

City Council Agenda

City Council Chambers, City Hall, 612 N. Main Street

May 20, 2019

Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.

1. 6:00 P.M. Traffic Commission

Documents:

[TRAFFIC COMMISSION - MAY 20, 2019.PDF](#)

2. Pledge Of Allegiance

3. Invocation: Cornerstone Baptist

4. Roll Call

5. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[CITY COUNCIL MINUTES 05 06 19.PDF](#)

B. Committee Meeting Minutes

Documents:

[PLANNINGCOMMINUTES4222019.PDF](#)

[PUBLIC HEALTH AND SAFETY MINUTES 05-06-2019.PDF](#)

[SIDEWALK MINUTES 05-06-2019.PDF](#)

C. Department Reports

Documents:

[FINANCE DEPARTMENT REPORT-APR.PDF](#)

[SALES TAX COLLECTIONS-APR.PDF](#)

[BUILDING PERMITS APRIL 2019.PDF](#)

[POLICE \(APRIL\).PDF](#)

[FIRE AND EMS \(APRIL\).PDF](#)

[COMMUNITY SERVICES MAY 2019 MINUTES.PDF](#)

[PALACE-TRANSIT-RIDERSHIP-APRIL-2019.PDF](#)

[AIRPORT \(APRIL\).PDF](#)

[WATER \(APRIL\).PDF](#)

D. Raffle Permits

Mitchell Regional Habitat for Humanity with the drawing to be held on June 7, 2019

OutKasts Car Club with the drawing to be held on September 22, 2019

Dakota Wesleyan University with the drawing to be held on October 5, 2019

Documents:

[MITCHELL REGIONAL HABITAT.PDF](#)

[OUTKASTS CAR CLUB RAFFLE.PDF](#)

[DWU RAFFLE.PDF](#)

E. Set Date Of 06-03-19 For Hearings

On the application of the Palace City Lions Club for a Special Event Liquor License located at the Horseman's Sports Arena for July 18, 19, 20, 21, 2019 for the Corn Palace Stampede Rodeo

On the application of the Palace City Lions Club for a Special Event Liquor License located at the Horseman's Sports Arena for August 21, 2019 for the Mustang Seeds Xtreme Bulls

On the application of the Palace City Lions Club for a Special Event Liquor License located at the Horseman's Sports Arena for July 6, 2019 for the Corn Stalk Music Jam

On the application to transfer Retail (Off Sale) Package Liquor License PL-4691 from Bates Enterprises LLC, DBA Big Dummies/Longhorn Bar, 108-112 North Main, Mitchell, South Dakota to Bates Enterprises LLC, DBA Big Dummy's, 108-112 North Main, Mitchell, South Dakota due to configuration of liquor license

On the application to transfer Retail (On Sale) Liquor License RL-5761 from Bates Enterprises LLC, DBA Big Dummies/Longhorn Bar, 108-112 North Main, Mitchell, South Dakota to Bates Enterprises LLC, DBA Big Dummy's, 108-112 North Main, Mitchell, South Dakota due to configuration of liquor license

On the application to transfer Retail (On Sale) Liquor License RL-5764 from Bates Enterprises LLC, DBA Brew Parlor, 108 North Main, Mitchell, South Dakota to Bates Enterprises LLC, DBA Brew Parlor, 610 East Hanson, Mitchell, South Dakota (Liquor License will be inactive)

Documents:

[STAFF SET DATE FOR HEARINGS.PDF](#)
[PALACE CITY LIONS CLUB CP RODEO.PDF](#)
[PALACE CITY LIONS XTREME BULL RIDE.PDF](#)
[PALACE CITY LIONS CLUB CORN STALK MUSIC JAM.PDF](#)
[BIG DUMMY PL 4691.PDF](#)
[BIG DUMMY RL 5761.PDF](#)
[BREW PALOR RL 5764.PDF](#)

F. Approve A Special Event License For The Corn Stalk Music Jam

Documents:

[STAFF REPORT CORNSTALK MUSIC JAM.PDF](#)
[CORN STALK MUSIC JAM APPLICATION.PDF](#)
[CORN STALK MUSIC JAM MAP.PDF](#)

G. Approve A Special Event Application For The Palace City Pre- Sturgis Party

Documents:

[STAFF REPORT PRE-STURGIS PARTY.PDF](#)
[PALACE CITY PRE STURGIS PARTY APPLICATION.PDF](#)
[PRE-STURGIS.PDF](#)
[PALACE CITY PRE- STURGIS PARTY TOUR EVENT MAP.PDF](#)

H. Approve A Special Event Application For Edgewood Senior Living For The Longest Day On Main Street By Closing North Main Between 5th And 7th Avenues On Friday, June 21st From 2:00 Pm To 9:00 Pm

Documents:

[STAFF EDGEWOOD PRAIRIE CROSSING1.PDF](#)
[EDGEWOOD APPLICATION.PDF](#)

- I. Approve A Special Event Application For The OutKasts Car Club For A Parade Permit On Main Street From The Shopko Parking Lot In The 1900 Block Of North Main To 7th Avenue, And To Close Main Street From Railroad To 7th Avenue And The 1/2 Block Of All Side Streets Excluding Railroad, 1st, 5th, And 7th For The Outkasts Cruise In And Car Show On 09-21-2019. The Street Closures Will Begin At 4:30 A.M. On 09-21-19 And Remain Closed Until 4:00 P.M. On 09-21-19, Except The 500, 600, And 700 Block Of North Main. Those Streets Will Remain Closed Until The End Of The Dance**

Documents:

[STAFF OUTKASTS CAR CLUB1.PDF](#)
[OUTKASTS CAR CLUB APPLICATION.PDF](#)

- J. Approve An Additional Street Closure Of 1st Street From Rowley To Main For The Imagine Guild On May 25, 2019 For The Memorial Weekend In Mitchell And Barbecue Cook-Off**

Documents:

[STAFF IMAGINE GUILD.PDF](#)
[IMAGINE GUILD APPLICATION.PDF](#)

- K. Approve An Additional Parking Lot Closure Of 5th & Main Street City Parking Lot For Mitchell Main Street & Beyond For 1st Fridays On Main**

Documents:

[STAFF 1ST FRIDAY ON MAIN.PDF](#)
[MITCHELL MAIN STREET.PDF](#)

- L. Approve Application For West Nile Prevention Grant Funds**

Documents:

[AGENDA ITEM REQUEST.PDF](#)
[WEST NILE GRANT.PDF](#)

- M. Approval Of Gas And Fuel Quotations**

Documents:

[MAY 20, 2019 MEETING.PDF](#)
[MAY 10, 2019 FUEL.PDF](#)

- N. Pay Estimates 05-20-2019**

Documents:

[PAY ESTIMATES 05-20-2019 STAFF REPORT.PDF](#)
[PAY ESTIMATES SCHEDULE 05-20-2019 .PDF](#)

- O. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer**

Documents:

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. Committee Report

Traffic

9. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment

10. Action To Set Date For Board Of Adjustment Hearing 06/03/2019

Kimberly Kluth has applied for a conditional use permit (home occupation) to operate a massage business at her residence located at 1106 W 6th Ave, legally described as W 1/2 of Lot 6, Block 3, Bracy's Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

Documents:

[AGENDAREQUESTKUTHCUP.PDF](#)

11. Hearing And Action, Terrance And Michelle Lynde, 324 E 14th Ave

Terrance and Michelle Lynde have applied for a front yard variance of 13 feet vs 25 feet as required to construct a covered porch and placement of an accessory building at their home located at 324 E 14th Ave, legally described as Lot 4, Block 1, Fullerton Terrace Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

Documents:

[AGENDAREQUESTLYNDEVAR.PDF](#)
[LYNDEAPP.PDF](#)
[LYNDEDESCPOSTPCMEETING.PDF](#)
[LYNDEPLAN.PDF](#)
[LYNDEPLAN2.PDF](#)
[LYNDENOH.PDF](#)
[LYNDENEIGHBORS.PDF](#)
[LYNDEPHOTO.PDF](#)
[LYNDEPHOTO2.PDF](#)
[AERIAL324E14TH.PDF](#)

12. Action To Table Board Of Adjustment Hearing For Carlos & Alayna Reyes, 412 E 12th Ave From 5/20/2019 To 6/3/2019

MOTION TO TABLE

Carlos & Alayna Reyes have applied for a conditional use permit to operate a family residential child care center in their residence located at 412 E 12th Ave, legally described as Lot 11, Block 1, Frosts Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

Documents:

[AGENDAREQUESTREYESCUP.PDF](#)

13. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

14. Action To Approve Applications For Renewal Of Malt Beverage Licenses

Documents:

[STAFF FOR MALT BEVERAGE LICENSES2.PDF](#)
[2019 NOTICE OF HEARING1.PDF](#)

15. Action To Approve Agreement #A2019-21, Wildland Fire Agreement

Documents:

[AGREEMENT A2019 21 WILDLAND FIRE AGREEMENT.PDF](#)
[2019 PAID DEPT. COOPERATIVE AGREEMENT -4-26-19.PDF](#)
[EXHIBIT A.PDF](#)
[EQUIPMENT RATES TABLE 2019 EXHIBIT B.PDF](#)

16. Action To Award Bid For Curb & Gutter Project #2019-14

Documents:

[AGENDA ITEM- AWARD BIDS FOR CURB AND GUTTER PROJECT NO.PDF](#)
[BID TABULATION CURB AND GUTTER CITY PROJECT 2019-14.PDF](#)

17. Hearing For 2019 Proposed Special Assessments For Alley Project In The 201 Block Of North Main Alley Between 2nd And 3rd On West Side Of Main Street

Documents:

[PROPOSED SPECIAL ASSESSMENT HEARING FOR 2019 ALLEY PROJECT NORTH MAIN ALLEY - STAFF REPORT.PDF](#)
[NOTICE OF HEARING ON PROPOSED RESOLUTION OF NECESSITY.PDF](#)
[RESOLUTION NO. R2019-31.PDF](#)

18. Action On Resolution #R2019-31, Declaring The Necessity For The Construction Of Alley In The 201 Block Of North Main Street Between 2nd And 3rd On The West Side Of Main Street

19. Action On Resolution #R2019-40, A Plat Of Lot 7, Block 9 Of Westwood Addition, A Subdivision Of Block 4 Of Westwood First Addition In The NW 1/4 Of Section 16, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota

Documents:

[AGENDAREQUESTR2019-40PLAT.PDF](#)
[R2019-40.PDF](#)
[PLATL7B9WESTWOOD.PDF](#)
[AERIALL7B9WESTWOODPLAT.PDF](#)

20. Action To Approve Resolution #R2019-41, A Resolution Clarifying And Segregating The Surcharge For Improvements To The City Of Mitchell Wastewater System, For Payment Of A Revenue Bond And Yearly Review Of Rate

Documents:

[STAFF REPORT SURCHARGE RESOLUTION.PDF](#)
[R2019-41 SRF SURCHARGE SEWER SYSTEM CW-05 CW-06.PDF](#)

21. First Reading On Ordinance #O2019-07, Repealing And Replacing Mitchell City Code Chapter 5-6: Fireworks And Explosives

Documents:

AGENDA ITEM- ORDINANCE O2019-07, REPEALING AND REPLACING FIREWORKS CHAPTER.PDF
ORDINANCE O2019-07, REPEALING AND REPLACING FIREWORKS CHAPTER.PDF
APA STANDARD 87-1 VERSION 12-01-2001.PDF

22. Executive Session: Motion To Enter Into Executive Session In Accordance With SDCL 1-25-2(4) Negotiations.

23. Adjourn

24. FOR COUNCIL INFORMATION: City Planning Commission Minutes 5/13/2019

Documents:

[PLANNINGCOMMINUTES5132019.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.