

City Council Agenda

City Council Chambers, City Hall, 612 N. Main Street

May 6, 2019

Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.

1. 6:00 P.M. Public Health & Safety Agenda

Documents:

[PUBLIC HEALTH AND SAFETY PACKET 05-06-19.PDF](#)

2. Sidewalk Committee Agenda

Documents:

[SIDEWALK COMMITTEE PACKET.PDF](#)

3. Pledge Of Allegiance

4. Invocation: Harvest Community

5. Roll Call

6. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[CITY COUNCIL MINUTES 04 15 19.PDF](#)

[SPECIAL CITY COUNCIL 04 29 19.PDF](#)

[WORK SESSION 04 29 19.PDF](#)

B. Committee Meeting Minutes

Documents:

[PLANNINGCOMMINUTES482019.PDF](#)

[PUBLIC HEALTH AND SAFETY MINUTES 4-15-2019.PDF](#)

C. Raffle Permits

Coborns/Heart and Sole with the drawing to be held on May 11, 2019

Moose Lodge #875 with the drawing to be held on August 31, 2019 or when all the tickets are sold

Mitchell Aquatic Club with the drawing to be held no later than September 15, 2019

Documents:

[COBORNS RAFFLE.PDF](#)

[MOOSE LODGE RAFFLE.PDF](#)

[MITCHELL AQUATIC CLUB RAFFLE.PDF](#)

D. Approve New Taxi License Application For Patrick Murray

Documents:

[STAFF TAXICAB1.PDF](#)

[MURRAY APPLICATION.PDF](#)

E. Approve Change Order #1 For Sanborn Street Phases II & III Project #2019-22 To H&W Contracting, LLC

Documents:

[CHANGE ORDER NO. 1 FOR SANBORN BLVD PHASES II AND III CITY PROJECT 2019-22 STAFF REPORT.PDF](#)

[CHANGE ORDER NO. 1 FOR SANBORN BLVD PHASES II AND III CITY PROJECT 2019-22 SUPPORTING DOCUMENTATION..PDF](#)

F. Approve Application For DOT Capital Grant Funds

Documents:

[ACTION TO APPROVE APPLICATION FOR DOT CAPITAL GRANT FUNDS.PDF](#)
[2019. CAPITAL APPLICATION.PDF](#)

G. Authorize The Purchase Of A Field Mower For Cadwell Park Project #2019-35

Documents:

[AGENDA REQUEST ITEM MOWER.PDF](#)
[PROPOSAL FOR QUOTE 18758797.PDF](#)
[1431699583_GROUND MAINT EQUIP-DEERECO-SD-12-19-PA-EXECUTED-150513.PDF](#)

H. Approve Airport Independent Fee Evaluation For Professional Services For AIP Reconstruct Runway 18/36 Project #2019-38

Documents:

[AIRPORT INDEPENDENT FEE EVALUATION FOR PROFESSIONAL SERVICES CITY PROJECT 2019-38- STAFF REPORT.PDF](#)
[RUNWAY 18-36 JUSTIFICATION FOR PROJECT NARRATIVE.PDF](#)

I. Action To Authorize Application For The Wellmark Foundation Matching Assets To Community Health (MATCH) Grant

Documents:

[AGENDA ITEM REQUEST - WELLMARK GRANT.PDF](#)
[WELLMARK-FOUNDATION-MATCH-RFP.PDF](#)
[SKATE PARK DESIGN.JPG](#)

J. Gas & Fuel Quotation

Documents:

[MAY 6, 2019 MEETING.PDF](#)
[APRIL 23, 2019 FUEL.PDF](#)

K. Pay Estimates May 6, 2019

Documents:

[PAY ESTIMATES 05-06-2019 STAFF REPORT.PDF](#)
[PAY ESTIMATE SCHEDULE 05-06-2019.PDF](#)

L. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

7. Motion To Approve, Request Public Comment, Roll Call

8. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

9. Committee Reports

*Public Health & Safety
Sidewalk*

10. Hearings

- a. On the application of Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Temple for June 7, 2019 for a Wedding*
- b. On the application of Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Temple for June 14, 2019 for a Wedding*
- c. On the application of Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Temple for September 21, 2019 for a Wedding*

Documents:

[CP SHRINE STAFF1.PDF](#)
[CP SHRINE APPLICATION 06 07 19.PDF](#)
[CP SHRINE APPLICATION 06 14 19.PDF](#)
[CP SHRINE APPLICATION 09 21 19.PDF](#)

11. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment.

12. Action To Set Date For Board Of Adjustment 5/20/2019

Terrance & Michelle Lynde have applied for a front yard variance of 13 feet vs 25 feet as required to construct a covered porch and placement of an accessory building located at 324 E 14th Ave, legally described as Lot 4, Block 1, Fullerton Terrance Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

Documents:

[AGENDAREQUESTLYNDEVAR.PDF](#)

13. Action To Set Date For Board Of Adjustment Hearing 5/20/2019

Carlos & Alayna Reyes have applied for a conditional use permit to operate a family residential child care center in their home located at 412 E 12th Ave, legally described as Lot 11, Block 1, Frosts Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

Documents:

[AGENDAREQUESTREYESCUP.PDF](#)

14. Hearing And Action On Brenda Oleson & Dan Hauser, 721 W Hanson Ave

Brenda Oleson & Dan Hauser have applied for a front yard variance of 10 feet vs 25 feet as required for moving of an existing accessory building located at 721 W Hanson Ave, legally described as Lot 12, Block 8, Railroad Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

Documents:

AGENDAREQUESTVAR721WHANSON2019.PDF
HAUSERAPP.PDF
NOHHAUSER.PDF
HAUSERPLAN.PDF
AERIAL721WHANSON.PDF
HAUSERNEIGHBORS.PDF
721WHANSONVARLETTERS.PDF
HAUSERPHOTOS.PDF

15. Hearing And Action On Gary & Sandy Butterfield, 700 W Pine Ave

Gary & Sandy Butterfield have applied for a backyard variance of 20 feet vs 25 feet as required and an oversize variance of 1,848 square feet vs. 1,200 square feet as required for the purpose of constructing an accessory building located at 700 W Pine Ave, legally described as Lot 1, Block 6, MLC Addition, City of Mitchell, Davison County, South Dakota. The property is zoned PD Mueller Lumber Morningview Subdivision Planned Development District.

Documents:

AGENDAREQUESTBUTTERFIELDVAR2019.PDF
NOHBUTTERFIELDVARCUP2019.PDF
BUTTERFIELDPLAN2.PDF
BUTTERFIELDNEIGHBORS.PDF
BUTTERFIELDLETTERS.PDF
BUTTERFIELDAREIALPLAT.PDF

16. Hearing And Action On On Sight Storage LLC, 120 S Lawler St

On Sight Storage LLC has applied for a conditional use permit to operate a self-service storage facility located at 120 S Lawler St, legally described as Lots 10 & 11, Block 20, Original Addition, City of Mitchell, Davison County, South Dakota. The property is zoned CB Central Business District.

Documents:

AGENDAREQUESTCUPONSIGHT2019.PDF
NOHONSIGHT.PDF
ONSIGHTDESC.PDF
ONSIGHTNEIGHBORSLETTERS.PDF
ONSIGHTAERIAL.PDF
IMG_7429.JPG
IMG_7430.JPG
IMG_7431.JPG
IMG_7432.JPG
IMG_7433.JPG
IMG_7434.JPG
IMG_7435.JPG
IMG_7436.JPG
IMG_7737.JPG
IMG_7738.JPG
IMG_7739.JPG
IMG_7740.JPG
IMG_7741.JPG
IMG_7742.JPG

17. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session.

18. Action To Award Bid For Paving And Overlay Project #2019-15

Documents:

19. Hearing On Amended Proposed Resolution Of Necessity #R2019-30 For 2019 For Sidewalk Construction

Documents:

RESOLUTION R2019-30 DECLARING NECESSITY FOR CONSTRUCTION OF SIDEWALK HEARING STAFF REPORT.PDF
RESOLUTION R2019-30 SIDEWALK CONSTRUCTION.PDF
SOUTH ROWLEY.PDF
SPRUCE AND CABELA DRIVE LAYOUT.PDF
WEST 7TH AVENUE.PDF
WEST 8TH AND MINNESOTA.PDF
WEST 8TH AVENUE.PDF
HAZARDOUS SIDEWALK LIST.PDF

20. Action To Approve Resolution #R2019-30, Amended Proposed Resolution Declaring The Necessity For The Construction Of Sidewalk

21. Action To Approve Resolution #R2019-32, An Application For SDDENR Grant For Tire Recycling

Documents:

RESOLUTION R2019-32 TO APPLY FOR WASTE TIRE COLLECTION AND DISPOSAL GRANT CITY PROJECT 2019-34 STAFF REPORT.PDF
RESOLUTION R2019-32 SUPPORTING APPLICATION FOR A TIRE RECYCLING GRANT BETWEEN CITY OF MITCHELL AND SDDENR.PDF
TIRE RECYCLING GRANT SUPPORTING DOCUMENTATION.PDF

22. Action On Resolution #R2019-33, Approving An Encroachment Easement In Relation To The Estate Of Vicki L. Phillips

Documents:

AGENDA ITEM- R2019-33, PHILLIPS ENCROACHMENT EASEMENT.PDF
RESOLUTION R2019-33, APPROVING PHILLIPS ENCROACHMENT EASEMENT.PDF
EASEMENT- PHILLIPS ENCROACHMENT.PDF
EXHIBIT- SURVEYOR LOT PLAT AND HOUSE LOCATION.PDF

23. Action On Resolution #R2019-34, A Plat Of Lots 1 & 2 Of GRS In The S1/2 Of The N1/2 Of The N1/2 Of The SE 1/4 Of Section 3, T 102 N, R 60 W Of The 5th P.M., Davison County, South Dakota

Documents:

AGENDAREQUESTR2019-34PLAT.PDF
R2019-34PLAT.PDF
PLATGRS.PDF
3-SCHULZ GERALD GIS.PDF

24. Action On Resolution #R2019-35, A Plat Of Lot 4, Block 5 Of The Woods First Addition, A Subdivision Of The East 1/2 Of The SW 1/4 Of Section 23, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota

Documents:

AGENDAREQUESTR2019-35PLAT.PDF
R2019-35PLAT.PDF
PLATL4B5WOODS.PDF

[AERIAL4B5WOODSPLAT.PDF](#)

25. Action On Resolution #R2019-36, Avera Queen Of Peace Has Submitted A Petition To Vacate A Portion Of N. Langdon Street, Running North And South Between The West Side Of Lot 8, Block 3 And Lot 1, Block 1 All In Greenridge Addition, Subject To Existing Utilities

Documents:

[AGENDAREQUESTLANGDONSTVAC.PDF](#)
[R2019-36VACATION.PDF](#)
[PETITIONLANGDONST.PDF](#)
[NOHLANGDONVAC.PDF](#)
[EXHIBITLANGDONSTVAC.PDF](#)
[AERIALLANGDONST.PDF](#)

26. Action To Approve Resolution #R2019-38, A Resolution Amending Resolution Number #R2018-60 Passed November 5, 2018

Documents:

[STAFF REPORT RESOLUTION 2019-38.PDF](#)
[RESOLUTION 2019-38.PDF](#)

27. Action To Approve Resolution #R2019-39, A Resolution Amending Resolution Number #R2018-61 Passed November 5, 2018

Documents:

[STAFF REPORT RESOLUTION 2019-39.PDF](#)
[RESOLUTION 2019-39.PDF](#)

28. Second Reading Of Ordinance #O2019-06, An Ordinance That Changes The Zoning District Classification Of The Real Property Legally Described As Lot C In The E 1/2 Of The NE 1/4, Section 30, T 103 N, R 60 W Of The 5th P.M., Davison County, SD From TWC Transportation, Warehousing And Commercial District To UD Urban Development District

Documents:

[AGENDAREQUESTO2019-02REZONE.DOCX.PDF](#)
[O2019-06REZONE.PDF](#)
[REZONINGAPPL.PDF](#)
[NOHREZONINGLOT.C.PDF](#)
[AERIALLOTCREZONING.PDF](#)
[ZONINGLOT.C.PDF](#)

29. Motion To Adopt Ordinance #O2019-06, Request Public Comment, Roll Call

30. Action To Approve Agreement #A2019-22, Proposal For Consulting Services For Design And Permitting Services For Dry Run Creek With Infrastructure Design Group Project #2019-33

Documents:

[A2019-22 PROPOSAL FOR CONSULTING SERVICES WITH INFRASTRUCTURE DESIGN CITY PROJECT 2019-33 STAFF REPORT.PDF](#)
[PROPOSAL-041019-DRY RUN CREEK.PDF](#)
[AGRMT-041019-DRYRUNCREEK.PDF](#)

31. Action To Approve Agreement #A2019-23, Proposal For Consulting Services For

Project #2019-3 North American Wetlands Conservation Act (NAWCA) Grant-U.S. Fish & Wildlife Services With Steve Donovan

Documents:

[2019-3 STAFF REPORT FOR CONSULTING SERVICES MAY 6 2019.PDF](#)
[AGREEMENT A2019-DONOVAN NAWCA PROPOSAL.PDF](#)

32. Action To Approve Agreement #A2019-24, Consulting Services For East Central Drainage Basin Improvements-Phase II With SPN & Associates

Documents:

[AGREEMENT A2019-24 CONSULTING SERVICES FOR EAST CENTRAL DRAINAGE - PHASE II CITY PROJECT 2019-39 STAFF REPORT.PDF](#)
[AGREEMENT A2019-24 EAST CENTRAL DRAINAGE PHASE II.PDF](#)

33. Executive Session: Motion To Enter Into Executive Session In Accordance With SDCL 1-25-2(4) Preparing For Contract Negotiations Or Negotiating With Employees Or Employee Representatives

34. Adjourn

35. FOR COUNCIL INFORMATION: Planning Commission Minutes 04/22/2019

Documents:

[PLANNINGCOMMINUTES4222019.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.