

City Council Agenda

City Council Chambers, City Hall, 612 N. Main Street
April 19, 2021

1. 6:00 P.m. Call To Order

2. Pledge Of Allegiance

3. Invocation: Word Of Life

4. Roll Call

5. Approval Of Consent Agenda Items

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

A. City Council Minutes

Documents:

[COUNCIL MINUTES 04 05 2021.PDF](#)

B. Committee Reports

Documents:

[PLANNINGCOMMINUTES3222021.PDF](#)
[COMMUNITY SERVICES APRIL 2021 ADVISORY BOARD MEETING MINUTES.PDF](#)
[GOLF-CEMETERY BOARD MINUTES \(MARCH\).PDF](#)
[PARK BOARD MINUTES \(MARCH\).PDF](#)

C. Department Reports

Documents:

[SALES TAX COLLECTIONS-MAR.PDF](#)
[FINANCE DEPARTMENT REPORT-MAR.PDF](#)
[BUILDING PERMITS \(MARCH\).PDF](#)
[CODE ENFORCMEENT \(MARCH\).PDF](#)
[AIRPORT \(MARCH\).PDF](#)
[FIRE AND EMS \(MARCH\).PDF](#)
[POLICE \(MARCH\).PDF](#)
[TOTAL RIDER\(CITY HALL\) FEBRUARY 2021.PDF](#)
[TOTAL RIDER\(CITY HALL\) MARCH 2021.PDF](#)
[WATER \(MARCH\).PDF](#)

D. Quarterly Reports

1. Public Works Quarterly Project Update

Documents:

[PUBLIC WORKS QUARTERLY PROJECT UPDATE STAFF REPORT.PDF](#)
[PUBLIC WORKS PROJECT UPDATE 4.19.21.PDF](#)

2. Quarterly Report & Presentation-Mitchell Area Chamber Of Commerce

Documents:

E. Authorization To Apply For The 2022 Speed Enforcement Grant

Documents:

[AGENDA ITEM 2022 SPEED GRANT.PDF](#)
[SPEED GRANT 2022 LAW ENFORCEMENT APPLICATION.PDF](#)

F. Authorization To Apply For The South Central Alcohol Task Force 2022 Budget

Documents:

[AGENDA ITEM 2022 SCATF GRANT.PDF](#)
[2022 SCATF GRANT.PDF](#)

G. Authorization To Apply For The SDML WCF Trenching & Confined Space Safety Grant

Documents:

[AGENDA ITEM SDML GRANT.PDF](#)
[2021 SDML WCF TRENCHING AND CONFINED SPACE SAFETY GRANT APPLICATION - FINAL.PDF](#)
[ESTIMATE 7072 FROM M AND T FIRE AND SAFETY.PDF](#)

H. Volunteer Board Appointments

- *Appoint Jordan Unterbrunner to the Community Services Board (Transit) to fill an unexpired term May 2021-June 2021; and to a term to run July 2021-June 2024.*
- *Appoint Cole Morgan to the Community Services Board (MVP) to fill and unexpired term May 2021- June 2021; and to a term to run June 2021- June 2024.*

I. Set Date For Hearings On May 3, 2021 For The Following Alcohol Licenses

On the applications of the Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Hall

On May 15, 2021 for a wedding

On June 12, 2021 for a wedding

Documents:

[SET DATE FOR HEARINGS.PDF](#)
[MAY 15 APPLICATION.PDF](#)
[JUNE 12 APPLICATION.PDF](#)

J. Set Date 1:30 P.M., April 26, 2021 For Bid Opening For 600 Block North Davison Utility Improvements Project #2021-26

Documents:

[SET DATE FOR 600 BLOCK OF NORTH DAVISON CITY PROJECT 2021-26 STAFF REPORT.PDF](#)

K. Set Date 1:30 P.M., April 26, 2021 For Bid Opening For Paving & Overlay Project #2021-15

Documents:

L. Set Date 1:30 PM, April 26, 2021 For Bid Opening For West Harmon Utility Improvements Project #2021-16

Documents:

[SET DATE FOR WEST HARMON UTILITY IMPROVEMENTS CITY PROJECT 2021-16 STAFF REPORT.PDF](#)

M. Set Date For 1:30 PM, April 26, 2021 For Concrete Bid Opening Project #2021-4

Documents:

[SET DATE FOR CONCRETE BID CITY PROJECT 2021-4 STAFF REPORT.PDF](#)

N. Approval Of Gasoline & Fuel Quotes

Documents:

[APRIL 19, 2021 MEETING.PDF](#)

[APRIL 7, 2021 FUEL.PDF](#)

O. Pay Estimates 04-19-2021

Documents:

[PAY ESTIMATES -04-19-2021 STAFF REPORT.PDF](#)

[PAY ESTIMATES -04-19-2021 SCHEDULE.PDF](#)

P. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

[AP PAYMENT REGISTER.PDF](#)

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. Action To Approve Resolution #R2021-25, Annexation Of Parcel A In Lot A Of Section 23, T 103 N, R 60 W Of The 5th P.M., Davison County, South Dakota (Gregory & Kerry Brosz Petitioners)

Documents:

[AGENDA ITEM- REQUEST FORMBROSZ2021ANNEX.PDF](#)

[R2021-25BROSZANNEX.PDF](#)

[BROSZANNEXPETITION.PDF](#)

[BROSZANNEXEXHIBIT.PDF](#)

9. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment

10. Hearing And Action For Gregory & Kerry Brosz, 409 S Wallace St

Gregory & Kerry Brosz have applied for a back yard variance of 7 feet vs 25 feet as

required for construction of an attached garage at 409 S Wallace, legally described as Parcel A in Lot A of Section 23, T 103 N, R 60 W of the 5th P.M., Davison County, SD and Lot 3, Block 6, Sunnybrook Estates, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

Documents:

[AGENDA ITEM- REQUEST FORMBROSZ2021.PDF](#)
[BROSZAPP.PDF](#)
[BROSZPLAN.PDF](#)
[BROSZNEIGHBORS.PDF](#)
[BROSZLETTER.PDF](#)
[BROSZAERIAL.PDF](#)

11. Hearing And Action For Mueller Lumber Company, 804 & 806 W. Pine Ave

Mueller Lumber Company has applied for a back yard variance of 24 feet vs 25 feet as required for construction of a twin home with attached garages at 804 & 806 W Pine Ave, legally described as Lot 5 and the W 42' of Lot 4, Block 6, MLC Addition, A Subdivision of Lot 4A, Morningview Addition, City of Mitchell, Davison County, South Dakota. The property is zoned Planned Unit Development.

Documents:

[AGENDA ITEM- REQUEST FORMMLC2021.PDF](#)
[MLCAPP.PDF](#)
[MLCPLAN.PDF](#)
[MLCNOH.PDF](#)
[MLCNEIGHBORS.PDF](#)
[MLCLETTERS.PDF](#)
[MLC804806VAR2021.PDF](#)

12. Hearing And Action For Darin Richey, 801 E Hanson Ave

Darin Richey has applied for a side-yard on a corner variance of 13 feet vs 20 feet as required and a height variance of 25 feet vs 22 feet as required to construct a detached garage at 801 E Hanson Ave, legally described as Lot 6, Block 5, Applegate Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

Documents:

[AGENDA ITEM- REQUEST FORMRICHEY2021.PDF](#)
[RICHEYAPP.PDF](#)
[RICHEYPLAN.PDF](#)
[RICHEYNOH.PDF](#)
[RICHEYNEIGHBORS.PDF](#)
[RICHEYLETTER.PDF](#)
[RICHEYAERIAL.PDF](#)

13. Hearing And Action For Abbott House, 1001 S Main Street

Abbott House Inc. has applied for a side-yard on a corner variance of 8 feet vs 20 feet as required for construction of a detached garage at 1001 S Main St, legally described as Lots 1, 2 and N 50 feet of Lot 3, Block 14, University Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R3 Medium Density Residential District.

Documents:

[AGENDA ITEM- REQUEST FORMABBOTTHOUSE.PDF](#)
[ABBOTTHOUSEAPP.PDF](#)
[ABBOTTHOUSEPLAN.PDF](#)
[ABBOTTHOUSENOH.PDF](#)
[ABBOTTHOUSENEIGHBORS.PDF](#)

ABBOTTHOUSELETTER.PDF
ABBOTTHOUSEVARAERIAL.PDF

14. Hearing And Action For Groeneweg Construction, 1101 Commerce Street

Groeneweg Construction has applied for a conditional use permit for construction of a building housing a childcare/preschool at 1101 Commerce Street, legally described as Lot 5-B, Block 7, Westwood First Addition, A Subdivision of the SW 1/4 of Section 16, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota

Documents:

AGENDA ITEM- REQUEST FORMGROENEWEGCUP2021.PDF
GROENEWEGAPP.PDF
SCCD HEAD START-PRESCHOOL BUILDING.PDF
PLAT5BGROENEWEG.PDF
GROENEWEGNOH.PDF
GROENEWEGNEIGHBORS.PDF
1101GROENEWEGCUPAERIAL.PDF

15. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

16. Hearings And Actions On The Following Alcohol License Applications

a. On the application to transfer RB-26523 Retail (On-Off Sale) Malt Beverage & SD Farm Wine license from West Coast Tacos, 108 N Main St., Mitchell to Jose L Haro Valencia dba LA Catrina LLC, 108 N Main St., Mitchell

b. On the application of Jose L Haro Valencia dba La Catrina LLC for a new Retail (On-Off Sale) Wine and Cider license, located at 108 N Main St., Mitchell

c. On the application of Logan Luxury Theatres Corporation for a new Retail (On-Off Sale) Malt Beverage & SD Farm Wine license, located at 209 North Lawler St., Mitchell

Documents:

STAFF REPORT FOR THE ALCOHOL LICENSES.PDF
RB 26523 APPLICATION.PDF
NEW WINE APPLICATION.PDF
MAP.PDF
LOGAN LUXURY THEATRES APPLICATION.PDF
LOGAN MAP.PDF

17. Action To Approve Special Event Application For The Back 40 And Moses Bike Show Event On June 5, 2021

- *Road Closure Request: Main Street from 5th to 6th for motorcycle parking only.*
- *Parking Lot Closure Request: 5th & Main Parking Lot for motorcycle parking only.*
- *Consumption Permit Request Sidewalk in front of the Back40*
- *Noise Permit Request until 12:00 PM*
- *Waiver of All Fees for Event.*

Documents:

THE BACK 40 STREET PARKING CLOSURE MOSES BIKE SHOW JUNE 5 2021 STAFF REPORT (003).PDF
APPLICATION FOR BACK 40 AND FIRE AND IRON BIKE CLUB BENEFIT.PDF
MOTOR CYCLE EVENT CLOSURE.PDF

18. Discussion/Possible Action On Parking Lot Closure Notifications

Documents:

[STAFF REPORT DISCUSSION ON CLOSURE NOTIFICATIONS.PDF](#)

19. Action To Award Bids For Dailey Drive Lift Station Project #2020-12 Contingent On State Approval

Documents:

[2020-12 DAILEY DRIVE LIFT STATION BID AWARD STAFF REPORT.PDF](#)

[DAILEY DR. LIFT STATION RECOMMENDATION OF AWARD.PDF](#)

[MITCHELL DAILEY DRIVE LS BID TAB.PDF](#)

[DAILEY DR LIFT STATION NEGOTIATED PRICE BID TAB WITH H AND W.PDF](#)

[HW BID HOLD LETTER.PDF](#)

20. Action To Award Golf Carts Purchase Project #2021-22R

Documents:

[2021-22 AWARD GOLF CART PURCHASE STAFF REPORT \(003\).PDF](#)

[2021-22R REBID GOLF CARTS BID TAB.PDF](#)

21. Action To Approve Resolution #R2021-29: Authorization To Apply For The Land & Water Conservation Fund (LWCF) Grant

Documents:

[AGENDA ITEM REQUEST - LWCF GRANT BOAT DOCKS.PDF](#)

[APP FORM.PDF](#)

[LETTER OF INTENT.PDF](#)

[RESOLUTION.PDF](#)

22. Action To Approve #A2021-18 Agreement With IDG-For Ground Storage Tank Project #2020-20

Documents:

[A2021-18 AGREEMENT WITH IDG FOR GROUND STORAGE TANK.PDF](#)

[AGREEMENT IDG-500 2020 - COUNCIL.PDF](#)

[MITCHELL GSR EXHIBIT-LAYOUT2 2020.12.21.PDF](#)

[GROUND WATER STORAGE SITE.PDF](#)

23. Action To Approve Resolution #R2021-24, Annexation Of Various Parcels Owned By The City Of Mitchell Into The Corporate Limits (Formerly Kelley Property)

Documents:

[AGENDA ITEM- REQUEST FORMR2021-24ANNEX.PDF](#)

[SIGNED ANNEXATION PETITION \(KELLEY PROPERTY\).PDF](#)

[RESOLUTION R2021-24 ANNEXATION OF CITY OWNED PROPERTY.PDF](#)

[PARCEL FIGURE.PDF](#)

24. Action To Approve Resolution #R2021-26, A Plat Of Lot 8, Block 4A, A Subdivision Of Block 4 Of Westwood First Addition In The NW 1/4 Of Section 16, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota

Documents:

[AGENDA ITEM- REQUEST FORMR2021-26PLAT.PDF](#)

[R2021-26PLAT.PDF](#)

[PLATLOT8B4AWESTWOOD.PDF](#)
[LOT8BL4WWESTWOOD.PDF](#)

25. Action To Approve Resolution #R2021-27, A Plat Of Lot 7 In The Replat Of Tract A, Wild Oak Golf Club Addition To The City Of Mitchell, Davison County, South Dakota

Documents:

[AGENDA ITEM- REQUEST FORMR2021-27PLAT.PDF](#)
[R2021-27PLAT.PDF](#)
[PLATL7TAWILDOAK.PDF](#)
[LOT7TRAWILDOAKAERIAL.PDF](#)

26. Action To Approve Resolution #R2021-28, A Plat Of Blocks 1, 2 And 3, West Hoppy Loop, East Hoppy Loop And Zeke Avenue Of Lakeridge Addition, A Subdivision Of Irregular Tracts Nos. 1 And 2 In The NW 1/4 Of Section 19, T 103 N, R 60 W Of The 5th P.M., City Of Mitchell, Davison County, South Dakota

Documents:

[AGENDA ITEM- REQUEST FORMR2021-28PLAT.PDF](#)
[R2021-28AT.PDF](#)
[PLATLAKERIDGEADDITION.PDF](#)
[AERIALETHANPROJECT2021.PDF](#)

27. Second Reading On Ordinance #O2021-04, Supplemental Appropriation Ordinance

Documents:

[ORDINANCE 2021-04 OVERVIEW.PDF](#)
[O2021-04 SUPPLEMENTAL APPROPRIATIONS FOR FY 2021 AMENDED.PDF](#)

28. Motion To Adopt Ordinance #O2021-04, Request Public Comment, Roll Call

29. Adjourn

30. FOR COUNCIL INFORMATION: 4/12/2021 City Planning Commission Minutes

Documents:

[PLANNINGCOMMINUTES4122021.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.