

## City Council Agenda

City Council Chambers, City Hall, 612 N. Main Street

April 15, 2019

*Committee Meetings (if any) will be first; immediately followed by the City Council Meeting.*

### 1. 6:00 P.M. Public Health & Safety Committee

Documents:

[PUBLICHEALTHSAFETYAGENDA.PDF](#)

### 2. Pledge Of Allegiance

### 3. Invocation: Word Of Life

### 4. Roll Call

### 5. Approval Of Consent Agenda Items

*Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.*

#### A. City Council Minutes

Documents:

[CITY COUNCIL MINUTES 04 01 19.PDF](#)

[SPECIAL CITY COUNCIL MINUTES 04 05 19.PDF](#)

#### B. Committee Meeting Minutes

Documents:

[PLANNINGCOMMINUTES3252019.PDF](#)

#### C. Department Reports

Documents:

[FINANCE DEPARTMENT REPORT-MAR.PDF](#)

[SALES TAX COLLECTIONS-MAR.PDF](#)

[SALES TAX OVERVIEW-1ST QUARTER 2019.PDF](#)

[BUILDING PERMITS - MARCH 2019.PDF](#)

[MAIN STREET PROPERTIES CODE VIOLATION UPDATE.PDF](#)

[POLICE \(MARCH\).PDF](#)

[FIRE AND EMS \(MARCH\).PDF](#)

[PALACE TRANSIT RIDERSHIP MARCH 2019.PDF](#)

[AIRPORT \(MARCH\).PDF](#)

[WATER \(MARCH\).PDF](#)

#### D. Raffle Permits

*Mitchell Heart & Sole Cancer Walk with the drawing to be held on May 11, 2019*

*Mitchell Heart & Sole Cancer Walk with the drawing to be held on June 14, 2019*

*VFW Post #2750 Mitchell with the drawing to be held when all the tickets are sold or on August 31, 2019*

Documents:

[MITCHELL HEART SOLE CANCER WALK2.PDF](#)

[MITCHELL HEART SOLE CANCER WALK1.PDF](#)

[VFW RAFFLE.PDF](#)

**E. Set Date Of 05-06-19 For Hearing**

*On the application of Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Temple for June 14, 2019 for a Wedding*

Documents:

[SET DATE STAFF SHRINER.PDF](#)  
[CP SHRINE APPLICATION 06 14 19.PDF](#)

**F. Set Date For Bid Opening May 14, 2019 At 1:30 PM For Curb & Gutter Project #2019-14**

Documents:

[SET DATE MAY 14 2019 FOR CURB GUTTER AND ALLEY PAVING BID OPENING 2019-14 STAFF REPORT.PDF](#)

**G. Set Date For Bid Opening May 14, 2019 At 1:30 PM For Sidewalk Project #2019-4**

Documents:

[SET DATE MAY 14 2019 FOR SIDEWALK BID OPENING 2019-4 STAFF REPORT.PDF](#)

**H. Set Date For Hearing May 6, 2019 At 6:00 PM For 2019 Proposed Special Assessments For Sidewalk Construction**

Documents:

[SET DATE MAY 6 2019 FOR PROPOSED SPECIAL ASSESSMENT HEARING 2019 SIDEWALK PROJECTS STAFF REPORT.PDF](#)  
[NOTICE OF HEARING FOR NEW SIDEWALK CONSTRUCTION.PDF](#)

**I. Set Date For Hearing May 20, 2019 At 6:00 PM For 2019 Proposed Special Assessments For Alley Project In The 201 Block Of North Main Alley Between 2nd And 3rd On West Side Of Main Street**

Documents:

[SET DATE MAY 20, 2019 FOR PROPOSED SPECIAL ASSESSMENT HEARING FOR ALLEY PROJECT 201 N MAIN ALLEY WEST OF MAIN STAFF REPORT.PDF](#)  
[NOTICE OF HEARING FOR ALLEY 201 NORTH MAIN.PDF](#)  
[2ND AND ROWLEY PARKING LOT AND ALLEY LAYOUT1.PDF](#)

**J. Authorization To Apply For The South Central Alcohol Task Force 2020 Budget**

Documents:

[STAFF REPORT AUTHORIZATION TO APPLY FOR THE SOUTH CENTRAL ALCOHOL TASK FORCE 2020 BUDGET.PDF](#)  
[SCATF 2020 LAW ENFORCEMENT GRANT APPLICATION.PDF](#)

**K. Authorization To Apply For 2020 Speed Enforcement Grant**

Documents:

[STAFF REPORT AUTHORIZATION TO APPLY FOR 2020 SPEED ENFORCEMENT GRANT.PDF](#)  
[MPD SPEED GRANT 2020 LAW ENFORCEMENT APPLICATION.PDF](#)

## L. Gas & Fuel Quotation

Documents:

[APRIL 15, 2019 MEETING.PDF](#)

[APRIL 9, 2019 FUEL.PDF](#)

## M. Pay Estimates April 15, 2019

Documents:

[PAY ESTIMATES APRIL 15, 2019 - STAFF REPORT.PDF](#)

[PAY ESTIMATE SCHEDULE APRIL 15, 2019.PDF](#)

## 6. Approve Bills, Payroll, Salary Adjustments And New Employee Hires And Authorize Payment Of Recurring And Other Expenses In Advance As Approved By The Finance Officer

Documents:

[AP PAYMENT REGISTER.PDF](#)

## 7. Motion To Approve, Request Public Comment, Roll Call

## 8. Citizens Input

*If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.*

## 9. BOARD OF ADJUSTMENT: Entertain A Motion For The City Council To Recess And Sit As The Board Of Adjustment.

## 10. Action To Set Date For Board Of Adjustment Hearing 5/6/2019

*Brenda Oleson & Dan Hauser have applied for a front yard variance of 10 feet vs 25 feet as required for moving of an existing accessory building located at 721 W Hanson Avenue, legally described as Lot 12, Block 8, Railroad Addition, City of Mitchell, Davison County, South Dakota. The said property is zoned R2 Single Family Residential District.*

Documents:

[AGENDAREQUESTVAR721WHANSON2019.PDF](#)

## 11. Action To Set Date For Board Of Adjustment Hearing 5/6/2019

*Gary & Sandy Butterfield have applied for a backyard variance of 20 feet vs 25 feet as required and an oversize variance of 1,848 square feet vs 1,200 square feet as required for the purpose of constructing an accessory building located at 700 W Pine Avenue, legally described as Lot 1, Block 6, MLC Addition, City of Mitchell, Davison County, South Dakota. The property is zoned PD Mueller Lumber Morningview Subdivision Planned Development District.*

Documents:

[AGENDAREQUESTBUTTERFIELDVAR2019.PDF](#)

## 12. Action To Set Date For Board Of Adjustment Hearing 5/6/2019

*On Sight Storage LLC has applied for a conditional use permit to operate a self-service storage facility located at 120 S Lawler, legally described as Lots 10 & 11, Block 20, Original Addition, City of Mitchell, Davison County, South Dakota. The property is zoned CB Central Business District.*

Documents:

**13. Hearing And Action On Yvonne Steward, 517 N Duff St (Tabled From The Last City Council Meeting)**

*Yvonne Steward, applicant, and Mid Dakota Properties have made an application for a conditional use permit (a family residential child care center) located at 517 N Duff St, legally described as the S 1/2 of Lots 1 & 2, Block 14 and N 1/2 of vacated alley, Rowley's 2nd Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District. (Tabled from the last City Council meeting)*

Documents:

AGENDAREQUESTSTEWARDDAYCARE.PDF  
STEWARDDAPPL.PDF  
NOHSTEWARD2019.PDF  
AERIALSTEWARDDAYCARE2019.PDF  
STEWARDDLETTERS.PDF

**14. RECONVENE AS CITY COUNCIL: Entertain A Motion For The Board Of Adjustment To Adjourn And The City Council To Reconvene In Regular Session.**

**15. Quarterly Report & Presentation- Mitchell Area Development Corporation**

Documents:

COMBINED REPORT - Q1.PDF

**16. Action To Award Bid For East Central Drainage Project #2018-39**

Documents:

2019-39 EAST CENTRAL DRAINAGE BID AWARD STAFF REPORT.PDF  
SPN RECOMMEND AWARD FOR EAST CENTRAL DRAINAGE.PDF  
2019-39 EAST CENTRAL PHAES I BID TAB - SIGNED 4.4.19.PDF  
POWER POINT PRESENTATION FOR EAST CENTRAL PHASE I - 3.20.19.PDF

**17. Action To Approve The Application Of The Corn Palace For A Special Event License For Food Truck Fridays Located On Main Street By Closing North Main Street Between 6th & 7th Street For The Following Fridays, May 17th, June 21st, July 19th And August 16th From 10:00 Am To 3:00 Pm**

Documents:

AGENDA ITEM- REQUEST FOOD TRUCK FRIDAY.PDF  
FOOD TRUCK FRIDAY APPLICATION.PDF  
ROAD MAP FOR FOOD TRUCKS.PDF

**18. Action To Approve Agreement #A2019-18, City Of Mitchell & Mitchell Township Fire Agreement**

Documents:

STAFF REPORT AGREEMENT A2019 18 CITY OF MITCHELL AGREEMENT FOR FIRE SERVICES TO MITCHELL TOWNSHIP.PDF  
CITY OF MITCHELL AGREEMENT FOR FIRE SERVICES TO MITCHELL TOWNSHIP.PDF

**19. Action To Approve Agreement #A2019-19, Lakeview Lawn Bowling Facility Use Agreement**

Documents:

[AGENDA ITEM- LAWN BOWLING AGREEMENT.PDF](#)  
[LAWN BOWLING FACILITY USE AGREEMENT.PDF](#)  
[LAWN BOWLING MAINTENANCE ESTIMATE.PDF](#)

**20. Approval Of Agreement #A2019-20, A Lease Agreement Between The City Of Mitchell & Mitchell Area Development Corporation For 512 N. Main**

Documents:

[STAFF REPORT AGREEMENT 2019-20 LEASE.PDF](#)  
[NORTHWESTERN BUILDING PROPOSED LEASE AGREEMENT.PDF](#)  
[PUBLIC NOTICE.PDF](#)

**21. Action On Resolution #R2019-28, A Plat Of Lot 1, Block 6, MLC Addition, And A Portion Or West Pine Avenue, A Subdivision Of Block 3 And Lot 4B, Block 4, Morningview Addition To The City Of Mitchell, Davison County, South Dakota**

Documents:

[AGENDAREQUESTR2019-28PLAT.PDF](#)  
[R2019-28PLAT.PDF](#)  
[PLATL1B6MLCADDN.PDF](#)  
[AERIAL1B6MLCADDPLAT.PDF](#)

**22. Action To Approve Resolution #R2019-29, A Resolution Declaring An Emergency For Repairs To City Hall**

Documents:

[STAFF REPORT RESOLUTION AUTHORIZING EMERGENCY REPAIRS.PDF](#)  
[RESOLUTION R2019-29.PDF](#)

**23. Second Reading Of Ordinance #O2019-03, Bicycle Updates**

Documents:

[AGENDA ITEM REQUEST - ORDINANCE 02019-03 BICYCLES 2ND READING.PDF](#)  
[ORDINANCE 02019-03 ELECTRIC BICYCLES 2ND READING.PDF](#)

**24. Motion To Adopt Ordinance #O2019-03, Request Public Comment, Roll Call**

**25. Second Reading Of Ordinance #O2019-04, Grass In Parks**

Documents:

[AGENDA ITEM REQUEST - ORDINANCE 02019-04 GRASS IN PARKS 2ND READING.PDF](#)  
[ORDINANCE 02019-04 REGARDING GRASS IN PARKS.PDF](#)

**26. Motion To Adopt Ordinance #O2019-04, Request Public Comment, Roll Call**

**27. Second Reading Of Ordinance #O2019-05, Supplemental Appropriations**

Documents:

[STAFF REPORT SUPPLEMENTAL APPROPRIATIONS.PDF](#)  
[O2019-05.PDF](#)  
[ADDITIONAL PARKING LOT EXPANSION AND EXISTING PARKING LOT COSTS 4-10-2019.PDF](#)  
[REC CENTER NORTH PARKING LOT PHASING PLAN 4-10-2019.PDF](#)

**28. Motion To Adopt Ordinance #O2019-05, Request Public Comment, Roll Call**

**29. First Reading Of Ordinance #O2019-06, An Ordinance That Changes The Zoning District Classification Of The Real Property Described As Lot C In The E 1/2 Of The NE 1/4 Of Section 30, T 103 N, R 60 W. Davison County, South Dakota From TWC Transportation, Warehousing, And Commercial District To UD Urban Development District**

Documents:

[AGENDAREQUESTO2019-06REZONE.PDF](#)  
[REZONINGAPPL.PDF](#)  
[O2019-06REZONE.DOCX.PDF](#)  
[NOHREZONINGLOT.C.PDF](#)  
[AERIALLOTCREZONING.PDF](#)  
[ZONINGLOT.C.PDF](#)

**30. Adjourn**

**31. FOR COUNCIL INFORMATION: Planning Commission Minutes 04/08/2019**

Documents:

[PLANNINGCOMMINUTES482019.PDF](#)

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer, Finance Officer, Public Works Director, or City Administrator.