set Date For Hearing For July 5, 2022 For The Following Alcohol License

On the application to transfer RL-19079 Retail (On Sale) Liquor License from Anisa Deinert dba Jades, 107 North Main Street, Mitchell to Anisa Deinert dba Jades, 107 North Main Street, Mitchell due to reconfiguration of license.

Documents:

[SET DATE FOR ALCOHOL LICENSES .PDF](#)
[JADES APPLICATION.PDF](#)

N. Approval Of Gasoline & Fuel Quotes

Documents:

[JUNE 21, 2022 MEETING.PDF](#)
[JUNE 6, 2022 FUEL.PDF](#)

O. Pay Estimates 06-21-22

Documents:

[AGENDA REQUEST ITEM FOR PAY ESTIMATES 06-21-2022.PDF](#)
[PAY ESTIMATE SCHEDULE 06-21-22.PDF](#)

P. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

[AP REGULAR DEPARTMENT PAYMENT REGISTER-06212022.PDF](#)

6. Motion To Approve, Request Public Comment, Roll Call

7. Executive Session According To 1-25-2 (3) Legal

8. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

9. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment

10. Hearing And Action On An Application For Bates

Jason Bates has applied for a variance for maximum lot coverage of 50% vs 45% to construct a detached garage located at 1112 N Rowley St, legally described as the Lot 16, Block 4, D.A. Scotts Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

Documents:

[BATES-STAFF REPORT-BOA HEARING.PDF](#)
[BATES-APPLICATION.PDF](#)
[BATES-GIS.PDF](#)
[BATES-NOTICE OF HEARING.PDF](#)
[BATES-NEIGHBORS.PDF](#)
[BATES-LETTERS FROM NEIGHBORS.PDF](#)

11. Hearing And Action On An Application For DAK Properties LLC

DAK Properties LLC has applied for a variance for side corner yard setback of 12' vs 20' to construct an unattached 24' x 24' garage on a 43' wide lot located at 1001 E 4th Ave, legally described as the W 7 ½' of Lot 9 and all of Lot 10, Block 9, Gleeson's Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District

Documents:

[DAK PROPERTIES LLC-STAFF REPORT-BOA HEARING.PDF](#)
[DAK PROPERTIES LLC-APPLICATION.PDF](#)
[DAK PROPERTIES LLC-GIS.PDF](#)
[DAK PROPERTIES LLC-NOTICE OF HEARING.PDF](#)
[DAK PROPERTIES LLC-NEIGHBORS.PDF](#)
[DAK PROPERTIES LLC-LETTERS FROM NEIGHBORS.PDF](#)

12. Hearing And Action On An Application For Thiesse Chiropractic

Thiesse Chiropractic has applied for a Conditional Use Permit for a Parking Facility located at 317 W 13th Ave, legally described as Lot 5, Block 27, Capital Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

Documents:

[THIESSE CHIROPRACTIC-STAFF REPORT-BOA HEARING.PDF](#)
[THIESSE CHIROPRACTIC-APPLICATION.PDF](#)
[THIESSE CHIROPRACTIC-GIS.PDF](#)
[THIESSE CHIROPRACTIC-NOTICE OF HEARING.PDF](#)
[THIESSE CHIROPRACTIC-NEIGHBORS.PDF](#)
[THIESSE CHIROPRACTIC-LETTERS FROM NEIGHBORS.PDF](#)

13. Hearing And Action On An Application For Krall Eye Clinic

Maxwell Rysdon of Watchfire Signs on behalf of Krall Eye Clinic has applied for a conditional use permit to install and operate a electric message center in a residential district located at 1415 N Sanborn Blvd, legally described as Lots 1 thru 6 & E ½ of Vacated Edmunds Street, Block 12, Capital Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District and R4 High Density Residential District.

Documents:

[KRALL EYE CLINIC-STAFF REPORT-BOA HEARING.PDF](#)
[KRALL EYE CLINIC-APPLICATION.PDF](#)
[KRALL EYE CLINIC-GIS.PDF](#)
[KRALL EYE CLINIC-SITE LOCATION.PDF](#)
[KRALL EYE CLINIC-NOTICE OF HEARING.PDF](#)
[KRALL EYE CLINIC-NEIGHBORS.PDF](#)
[KRALL EYE CLINIC-LETTERS FROM NEIGHBORS.PDF](#)

14. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

15. Hearings And Actions On The Following Alcohol License Applications

On the application of Palace City Lions Club for a Special Event Liquor License located at the Horsemen's Sports Arena for July 14, 15, 16 & 17, 2022 for the Corn Palace Stampede Rodeo

On the application of the Exchange Club of Mitchell for a Special Event Liquor License located at Cadwell Park for August 3rd through August 14th, 2022 for the State Amateur Baseball Tournament

Documents:

[HEARINGS ON ALCOHOL LICENSES .PDF](#)
[PALACE CITY LIONS CLUB APPLICATION.PDF](#)
[EXCHANGE CLUB APPLICATION.PDF](#)

16. Action To Approve Letter Of Intent To Explore Secondary Water Source With Randall Community Water District

Documents:

[LETTER OF INTENT TO EXPLORE SECONDARY WATER SOURCE WITH RANDALL COMMUNITY WATER DISTRICT STAFF REPORT.PDF](#)
[MITCHELL LETTER OF INTENT \(6-16-2022\).PDF](#)

17. Action To Consider Pending Offers On City Owned Real Property (Kelley Property)

18. Action To Approve Agreement #A2022-17, Developers Agreement For Airport Addition Development With Groeneweg Construction

Documents:

[WOODS CIRCLE DEVELOPERS AGREEMENT - STAFF REPORT.PDF](#)
[GROENEWEG WOODS CIRCLE DEVELOPERS AGREEMENT.PDF](#)
[PROJECT LOCATION.PDF](#)

19. Action To Approve Agreement #A2022-27, City Of Mitchell Water And Waste Water Fee Analysis With HDR

Documents:

[WATER AND WW FEE ANALYSIS WITH HDR STAFF REPORT.PDF](#)
[CITY OF MITCHELL WATER AND WW RATE AND FEE ANALYSIS AGREEMENT - HDR - COUNCIL.PDF](#)

20. Action To Approve Agreement #A2022-28, Corn Palace Gift Shop Contract

Documents:

[AGENDA ITEM- A2022-28, CORN PALACE GIFT SHOP CONTRACT.PDF](#)
[A2022-28, CORN PALACE GIFT SHOP CONTRACT.PDF](#)

21. Action To Approve Resolution #R2022-32, Plat Of Lots A1, A2 And A3, A Subdivision Of Lot A Of Mommer's Subdivision In The NE 1/4 Of Section 14, T 103 N, R 60 W Of The 5th P.M., Davison County, South Dakota; As Requested By Keith & Carrie Young

Documents:

[RESOLUTION R2022-32-YOUNG-STAFF REPORT.PDF](#)
[RESOLUTION R2022-32-YOUNG.PDF](#)
[YOUNG-PLAT.PDF](#)

22. Action To Approve Resolution #R2022-33, Plat Of Lot O-2 Of Titze's Addition, In The South Half Of The Southwest Quarter (S ½, SW ¼) Of Section 24, T 103 N, R 61 W Of The 5th P.M., Davison County, South Dakota; As Requested By Keith & Connie Struble

Documents:

[RESOLUTION R2022-33-STRUBLE-STAFF REPORT.PDF](#)
[RESOLUTION R2022-33-STRUBLE.PDF](#)
[STRUBLE-PLAT.PDF](#)
[STRUBLE-GIS.PDF](#)

23. Action To Approve Resolution #R2022-36, Plat Of Lot 2, Block 5 Of Woodland Heights First Addition, A Subdivision Of Lot 2, And Tracts 2 And 3, Block 1, All In Crane's Addition, City Of Mitchell, Davison County, South Dakota; As Requested By Ethan Coop Lumber

Documents:

[RESOLUTION R2022-36-ETHAN COOP LUMBER-STAFF REPORT.PDF](#)
[RESOLUTION R2022-36-ETHAN COOP LUMBER.PDF](#)
[ETHAN COOP LUMBER-PLAT.PDF](#)
[ETHAN COOP LUMBER-GIS.PDF](#)

24. Action To Approve Resolution #R2022-37, Plat Of Lots 1-4, Block 1; Lots 1-12, Block 2; Lots 1-22, Block 3; Lots 1-30, Block 4; Lots 1-46, Block 5; Lots 1-5, Block 6; Apache, Cheyenne, Sioux And Dakota Avenues; All Of South Lake Estates Subdivision To The City Of Mitchell, Davison County, South Dakota; As Requested By CJM Consulting Inc

Documents:

[RESOLUTION R2022-37-CJM CONSULTING INC-STAFF REPORT.PDF](#)
[RESOLUTION R2022-37-CJM CONSULTING INC.PDF](#)
[CJM CONSULTING INC-PLAT.PDF](#)
[CJM CONSULTING INC-GIS.PDF](#)

25. Second Reading On Ordinance #O2022-08, Amending Mitchell City Code Section 6-1-1 Regarding Animals At Large

Documents:

[AGENDA ITEM- ORDINANCE O2022-08, AMENDING MCC SECTION 6-1-1 REGARDING ANIMALS AT LARGE.PDF](#)
[ORDINANCE O2022-08, AMENDING MCC SECTION 6-1-1 REGARDING ANIMALS AT LARGE.PDF](#)
[ORDINANCE O2022-08, AMENDING MCC SECTION 6-1-1 REGARDING ANIMALS AT LARGE \(ALTERNATE 1\).PDF](#)

26. Motion To Adopt Ordinance #O2022-08, Request Public Comment, Roll Call

27. Second Reading On Ordinance #O2022-09, Amending Mitchell City Code Chapter 6-1A Regarding Vicious Animals

Documents:

[AGENDA ITEM- ORDINANCE O2022-09, AMENDING MCC CHAPTER 6-1A REGARDING VICIOUS ANIMALS.PDF](#)
[ORDINANCE O2022-09, AMENDING MCC CHAPTER 6-1A REGARDING VICIOUS ANIMALS.PDF](#)

28. Motion To Adopt Ordinance #O2022-09, Request Public Comment, Roll Call

29. First Reading On Ordinance #O2022-11, Revising Provisions Of Chapter 4-2: Liquor Control

Documents:

[AGENDA ITEM- ORDINANCE O2022-11, AMENDING LIQUOR CONTROL PROVISIONS.PDF](#)
[ORDINANCE O2022-11, AMENDING LIQUOR CONTROL PROVISIONS.PDF](#)

30. Input On 5G: Total Time Limit Of 5 Minutes For All Discussion

31. Executive Session According To 1-25-2 (4) Employee Negotiations

32. Adjourn

33. FOR COUNCIL INFORMATION: Planning Commission Unsigned Minutes 6-13-22

Documents:

[PLANNING COMMISSION UNSIGNED MINUTES 6-13-22.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.